

REGULAR MEETING
MINUTES

May 16, 1994

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. In attendance were President Shields; Trustees Fuqua, Johnson, Roberts, Tennis, and Williams; Treasurer Panning; Police Chief Montalbano; Attorney Payne; Engineer Koenig; Deputy Clerk Johnson; and Clerk Olson. Trustee Harney was absent.

MINUTES:

1. JOHNSON MOVED WITH A SECOND FROM ROBERTS TO APPROVE THE REGULAR MINUTES OF MAY 2, 1994 AS SUBMITTED. MOTION PASSED BY VOICE VOTE WITH TENNIS ABSTAINING.
2. ROBERTS MOVED WITH A SECOND FROM TENNIS TO APPROVE THE EXECUTIVE MINUTES OF MAY 2, 1994 AS SUBMITTED. MOTION PASSED BY VOICE VOTE.

The Village Attorney requested an executive session to discuss pending litigation and property acquisition.

PRESIDENT:

1. Talked to Mr. Kashub about leasing the property formerly farmed by Mr. Moser south of the Headless Horseman Stables. He will lease it for a one year period at the current rental rate.
2. We will be presented with three proposals for the playground equipment at Sabatino Park at the next board meeting.
3. Landscape/neighborhood projects (in the budget) will begin on Pine Cone Lane and Willow Lane.
4. Asked if Art could work on clearing out Jelke Creek. Trustee Fuqua will handle.

CLERK:

1. Newsletter should go out in June. We should include an open house invitation to all residents to view the new Public Works Building. This should take place on a Saturday afternoon.
2. There is a DuKane Valley Council meeting on May 18th.
3. Tee Up For Kids' Sake golf benefit is June 9th at Randall Oaks.

PLAN COMMISSION:

No report.

ZONING BOARD:

No report.

ZBA:

No report.

ATTORNEY:

1. The AWT ordinance should be passed at a meeting in June.
2. Trustee Roberts requested that he get copies of all NTAs relating to building, zoning, etc. and the dates of the appearances.

ENGINEER:

1. MFT bid opening is tomorrow at 2:30 p.m. The 1993 ditch work is being worked on.

2. TENNIS MOVED WITH A SECOND FROM ROBERTS TO APPROVE THE WARRANTS OF MAY 13TH IN THE AMOUNT OF \$11,204.54. AYE: TENNIS-ROBERTS-FUQUA-JOHNSON-WILLIAMS. MOTION PASSED.

3. TENNIS MOVED WITH A SECOND FROM FUQUA TO APPROVE THE TRANSFER AMOUNTS FROM THE RESERVES FOR PARK IMPROVEMENTS TO THE FUND BALANCE FOR IMPROVEMENTS. AYE: TENNIS-FUQUA-JOHNSON-ROBERTS-WILLIAMS. MOTION PASSED.

4. The Plan Commission has requested \$1,750 for comprehensive plan maps. This will be included in the budget with the understanding that the Plan Commission will not spend this money for the maps until the Village Board has approved their comprehensive plan.

5. The Board reviewed the proposed changes to the Personnel Policy Manual. TENNIS MOVED WITH A SECOND FROM JOHNSON TO APPROVE THE CHANGES TO THE PERSONNEL POLICY MANUAL.

Under the "Sick Pay" heading, there was discussion on sick days accumulation. TENNIS MOVED WITH A SECOND FROM ROBERTS TO AMEND THE MOTION TO REDUCE THE MAXIMUM NUMBER OF SICK DAYS ALLOWED TO BE ACCUMULATED TO THIRTY (30) DAYS. WE WILL ADD TO THAT SECTION A SHORT TERM DISABILITY PROGRAM EFFECTIVE AFTER THE ACCUMULATED SICK DAYS HAVE BEEN USED, TO INCLUDE 26 WEEKS DISABILITY AT 2/3 PAY.

Next item discussed was "Compensatory Time". TENNIS MOVED WITH A SECOND FROM ROBERTS TO AMEND THE MOTION TO CHANGE THE LAST SENTENCE TO READ; "ALL COMPENSATORY TIME MUST BE PRE-APPROVED BY THE DEPARTMENT HEAD/TRUSTEE AND RECORDED ON THE TIME SHEET RECORD AS "COMP TIME" AND WILL NOT BE SCHEDULED UNLESS APPROVED BY THE DEPARTMENT HEAD/TRUSTEE." Trustees also expressed concern that the comp time days be used within a certain period of time rather than accumulate indefinitely.

