

REGULAR MEETING  
MINUTES

SEPTEMBER 6, 1994

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. In attendance were President Shields; Trustees Fuqua, Harney, Johnson, Roberts, Tennis, and Williams; Treasurer Panning; Police Chief Montalbano & Corp. Childs; Deputy Clerk Johnson; and Clerk Olson.

MINUTES:

1. The regular minutes of August 15, 1994 should be amended on page 1 under President, last sentence should read "...off Locust and the police would like to study it again." On page 3 under Roads & Parks, #8, the Resolution # is 225. TENNIS MOVED WITH A SECOND FROM HARNEY TO APPROVE THE REGULAR MINUTES AS MODIFIED. MOTION PASSED BY VOICE VOTE.
2. HARNEY MOVED WITH A SECOND FROM FUQUA TO APPROVE THE EXECUTIVE MINUTES OF AUGUST 15, 1994 AS SUBMITTED. MOTION PASSED BY VOICE VOTE.

PRESIDENT:

1. We have received word from the Department of Commerce that they have approved our ADA grant application for \$26,400 submitted for the building renovations.
2. Requested an executive session to discuss personnel.
3. A revised list of emergency procedures has been prepared.
4. TCI Cable has not responded to the request for payments owed to us. The cable committee is looking at hiring an attorney to sue for these monies. Trustee Tennis suggested we get a case budget from the attorney hired.

CLERK:

1. Please submit articles for the newsletter as soon as possible.
2. Cole's Trees in Michigan would again like to sell Christmas trees at Randy's November 25 - December 25, 1994. The Board agreed.
3. The Village of Gilberts is interesting in purchasing the dump truck that we will be selling in the near future. They would like to negotiate with us rather than our soliciting bids. We think we can override going out to bid by a board vote, but should confirm with our attorney.

PLAN COMMISSION:

Questioned status of comprehensive plan. We are waiting to review the maps for accuracy before they are printed.

ZONING BOARD:

No report.

ZBA:

No report.

ATTORNEY:

No report.

ENGINEER:

No report.

TREASURER:

1. TENNIS MOVED WITH A SECOND FROM ROBERTS TO APPROVE THE WARRANTS IN THE AMENDED AMOUNT OF \$63,466.08. AYE: TENNIS, ROBERTS, FUQUA, HARNEY, JOHNSON, WILLIAMS. MOTION PASSED.
2. TENNIS MOVED WITH A SECOND FROM HARNEY TO APPROVE PAYMENT TO KIEBLER IN THE AMOUNT OF \$29,299.28, WITH PAYMENT TO BE RELEASED WHEN WE RECEIVE APPROPRIATE DOCUMENTATION NECESSARY FOR REIMBURSEMENT RELATING TO THE ENVIRONMENTAL FILL IN OF THE EXCAVATION SITE. AYE: TENNIS, HARNEY, FUQUA, JOHNSON, ROBERTS, WILLIAMS. MOTION PASSED.

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Clerk swore in six new part time police officers: Susan Wilson, Chris Solesky, James Dunning, Paul Hildreth, Mike Landeweer, and Russell Will.

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Thomas Ziegler of Henricksen explained the services of his company which offers design services for office interiors. They can also order office furnishings or prepare bid specs for them. The Board felt his proposal was more than we required as some items are already included in our renovations. However, they do feel a need for these services at a lesser scale. It was suggested we should get a turn key package for the building which would include a furniture bid package after we have better defined what we need. It was also noted that due to the cost, we will probably have to go out to bid for these design services. Trustees Tennis and Johnson will assist Ron Panning in deciding what we need.

