

The Regular Meeting of the Sleepy Hollow Corporate Authorities was called to order February 4, 1991 at 7:30 p.m. Present were President Peterson; Trustees Harney, Johnson, Roberts, Shields, and Tennis; Engineer Whiston; Treasurer Panning; Police Chief Montalbano; and Deputy Clerk Olson. Also in attendance was Trustee Candidate David Williams.

MINUTES. 1. Under ZBA, page 2; this refers to the property on Fawn Court. 2. Page 1, under President, #8; Trustee Roberts spoke with Steven Ziven and related conversation to President Peterson. 3. Page 3, Treasurer, #1(c); mileage was for December, not September. Shields moved with a second from Harney to approve the January 21, 1991 Minutes as corrected. MOTION CARRIED BY VOICE.

PRESIDENT: 1. Attended February 1st meeting with Trustee Roberts and the Mayor and Administrator of West Dundee to discuss the realignment of Sleepy Hollow Road. IDOT will not consider traffic lights at Sleepy Hollow Road and Route 72 until the north and south portions are aligned. The road alignment would occur south of Route 72. Roberts moved with a second from Tennis that we advise West Dundee that we agree with the concept to look into the realignment of Sleepy Hollow Road in order for them to look into the process and come back to us with some costs. We would also like them to look into the idea of cutting down the hill on Route 72 and possibly realigning north Sleepy Hollow Road to meet south Sleepy Hollow Road. MOTION CARRIED BY VOICE.

2. There is a Plan Commission meeting February 13, 1991.
3. The DuKane Valley Conference meeting this month will cover the Sears move.
4. The material needed for the Bradley lawsuit was sent and has been returned.
5. Received a request from the Red Cross asking us to sign a statement concerning their responsibilities in the event of a disaster. President will send a copy of it to our attorney for his review.
6. President is meeting with our congressman March 4th concerning Borkosky Bridge Road.
7. We have been advised by Scott Ristow of the IEPA that we need to state our objections.
8. We are unable to locate our copy of the letter to Larry Rice advising of the NIPSI decision.
9. Jack Dayon advised that the fire department rating has improved to a number seven.

CLERK: 1. The Fox Valley Freeway Citizens' Advisory Committee is meeting on February 19th in Crystal Lake. 2. Last year, vehicle stickers were \$5 and animal tags \$3. Clerk asked if animal tags could be raised to \$5. The surrounding towns all charge more for their vehicle stickers, except West Dundee. Tennis moved with a second from Shields to keep the vehicle stickers and animal tags at the same price as last year. AYE: Tennis-Shields-Harney-Johnson-Roberts. MOTION CARRIED

ENGINEER: 1. Information on test holes not yet available. Layne-Western will attend next meeting to present information. 2. Received letter from IDOT requesting information on Village for use in Fox Valley Freeway study. 3. Received estimate of costs for public improvements for the Bluffs. This will be used to determine their bond. Engineer will review and report back to Board.

4. Reviewed ~~bank removal cost~~ analysis from bidders. Harney moved with a second from Tennis to hire Villa Environmental Services at the price stated in their proposal to remove the tanks. AYE: Harney-Tennis-Johnson-Roberts-Shields. MOTION CARRIED. Shields questioned the company's insurance coverage and health and safety equipment. Engineer advised that they were covered in both areas. As this work is not in this year's budget, work should not commence until May 1st.

5. Tennis noted receipt of letter from ~~Engineer~~ detailing their increase in hourly rate from 1990 to 1991. For budgetary purposes, we should plan on an increase of approximately 9% for next year.

6. Roberts stated that trees have been removed along ~~Randall Road~~ and wondered if the widening was progressing. Engineer will check.

TREASURER: 1. Noted letter from State advising that we cannot have ~~tax~~ paid directly to us.

2. Roberts questioned if any residents with businesses out of their homes may be using Dundee as their mailing addresses, thereby depriving Sleepy Hollow of ~~sales tax~~ due us.