FUQUA MOVED WITH A SECOND FROM ROBERTS TO DELETE THE "DISCIPLINE" SECTION FROM THE REVISIONS AS NO CHANGES WILL BE MADE.

ON 3RD AMENDMENT: MOTION PASSED BY VOICE VOTE.

ON 2ND AMENDMENT: MOTION PASSED BY VOICE VOTE.

ON 1ST AMENDMENT: AYE: TENNIS-ROBERTS-FUQUA-JOHNSON-WILLIAMS. MOTION PASSED.

ON MAIN MOTION: AYE: TENNIS-JOHNSON-FUQUA-ROBERTS-~~WILLIAMS~~. ABSTAIN: WILLIAM. MOTION PASSED.

ROADS & PARKS:

1. MFT bids will be opened tomorrow afternoon.

2. A letter has been signed concerning the road work on Locust by the new Target center. We will not be responsible for the road maintenance in that area.

3. Several dead trees need to be removed throughout the Village. Art has said he will not bid on the work. The Board felt it would be advisable for the bids to be opened by Trustee Fuqua. FUQUA MOVED WITH A SECOND FROM ROBERTS TO GO OUT TO BID FOR TREE REMOVAL IN THE VILLAGE. AYE: FUQUA-ROBERTS-JOHNSON-TENNIS-WILLIAMS. MOTION PASSED.

4. Art will be on vacation the following days: May 18-20, June 13-17, June 29-30, and July 1. The Board was concerned there might be preparation work necessary on July 1st for the July 4th festivities.

5. FUQUA MOVED WITH A SECOND FROM ROBERTS TO HIRE JOHN FRANZEN AND JAMES WERNER AS PART TIME SUMMER HELP AT THE BUDGETED HOURLY RATE. FUQUA-ROBERTS-JOHNSON-TENNIS-WILLIAMS. MOTION PASSED.

2. We have received a "punch list" for the public works building. Shop drawings have also been given to the Village.
3. CMT feels the sewer shack is running well.
4. CMT is preparing a proposal for the alternate water main route.
5. Distributed the preliminary 5 year road program. This will be discussed in more detail after the Board has reviewed it.

Architect Jim Roberson of Dahlquist and Lutzow talked about the Village Hall renovations and distributed a letter with the current cost estimate - \$423,800 (includes a 15% contingency for unforeseen circumstances). The architect will check about the possibility of grant money to meet the requirements of the ADA. The final bid specs should be ready early next week. We would like to have the bid opening around June 20th. A sub-committee was formed with Trustee Johnson as the chairman, and members Tennis and Roberts. They will review the bid specs so they can be put out to bid as soon as possible. JOHNSON MOVED WITH A SECOND FROM ROBERTS TO AUTHORIZE ARCHITECTS DAHLQUIST AND LUTZOW TO PUBLISH THE REQUEST FOR BIDS PENDING REVIEW AND APPROVAL BY THE SUB-COMMITTEE OF THE BID SPECIFICATIONS. AYE: JOHNSON-ROBERTS-FUQUA-TENNIS-WILLIAMS. MOTION PASSED.

*****OPEN TO THE PUBLIC*****

1. John Gregory and John Whitehouse were present to discuss Tri-Cities Little League and the baseball fields. They noted that approximately 1/3 of the participants are residents of Sleepy Hollow. They expressed concern about using the lot behind the Village Hall because it's not in good condition, and that there is not much parking. They were told Jim Podbregar has been working on that field and Tri-City is welcome to also work on the field. Parking is available at the Village Hall lot and across the creek also. They also asked about installing off-street parking by Sabatino. The Board requested a proposal but reminded them of the poor soil conditions in that area to build a "parking lot." In answer to their question about future use of the fields, it was pointed out that the Board had not anticipated a schedule of over 80 games during the season, and were not really in favor of that much reserved time by one group. They said our public works department is willing to volunteer 1/2 day to help get the field behind the village hall in good condition.
2. Sherry Dvorak of Deer Creek asked about a lot being developed next to her which she was told had failed several perk tests. Trustee Roberts explained how that lot is able to be built on with a different type of septic system and that it had not necessarily failed the perk tests.

TREASURER:

1. Add to the April 30th warrants Midwest tar sealer for \$7,300, Joe Prang for \$75.40 and Northern Illinois Gas for \$312.09. Metropolitan Pump's invoice for \$6,600 will be held until the contract matter can be discussed with Trustee Harney. TENNIS MOVED WITH A SECOND FROM ROBERTS TO APPROVE THE REVISED WARRANTS OF APRIL 30TH IN THE AMOUNT OF \$50,597.66. AYE: TENNIS-ROBERTS-FUQUA-JOHNSON-WILLIAMS. MOTION PASSED.