\*\*\*\*\*OPEN TO THE PUBLIC\*\*\*\*\*

1. Ann Schnaitmann requested permission to barricade some roads for a block party this Saturday in Surrey Ridge. FUQUA MOVED WITH A SECOND FROM ROBERTS TO GIVE PERMISSION TO BLOCK OFF A PORTION OF LOCUST AND ACORN ON SEPTEMBER 10 FROM 2 - 7 P.M. FOR A BLOCK PARTY. MOTION PASSED BY VOICE VOTE.
2. Darien Court is also having a block party this Saturday. HARNEY MOVED WITH A SECOND FROM WILLIAMS TO BLOCK OFF DARIEN COURT ON SEPTEMBER 10 FROM 1 - 7 P.M. FOR A BLOCK PARTY. MOTION PASSED BY VOICE VOTE.
3. Kathleen Lenhardt of the Fichte Rams Soccer Club was there along with several parent coaches to request use of our soccer fields for a competitive soccer club which would include boys and girls teams on Saturdays and Sundays. They said approximately 1/3 of the players are Sleepy Hollow children. The Board is again concerned about the extensive use of the fields and the maintenance involved. Also, there is the parking problem and many residents adjoining the park object to the high use by sports groups. The Board did approve this club's use of the fields this Saturday and Sunday for games from noon to about 4:30, as long as the fields have not been previously reserved and a current certificate of insurance is delivered to the Clerk prior to Saturday. They were requested to bring waste containers and clean up the fields afterwards. This will be a trial run for this group. The group is going to approach St. Catherine's about using their fields also.

4. The Board approved the use of the soccer field by the men's soccer league for five games this fall on Saturday afternoons.  
5. The beaver situation was again discussed. Trustee Harney can find no one who installs the pipes. Our only hope is to see if Public Works is able to do this job. These pipes are successful according to those who have installed them. The resident who lives by the dams prefers that we get rid of the beavers. Trustee Roberts moved that we hire a trapper/exterminator to take care of the beavers. There was no second. Trustee Harney has three quotes from trappers. Trustee Tennis said Joe Prang's son is a licensed beaver trapper and has the equipment to do the work. However, he is currently away at school. It was suggested he be contacted for availability or any other recommendations. Trustee Harney will discuss the pipe installation plans with Art for his opinion on doing the work but as this is relatively inexpensive, it was felt this should be tried before extermination.

TREASURER (continued):

3. There were no comments on the three month financial statements.

4. TENNIS MOVED WITH A SECOND FROM ROBERTS TO APPROVE RESOLUTION #226 TO ESTABLISH SPECIAL REVENUE FUND "VILLAGE IMPACT FEES" TO REPORT THE COLLECTION OF REVENUE AND EXPENDITURES RELATED TO COMMERCIAL DEVELOPMENT, WHICH REPLACES RESOLUTION #223. AYE: TENNIS, ROBERTS, FUQUA, HARNEY, JOHNSON, WILLIAMS. MOTION PASSED.

5. The Personnel Policy Manual changes were briefly discussed. TENNIS MOVED WITH A SECOND FROM HARNEY TO APPROVE THE CHANGES TO THE PERSONNEL POLICY MANUAL AS PRESENTED. MOTION PASSED BY VOICE VOTE.

TENNIS MOVED WITH A SECOND FROM ROBERTS TO ADJOURN TO EXECUTIVE SESSION AT 9:50 P.M. TO DISCUSS PERSONNEL AND PENDING LITIGATION. AYE: TENNIS, ROBERTS, FUQUA, HARNEY, JOHNSON, WILLIAMS. MOTION PASSED.

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The regular meeting reconvened at 10:55 p.m.

President Shields asked how the Board felt about a special committee to research police procedures, policies, law, etc. He said that a new resident of the village has expressed interest in working with the police committee. He was formerly an East Dundee resident. It was suggested that President Shields submit his proposed committee members and definite responsibilities that this committee would have to the Board for review.

ROADS & PARKS:

1. Bids were opened for the lawn mower. FUQUA MOVED WITH A SECOND FROM ROBERTS TO ACCEPT THE BID OF EHLERS LAWN FOR THE 15' LAWN MOWER AT \$7,575.00. AYE: FUQUA, ROBERTS, HARNEY, JOHNSON, TENNIS, WILLIAMS. MOTION PASSED.

