

VILLAGE OF SLEEPY HOLLOW

VILLAGE BOARD MEETING MINUTES

April 15th, 2024

The Regular Business meeting of the Sleepy Hollow Board of Trustees was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. After asking all participants to stand and recite the Pledge of Allegiance, President Pickett directed the Village Clerk to call the roll of trustees. Trustees Mark Thorne, Steven DeAtley, Edward P. Harney, Kelly Thomas, Courtney Boe, and Jennifer McGuire attended in person. Police Chief Samuel Parma and Director of Finance Eugene Vann, Director of Public Works Kyle Killinger and Village Code Official Barbara Dettmer also attended the meeting.

MINUTES

Trustee DeAtley moved with a second by Trustee Thomas to approve the minutes of April 1st, 2024. The Village President and the Village Clerk noted two items for correction and on a voice call vote with Trustees Boe, DeAtley, Harney, Thorne, McGuire and Thomas voting aye and with no nay votes the motion passed and the corrected Minutes of 4/1/2024 were approved.

PRESIDENT'S REPORT

Village resident Hans Meng read aloud the Illinois Municipal League Civility Pledge which has been adopted by the Village of Sleepy Hollow. The pledge states:

In the interest of civility, I pledge to promote civility in listening, being respectful of others, acknowledging that we are all striving to support and improve our community and understanding that we each have different ideas for achieving that objective.

President Pickett reported that long-time resident Bill Hof has requested Board approval to conduct a Village wide clean up as part of the April 20th, 2024 Earth Day Cleanup celebration. Any individual participating in the cleanup will be required to execute a release and waiver of Liability prior to starting their cleanup efforts.

CLERK'S REPORT

Village Clerk Mills thanked the Board and especially Deputy Clerk Nemec for their patience and assistance during his absence on medical leave.

PLANNING AND ZONING COMMISSION REPORT

Village Code Official Barbara Dettmer presented the **RECOMMENDATION** of the Planning & Zoning Commission to approve the signage change request submitted by the HAIR CUTERY. Trustee Boe moved with a second by Trustee Thorne to accept the recommendation of the P&Z Commission and to approve the requested sign change. On a voice vote with all trustees voting aye and with no nay votes the motion passed.

ATTORNEY

No report

ENGINEER

The Village Engineer submitted his analysis of ComEd's request to extend the completion date for work

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identified in Permit Application #18891295 previously approved in 2023. The new completion date will be 12/31/2024. Trustee McGuire moved with a second by Trustee DeAtley to accept the Village Engineer's RECOMMENDATION to extend the completion date to 12/31/2024 and on a voice vote with all Trustees voting aye and with no nay votes the motion unanimously passed.

DIRECTOR OF FINANCE

Director of Finance Vann presented the warrants for approval. Trustee Thorne moved with a second by Trustee McGuire to approve the Warrants for 4-15-2024 in the amount of \$137,540.47. On a roll call vote; Trustees Boe, DeAtley, Harney, McGuire, Thomas and Thorne voting aye and with no nay votes the motion passed.

COMMENTS FROM THE PUBLIC

- **Anne DeLurgio** expressed her gratitude to the Public Works Department for their installation of a "Turtles Crossing" sign.
- **Greg Raab** announced there was still time for people to place their reservations to attend the Service Club sponsored "Sleepy Hollow Gala" scheduled for April 27th, 2024. He encouraged any and all who are interested to place their reservations.

PARKS, ROADS, AND STREETS

Trustee Harney reported on the actions of the Service Club to fund the clean up of Lake Sharon noting the resident Anne DeLurgio and the Service Club have agreed to pick up the bi-weekly clean up charge through the end of 2024. The clean up will be performed by McCloud Aquatics. The Service Club executed an agreement with McCloud Aquatics which provides, *inter alia*, a waiver of liability on behalf of the Village of Sleepy Hollow as well as the naming of the Village of Sleepy Hollow as an additional insured under the Club's general liability policy. McCloud does not guarantee that the remediation will be successful or permanent. The agreement also contains an auto-renewal provision subject to all parties right to cancel upon 30 days notice.

FINANCE

No Report

WATER AND SEWER

Trustee Boe reported that the resident on Willow Lane who complained of the cost to correct a sewer back up issue will present the issue to their personal homeowner's carrier. Kyle Killinger, Director of Public Works, commented on several incorrect social media comments which misstated the reporting of recent water main break. He pointed out the correct process for measuring the need for a boil water alert and that his department issued an alert to those residents who needed the alert. He further suggested that any resident who had a question or concern contact him directly.

POLICE AND PUBLIC SAFETY

Trustee DeAtley deferred comment to Chief Parma who reported on the recent Town Hall he conducted to discuss the new Administrative Adjudication process. That discussion lasted approximately 2 hours and there were no issues to present to the Board.

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PUBLIC BUILDINGS AND ENVIRONMENTAL

Trustee McGuire reported that she walked the perimeter of the school building and discussed the presence of rusting pieces of metal. The school has been alerted to this potentially dangerous condition and will take remediation efforts as soon as possible.

BUILDING AND ZONING ENFORCEMENT

No Report

OLD BUSINESS

None

NEW BUSINESS

The Village Department of Public Works submitted a request to purchase of a Bobcat E-35 Mini Excavator with the cost to be covered by the funds received in the Decca grant. Trustee Harney moved with a second by Trustee Thomas to approve the request and on a roll call vote with Trustee Boe, McGuire, Thorne, DeAtley, Harney and Thomas voting aye and with no nay votes the motion passed.

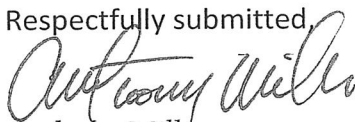
Public Works requested authority to dispose/trade in one 2018 72" John Deere zero turn mower to Ralph Helm, Inc for the credited amount of \$6,000. The trade-in value will be used in the purchase of the mini-excavator, the purchase of which was approved by the Board. Trustee Thorne moved with a second by Trustee DeAtley to approve the request and on a roll call vote with Trustee Thomas, Boe, DeAtley, Harney, McGuire and Thorne voting aye and with no nay votes the motion passed.

Public Works also requested authority to purchase a new Cub Cadet 72" zero turn mower, a Billy Goat F1802V walk behind blower and a JRCO blower buggy mounting kit from Ralph Helm, Inc., for the total cost of \$10,100. Trustee Boe moved with a second from Trustee Thorne to approve the request as requested and on a roll call vote with Trustee McGuire, Thorne, Boe, DeAtley, Thomas and Harney voting aye and with no nay votes, the motion passed.

ADJOURNMENT

With no further business to address, Trustee McGuire moved with a second from Trustee DeAtley to adjourn the meeting at 8:38 p.m. On a voice vote with Trustees Thorne, DeAtley, McGuire, Harney, Boe, Thomas and McGuire voting aye and with no nay votes the motion to adjourn passed unanimously and the meeting was adjourned.

Respectfully submitted,



Anthony Mills
Village Clerk