

REGULAR MEETING
MINUTES

MAY 2, 1994

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. In attendance were President Shields; Trustees Fuqua (8:15 pm), Harney, Johnson, Roberts, Tennis, and Williams; Treasurer Panning; Police Chief Montalbano; and Clerk Olson.

MINUTES:

1. The regular minutes of April 18, 1994 should be amended on page 2, under Treasurer, #2, to "...revised monthly until finalized." TENNIS MOVED WITH A SECOND FROM JOHNSON TO APPROVE THE REGULAR MINUTES AS AMENDED. MOTION PASSED BY VOICE VOTE.
2. The executive minutes of April 18, 1994 (7:30 p.m. meeting) should be amended in the 3rd paragraph, line 3, to add the words "we will" before "charge". TENNIS MOVED WITH A SECOND FROM ROBERTS TO APPROVE BOTH EXECUTIVE MEETING MINUTES OF APRIL 18, 1994 AS AMENDED. MOTION PASSED BY VOICE VOTE.

PRESIDENT:

1. President Shields thanked Treasurer Ron Panning and water clerk Margaret Basford for their work in correcting problems in the water billing program.
2. Talked to Todd Harris who said the building will be complete in a week to 10 days and submitted another payment request for Kiebler.

CLERK:

1. Cost to purchase an additional code book (not including the binder itself) is \$50.00. The library has requested this as all other communities have one at the library. Clerk will order.

PLAN COMMISSION:

No report.

ZONING BOARD:

No report.

ZBA:

No report.

ATTORNEY:

Trustee Roberts requested an executive session concerning pending litigation at the end of this meeting.

ENGINEER:

No report.

TREASURER:

1. TENNIS MOVED WITH A SECOND FROM HARNEY TO APPROVE ORDINANCE NO. 94-3 ENTITLED AN ORDINANCE MAKING SUPPLEMENTAL APPROPRIATIONS FOR CORPORATE PURPOSES FOR THE FISCAL YEAR BEGINNING MAY 1, 1993 AND ENDING APRIL 30, 1994. AYE: TENNIS-HARNEY-JOHNSON-ROBERTS-WILLIAMS. MOTION PASSED.
2. TENNIS MOVED WITH A SECOND FROM ROBERTS TO APPROVE THE WARRANTS OF APRIL 30, 1994 IN THE AMOUNT OF \$131,828.68.

TENNIS MOVED WITH A SECOND FROM ROBERTS TO AMEND THE MOTION TO MAKE PAYMENT NO. 5 TO KIEBLER FOR THE PUBLIC WORKS BUILDING SUBJECT TO CLEARING OF THE "PUNCH LIST" AND INSPECTION OF THE BUILDING.

TENNIS MOVED WITH A SECOND FROM ROBERTS TO AMEND THE MOTION TO CHANGE THE AUTHORIZED PAYMENT TOTAL TO \$131,328.68 BY DELETING THE \$500 PAYMENT TO THE ILLINOIS STATE TOLLWAY AUTHORITY SINCE IT IS NOT NECESSARY AT THIS TIME. The amount will be paid when the actual field work starts on Sleepy Hollow Road.

SECOND AMENDMENT: TENNIS-ROBERTS-HARNEY-JOHNSON-WILLIAMS.
AMENDMENT PASSED.

FIRST AMENDMENT: TENNIS-ROBERTS-HARNEY-JOHNSON-WILLIAMS.
AMENDMENT PASSED.

MAIN MOTION: TENNIS-WILLIAMS-HARNEY-JOHNSON-ROBERTS. MOTION PASSED.

3. TENNIS MOVED WITH A SECOND FROM ROBERTS TO APPROVE THE WARRANTS OF MAY 1, 1994 IN THE AMOUNT OF \$16,836.14. AYE: TENNIS-ROBERTS-HARNEY-JOHNSON-WILLIAMS. MOTION PASSED.

4. TENNIS MOVED WITH A SECOND FROM ROBERTS TO APPROVE THE SALARY AND WAGE INCREASE RATES FOR THE FISCAL YEAR BEGINNING MAY 1, 1994 AS PREPARED BY THE VILLAGE TREASURER AND PRESENTED TO THE TRUSTEES AND VILLAGE PRESIDENT DATED APRIL 29, 1994. AYE: TENNIS-ROBERTS-HARNEY-JOHNSON-WILLIAMS. MOTION PASSED.