2. Bids were also opened for the Deer Creek drainage improvement project. They were all extremely high and will all be rejected. FUQUA MOVED WITH A SECOND FROM JOHNSON TO REJECT ALL BIDS. MOTION PASSED BY VOICE VOTE. We will look at other options for getting this project done, possibly landscapers. President Shields will call the contractor who did some work on Stevens Ct.

3. CMT will be authorized to prepare bid documents for crack sealing and work on asphalt shoulders on Locust and Beau Brummel. Trustee Roberts will contact CMT to see if Arrow Road Construction may be interested in doing the asphalt work since they are doing other work in the Bluffs. CMT will also begin the 1995 MFT program work, which would include Crane and Timber after the water mains are replaced.

4. Trustee Fuqua has contacted a state official to find out the status on the Route 72/Sleepy Hollow Road realignment project.

5. Resident Keith Rulon of Churchill Court has submitted a video of Saddle Club Park along with a survey he submitted to all residents bordering the park area. He feels the park is poorly maintained. A few trustees looked at the park and feel the park is adequately maintained except the playground area, which does need weeding. It should be remembered that the area was designated as a retention area, not a park.

#### FINANCE:

No report.

#### WATER:

1. We will authorize CMT to go ahead with the engineering on the Boncosky Road second water main project and the engineering and design work for the Crane and Timber Road water main replacement project. JOHNSON MOVED WITH A SECOND FROM TENNIS TO AUTHORIZE CMT TO GO AHEAD WITH THE ENGINEERING SURVEY AND DESIGN WORK AS SUBMITTED ON THEIR PROPOSALS IN THE AMOUNT OF \$46,304.00. AYE: JOHNSON, TENNIS, FUQUA, HARNEY, ROBERTS, WILLIAMS. MOTION PASSED.

#### POLICE:

1. WILLIAMS MOVED WITH A SECOND FROM TENNIS TO HIRE CHRIS SOLESKY AS A FULL TIME POLICE OFFICER AT A STARTING PAY OF \$24,200 PER YEAR, CONDITIONAL UPON HIS ACCEPTANCE OF A TRAINING REIMBURSEMENT AGREEMENT. AYE: WILLIAMS, TENNIS, FUQUA, HARNEY, JOHNSON, ROBERTS. MOTION PASSED.

2. WILLIAMS MOVED A SECOND FROM ROBERTS TO OFFER THE POSITION OF SERGEANT TO RICHARD CHILDS EFFECTIVE IMMEDIATELY AT A STARTING SALARY OF \$31,600. AYE: WILLIAMS, ROBERTS, FUQUA, HARNEY, JOHNSON, TENNIS. MOTION PASSED.

3. Quad Com is having a directors' meeting on September 15 which Trustee Williams cannot attend. The new building is on the agenda. Trustee Tennis will try to get to the meeting and requested any documents on the meeting prior to the 15th.

4. On the matter of Target and the entrance on Locust, we have issued approximately 70 tickets. Trustee Williams feels people will continue to ignore the no turn signs. We should have our attorney review our agreement and see if there is anything that can be done to insure enforcement of the no turn signs.

#### HEALTH & SANITATION:

1. West Dundee has looked at their sewer mains and feel the sewer smell is not coming from their end.

2. HARNEY MOVED WITH A SECOND FROM JOHNSON TO SPEND UP TO \$2,000 FOR PLANTS AT RAINBOW CREEK. AYE: HARNEY, JOHNSON, FUQUA, ROBERTS, WILLIAMS. ABSTAIN: TENNIS. MOTION PASSED.

3. HARNEY MOVED WITH A SECOND FROM ROBERTS TO SPEND \$375 FOR SEED FOR THE OUTLOT AT CAROL CREST COURT. AYE: HARNEY, ROBERTS, FUQUA, JOHNSON, WILLIAMS. ABSTAIN: TENNIS. MOTION PASSED.

BUILDING:

1. The Bluffs road is in.
2. The unfinished house on Glen Oak is being worked on--he hopes to be in this winter.
3. The house on Jaclay seems to be moving on. Water flooded the basement and the owners lost a lot of items; however, they did not have a CO to be in the house.
4. The resident operating a business out of his house is applying for a variance.
5. A portion of the fence has been removed from the house in the Bluffs.