3. Warrants: Trustees questioned the ~~tractor repairs~~ of almost \$1800 to Payline West, if we had an estimate prior, and why we did not go out to bid at this cost. This was not approved by the Board prior to work being done. ~~Tennis moved with a second from Roberts to approve the Warrants as submitted.~~ AYE: Tennis-Roberts-Harney-Johnson. NO: Shields. MOTION CARRIED.

(Tennis would like a letter written to Payline stating that we did not give authorization to this expenditure) and stating our position on any future work, referring to our ordinance that any amount over \$1500 must go to bid.) ~~Tennis suggested Trustee Harney notify ART IS WRITING WE DID NOT GIVE AUTHORIZATION FOR THIS EXPENDITURE~~ <sup>amended 2.18.91</sup>

ROADS-PARKS-VILLAGE PROPERTY: 1. A draft of the ~~Roads ordinance~~ was presented. Tennis moved with a second from Harney to direct the Village Attorney to review the proposed ordinance as presented.

AYE: Tennis-Harney-Johnson-Roberts-Shields. MOTION CARRIED.

2. Presented progress report on the restoration of ~~Rainbow Creek~~.

3. Attended County Board Meeting concerning the Haeger/Estes property. Many groups had representation at the meeting.

4. Distributed drawing of ~~Public Works Building~~. The building overlaps onto property leased to the fire station. We need to have a company make up specifications for the building which can then be put out to bid to various companies. Bruce Dahlquist said it should cost \$300-400 and can recommend a company to do the work. Harney is authorized to spend up to \$400 for these specifications.

Shields moved with a second from Tennis to adjourn into Executive Session for the purpose of personnel. Regular meeting adjourned at 9:10 p.m.

The Regular meeting reconvened at 9:55 p.m. Present were President Peterson; Trustees Harney, Johnson, Roberts, Shields, and Tennis; Treasurer Panning; Clerk McKeown, and Deputy Clerk Olson.

Roberts moved with a second from Johnson to authorize Colson surveyors to stake out the fire house property using a survey done several years ago. AYE: Roberts-Johnson-Harney-Shields-Tennis. MOTION CARRIED.

BUILDING: 1. There has been some "flooding" in ~~Deer Creek~~ with the warm weather and melting snow. It is to be expected, but not quite this early in the year. The farm across Randall Road also has the potential for flooding problems across to us. We should watch this property when it is developed.

2. Met with West Dundee on the Chateau property. The owner has not come up with a definite concept plan. West Dundee seemed agreeable to working out an agreement on the property concerning sales tax or sewer or a combination.
3. Would like to set up a jurisdictional line of Route 72 for Sleepy Hollow and West Dundee. Should enter into an agreement if both boards concur.

FINANCE: 1. Attended QuadCom/Jets meeting. They have a performance problem with the equipment, which is completely paid for. They are considering litigation, as it is their only option.

WATER: 1. There was a water break on Beau Brummel today. It has been fixed.

2. Johnson questioned the office hours attributed to the water break on Randall Road. All overtime hours by office personnel the day of and day after the break will be charged to Plote. In addition, it was suggested that approximately 60% of their regular hours the day of the break, and 80% of their regular hours the day after the break be charged back.

3. Bruce Dahlquist has provided the bid specifications for the roof which include 6 alternatives, each including more or less options for the roof. Two new beams will need to be installed before dormers are put up. The cost for this portion will have to be obtained from a contractor, but a rough estimate by Dahlquist is \$10,500. Johnson moved with a second from Harney that we send the roofing specifications out to bid. MOTION CARRIED BY VOICE We should put the bid request in the Tribune, targeted for the northwest area. The bids should be returned by February 27th and will be opened at the March 4th meeting.

POLICE: 1. Chief Montalbano presented the 1990 Police Annual Report to the trustees.