5. We have renewed our health plan with the Illinois Department of Insurance Health Plan. Our overall rates increased less than 9%.

6. JOHNSON MOVED WITH A SECOND FROM TENNIS TO ACCEPT WITH REGRET THE RESIGNATION OF MARGARET BASFORD. MOTION PASSED BY VOICE VOTE.

TENNIS MOVED WITH A SECOND FROM JOHNSON TO APPROVE THE EMPLOYMENT OF DEBBIE HOGG AS THE NEW WATER BILLING CLERK AS PROPOSED BY THE TREASURER IN HIS MAY 2 LETTER AT A STARTING RATE OF \$6.50 PER HOUR. AYE: TENNIS-JOHNSON-HARNEY-ROBERTS-WILLIAMS. MOTION PASSED.

7. The revised personnel policy manual was distributed. Since the trustees have not have not had time to review it, it will be discussed and approved at the next board meeting.

FINANCE:

1. We have received a proposal from Klayman and Korman to do our financial audit for the 1994 fiscal year. TENNIS MOVED WITH A SECOND FROM JOHNSON TO AUTHORIZE EXECUTION OF THE ENGAGEMENT LETTER OF EMPLOYMENT AND SERVICES FOR THE FISCAL YEAR IN AN AMOUNT NOT TO EXCEED \$12,300 PLUS EXPENSES. AYE: TENNIS-JOHNSON-HARNEY-ROBERTS-WILLIAMS. MOTION PASSED.

WATER:

1. Our attorney has sent out the letters ("red-lined map") as directed to all homeowners connected with the easements for the second water main connection. All responses to date have been favorable.

2. Trustee Johnson noted the memo from Chief Montalbano on the computer system for the village. This will be discussed at a later budget meeting, the date of which has not yet been set.

POLICE:

1. Both new part time police officers have submitted their resignations. WILLIAMS MOVED WITH A SECOND FROM TENNIS TO ACCEPT THE RESIGNATIONS OF ROBERT LOGSDON AND MARY LOU HOUCK. MOTION PASSED BY VOICE VOTE. There was concern over these two resignations so quickly after the time and money spent in training. President Shields has asked that exit interviews be conducted with these two individuals. ROBERTS MOVED WITH A SECOND FROM JOHNSON TO APPROVE JIM MERTZ AND RITA GUILD TO AN EXIT INTERVIEW SUB-COMMITTEE. MOTION PASSED BY VOICE VOTE.

HEALTH & SANITATION:

1. The beautification of Carol Crest is on hold for now.
2. We have received a letter from CMT concerning the sewer shed odor. The shed was examined by an expert from Dallas. We will continue to monitor and maintain the system. Trustee Harney will request a written opinion from our engineers on the problems with this system. (Trustee Fugua arrives)
3. A resident on Rainbow has requested permission to go off the meter and to a flat monthly fee since they are using more water than anticipated. They are on sewer and well. The Board felt their meter should be checked out as should their usage.

ROADS & PARKS:

1. The MFT bid opening will be May 17, 1994 at 2:30 p.m.
2. The beaver situation was discussed. This is occurring on the property just north of the Village Hall. People who have been watching believe there may be as many as 25 beavers. It will be very costly to rid the area of the beavers in addition to being a continual process. We should include money in the budget for this item. They have already destroyed many trees and caused a build up of water with their dams. A resident knowledgeable about beavers submitted a letter with suggestions discouraging the beavers from destroying the trees and was also present to comment.
3. Jim Probregar advised the Board that he had reserved the ball field with a monetary deposit long before they approved use of the field by the Little League recently for tee ball games. The Board agreed Jim's request must take precedence. However, he has given up several of those dates for the Little League and now would like to use only 9 days that he requested. Jim is willing to work with Little League volunteers in setting up the field behind the Village Hall that the Little League could use. This would not involve much labor and the Board is willing to purchase benches. President Shields will contact Dick Jeffers concerning the schedule conflict and preparing the alternate field and then get back to Jim Podbregar. In light of this situation, the Board felt we should, in the future, limit the number of days any individual or group may reserve the fields so that no one entity is monopolizing the field and preventing its use by residents.
4. Resident Haney asked about the vacant lot in the Carol Crest/Jill Peak area that was to be planted with wild flowers and if there is any village rules on these projects. This project is on hold because one resident in the area is against the idea. Another meeting of those residents is scheduled to decide whether to go forward with the plans.