FINANCE:

1. TENNIS MOVED WITH A SECOND FROM JOHNSON TO APPROVE RESOLUTION NO. 222 CALLED SUGGESTED RESOLUTION FOR A LEGISLATIVE BODY RELATING TO A DEFERRED COMPENSATION PLAN. AYE: TENNIS-JOHNSON-FUQUA-ROBERTS-WILLIAMS. MOTION PASSED.

WATER:

1. We billed Trench It for our time repairing the water break they caused when digging on Joy Lane. They are refusing to pay our bill, stating we did not locate the lines for them prior to their work being done. Art did locate the lines ahead of time. A letter will be sent by our attorney.

POLICE:

1. We have received a letter of resignation from Ted Ziarkowsky. WILLIAMS MOVED WITH A SECOND FROM ROBERTS TO ACCEPT THE RESIGNATION OF TED ZIARKOWSKY WITH REGRET. MOTION PASSED BY VOICE VOTE. He is taking a job with an area village for more pay and a pension plan.
2. The police committee is meeting tomorrow night to interview candidates for part time police positions.
3. Our Police Department participated in the recent Law Enforcement Day at Spring Hill Mall and won the mayor's award for their exhibit.
4. QuadCom was again discussed regarding their building plans and their lack of response to our suggestions to rent, rather than construct a new building.

HEALTH & SANITATION:

No report.

BUILDING:

1. We have the new Sidwell maps in a new book. The book should not be taken apart to remove pages.
2. Building Inspector Joe Prang is working full time again so his inspector work will be done evenings and weekends.

OLD BUSINESS:

No report.

NEW BUSINESS:

1. Trustee Williams noted that there will be a school funding report on June 4th at Floyds, sponsored by CORE.
2. We received a letter from West Dundee concerning the funding of intersection improvements at Sleepy Hollow Road and Route 72.
3. A final budget for 1994-95 should be prepared and distributed to all trustees prior to the next meeting.

FUQUA MOVED WITH A SECOND FROM ROBERTS TO ADJOURN THE MEETING AT 10:05 P.M. MOTION PASSED BY VOICE VOTE.

Respectfully submitted,

Norine Olson

Norine Olson
Village Clerk



The Village of Sleepy Hollow, Illinois

One Thorobred Lane
Sleepy Hollow, Illinois 60118

Village Hall
Village President

426-6700
580-3477

Village Clerk
Building Department

428-2266
428-3388

Released 6-2-97

EXECUTIVE MEETING MINUTES

MAY 16, 1994

The meeting started at 7:45 p.m. In attendance were President Shields, Trustees Fuqua, Johnson, Roberts, Tennis, and Williams; Attorney Payne; Engineer Koenig; Deputy Clerk Johnson; and Clerk Olson.

1. Chateau litigation - Bill Payne forwarded all zoning regulations, etc. to the attorneys for Metropolitan. Their proposal will hopefully be here by the end of June.

2. Water Main Project, Easements - The Layne property has been sold (southeast corner of Boncosky & Sleepy Hollow Road). There should not be a problem getting an easement from the new owners. We should be able to bypass Bobbi Moss' property by going on the west side of Sleepy Hollow Road before reaching Boncosky. On Boncosky, property owner Schutz will sign the easement but asks that we bid out the excavating work as he would like the opportunity to bid on the work. We should have CMT do the preliminary work on Boncosky like they did along Sleepy Hollow Road. The Board felt we should make no further attempts to communicate with Les Bright.

3. The current police personnel situation was briefly discussed. We have received one resignation from a full time officer and have heard another is forthcoming shortly. They are going to other area communities with higher pay and pension plans. Board was concerned that we pay training costs and then lose the individual (this happened recently with two part time officers and now one full time officer). Discussed having written contracts in the future where they would reimburse us for training costs if they leave within a certain period of time. President Shields asked about hiring more part time officers (possibly contracting?) from other communities. Trustee Tennis suggested we increase our contribution to their 457 Plan.

ROBERTS MOVED WITH A SECOND FROM FUQUA TO ADJOURN THE EXECUTIVE MEETING AT 8:05 P.M. AYE: ROBERTS-FUQUA-JOHNSON-TENNIS-WILLIAMS. MOTION PASSED.

Respectfully submitted,
Norine Olson
Norine Olson, Village Clerk

Released
7-15-96