2. The Police would like to order a new squad car. Shields moved with a second from Johnson to approve the purchase of a 1991 Chevrolet full size squad in the amount of \$10,972.21, to be delivered after May 1, 1991. AYE: Shields-Johnson-Harney-Tennis. MOTION CARRIED

HEALTH & SAFETY: Martin Landscaping has submitted four new signs for our review. Board concurred that it is not necessary to put "Illinois" on the sign. Shields is not happy with their responsiveness and will be meeting with them tomorrow to discuss their work for us. He will also check with local sign makers as Martin's costs are out of line.

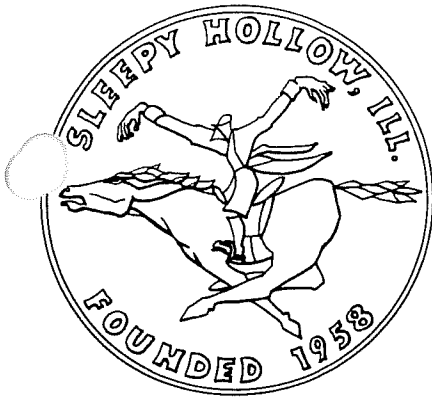
OLD BUSINESS: 1. In some way, we need to hire Todd Harris to snowplow.

2. Harney moved with a second from Shields that we institute the 20 day roadway weight limit ordinance immediately. AYE: Harney-Shields-Johnson-Tennis. MOTION CARRIED

Shields moved with a second from Tennis to adjourn the meeting. The meeting adjourned at 11:20 p.m.

Respectfully submitted,

*Norine Olson*  
Norine Olson  
Deputy Clerk



# The Village of Sleepy Hollow, Illinois

One Thoroughbred Lane  
Sleepy Hollow, Illinois 60118

Village Hall 426-6700  
Village President 426-6822

Village Clerk 428-2266  
Building Department 428-3388

FEBRUARY 4, 1991

## EXECUTIVE SESSION

Regular Session adjourned into Executive Session at 9:12PM for the purpose of discussing personnel matters. Present were President Peterson; Trustees Harney, Johnson, Roberts, Shields, and Tennis; Treasurer Panning; Deputy Clerk Olson; and Village Clerk McKeown.

Tennis introduced Gaylon DuBois, Business Financial Planner of IDS Financial Services Inc./American Express. He presented the IDS Deferred Compensation Plan as a way of providing retirement benefits to our employees.

An employee would be enrolled on a voluntary basis. The amount of benefit would be borne entirely by the employee. The Village's only commitment is through the billing. All fees will be borne by the employee. IDS would administer the funds.

Ownership is vested in the governmental body. The Board could terminate the program but the money belongs to the employee. Trustees were concerned the employee's money and interest be assured the employee.

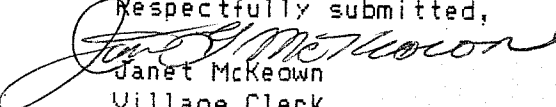
This plan gives the employee the opportunity to save on a pretax basis. The employee would select their own portfolio. Each employee would have their own separate account and receive their own accounting statement every 90 days.

Tennis suggested the current SEP plan be continued. Because of the long length of service by several employees, and the lack of a commercial base, it is felt the Village would not be able to afford a "regular" pension plan.

DuBois will provide the legal assurances requested by the Trustees. He will relay the information to Tennis by the next Board Meeting. If the Trustees agree to this plan the next step would be to have the employees fill out a survey

Harney moved with a second from Roberts to adjourn into Regular Session. Meeting adjourned into Regular Session at 10:55PM

Respectfully submitted,

  
Janet McKeown  
Village Clerk

(b) Tennis was very concerned over the lack of employee evaluations for 5/1/90 Budget.

(c) Noted we spent \$18,000 on computers the last fiscal year. Some concern was expressed over the amount requested this year. Trustees expressed concern over the money saved or not saved by bringing our financial work in-house. Trustees discussed the need for a payroll program. Some felt it is more cost effective to keep it farmed out to Robert F. White.

(d) Trustees discussed the need for cross training. They concurred Terri, Linda, and Becky should stay in front