BUILDING:

1. Lot 31 in Deer Creek has a swale problem and has a proposal for the problem. Trustee Fuqua will contact the resident.
2. Trustee Roberts is purchasing new Sidwell maps tomorrow.
3. The NTA should be served on the resident in the Bluffs with the fence immediately. The resident's attorney has advised her to remove her fence.
4. A resident on Salem Court has questioned the cutting of the corner on his lot. This is in connection with the work done by Commonwealth Edison. Also, water is ponding in the resident's yard from vacant lots. A channel should be created to redirect the water flow.

JOHNSON MOVED WITH A SECOND FROM ROBERTS TO ADJOURN TO EXECUTIVE SESSION AT 9:10 P.M. FOR THE PURPOSE OF DISCUSSING PENDING LITIGATION. AYE: JOHNSON-ROBERTS-FUQUA-HARNEY-TENNIS-WILLIAMS. MOTION PASSED.

The regular meeting reconvened at 9:15 p.m. (Trustee Tennis left)

The resident on Salem Court discussed under Building (#4) arrived and the Board briefly discussed his situation. Trustee Fuqua suggested a way to possibly rectify the situation without the need for an engineer.

OLD BUSINESS:

1. A resident contacted Trustee Fuqua to request that the \$20 late fee for animal tags be waived (he didn't purchase his tag under May 2). The Board said there are no exceptions and that adequate notice of the due date was given.
2. Commented on the unsigned editorial in the Courier concerning the question of closing Sleepy Hollow Road at our south village limits. Trustee Roberts may respond to that editorial.
3. WILLIAMS MOVED WITH A SECOND FROM HARNEY TO HIRE STEVE WIEDMEYER TO CUT THE VILLAGE CUL-DE-SACS AND ENTRYWAYS AT A COST OF \$400 PER CUTTING, THE NUMBER OF CUTTINGS TO BE DETERMINED BY THE VILLAGE BOARD ON AN ON-GOING BASIS. AYE: WILLIAMS-HARNEY-FUQUA-JOHNSON-ROBERTS. MOTION PASSED.
4. WILLIAMS MOVED WITH A SECOND FROM JOHNSON TO HIRE STEVE WIEDMEYER TO DO THE FIRST FEED AND WEED APPLICATION AT A PRICE NOT TO EXCEED \$525. AYE: WILLIAMS-JOHNSON-FUQUA-HARNEY-ROBERTS. MOTION PASSED. This is in accordance with his proposal previously submitted which includes the cul-de-sacs and entryways. President Shields will make sure he is aware of the state regulations concerning notification, posting, etc. Trustee Harney expressed strong concern over allowing residents to apply weed control/fertilizer to village owned areas, i.e., park areas. The feels it is illegal and is hoping to find the legislation on it.

ROBERTS MOVED WITH A SECOND FROM HARNEY TO ADJOURN THE REGULAR MEETING AT 9:40 P.M. MOTION PASSED BY VOICE VOTE.

Respectfully submitted,

Norine Olson

Norine Olson, Village Clerk



The Village of Sleepy Hollow, Illinois

One Thorobred Lane
Sleepy Hollow, Illinois 60118

Village Hall	426-6700	Village Clerk	428-2266
Village President	580-3477	Building Department	428-3388

Released 6-2-97

EXECUTIVE MEETING MINUTES

MAY 2, 1994

The executive meeting started at 9:10 p.m. In attendance were President Shields; Trustees Fuqua, Harney, Johnson, Roberts, Tennis and Williams; and Clerk Olson.

Trustee Roberts said that the attorneys for Metropolitan Development (the Chateau buildings) had contacted Gary Vanek (our attorney on this matter) regarding our request for a proposal on renovating the buildings. The attorney requested a copy of our zoning ordinances/building codes which Bill Payne forwarded. He asked if we would be willing to grant a zoning variance and was advised we may consider same.

ROBERTS MOVED WITH A SECOND FROM HARNEY TO ADJOURN THE
EXECUTIVE MEETING AT 9:15 P.M. MOTION PASSED BY VOICE VOTE.

Respectfully submitted,

Norine Olson

Norine Olson
Village Clerk