ROBERTS MOVED WITH A SECOND FROM JOHNSON TO ADJOURN THE MEETING AT 11:30 P.M. MOTION PASSED BY VOICE VOTE.

Respectfully submitted,

*Norine Olson*

Norine Olson  
Village Clerk



# The Village of Sleepy Hollow, Illinois

One Thorobred Lane  
Sleepy Hollow, Illinois 60118

Village Hall  
Village President

426-6700  
580-3477

Village Clerk  
Building Department

428-2266  
428-3388

## EXECUTIVE MEETING MINUTES

SEPTEMBER 6, 1994

The executive meeting of the Sleepy Hollow Corporate Authorities was called to order at 9:50 p.m. In attendance were President Shields; Trustees Fuqua, Harney, Johnson, Roberts, Tennis, and Williams; Treasurer Panning; Police Chief Montalbano; Police Committee Members Jim Mertz and Rita Guild; Deputy Clerk Johnson; and Clerk Olson.

1. President Shields wanted to discuss the police department and asked Jim Mertz to talk about some research he has done. At this point, the Board felt Chief Montalbano should be included in the meeting and he was asked into the executive session. Jim Mertz first told the Board that he is not after the Chief's job and just wants to help out where he can. He felt that the Chief's recent recommendations on sergeant promotion, hiring an additional full time officer, and pay raises were not critical to do at this time and could be delayed. Mertz talked about part time officers and the fact that part time police officers are not "legal" in the State of Illinois. He feels that the future will bring legislation that all part time officers will have to be licensed/registered and PTI (Police Training Institute) trained. (Making it very costly to have part time officers for small communities.) He did feel we should look at changing some of our hiring and promotion procedures so that all officers are given an equal opportunity to apply for openings/promotions. The pension plan was brought up and the Board again expressed their desire that we again look at the "numbers". Mertz has talked to area police chiefs who say their biggest problem is home burglaries and he feels we are going to be affected also and should be prepared. He would like to do a study to see what we need and where we need to be in the future (as far as the police department is concerned). Mertz thinks we should update our testing procedures for police applicants, including physical tests used by the PTI. He also mentioned that the village of Wayne lets the county animal control department pick up all strays--the police don't handle stray animals at all. President Shields would like to put together a committee of the police committee to do research on police policy and procedures, etc. The question of the police committee's role in hiring was discussed. It was again noted that the committee is only in an advisory position to the Village Board.

Released 7-15-96

Released 6-2-94

EXECUTIVE MINUTES  
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September 6, 1994

Released 7-15-96 (plus page 1)

Regarding the Chief's recommendations, Richard Childs was the only qualified person to apply for the position of sergeant. With the resignation of Todd Shaver, we are short two full time officers. None of the current part time officers applied for the position. The Chief recommends one of the new part time officers sworn in tonight who would like to go full time, Chris Solesky. Mertz felt all officers who want the position should have an equal opportunity to compete for the position and the test results should determine who is offered the job.

Chief Montalbano said he is well aware of the part time officer situation in the State of Illinois. He explained his need for more full time officers so we do not just have new part time officers on duty. Jim feels that out of the six new officers, the one he is recommending is best qualified for the full time opening. The Board would like to know more about the testing that Jim Mertz is talking about; costs, procedure, etc.

The Board decided to leave the starting pay at \$24,200 for full time officers. They agreed to raise Richard Childs' salary as sergeant to \$31,600.

2. There has apparently been a question raised by a West Dundee officer on who has jurisdiction on ticketing at Target. The discussions with West Dundee originally were that we would have jurisdiction and enforcement on Locust. Because of the road widening, the entrance on Locust is actually now in West Dundee. The agreement between the three parties should be reviewed by Bill Payne to confirm the understanding of who has jurisdiction and discuss this matter with West Dundee and Target, if necessary. (Chief Montalbano, Jim Mertz and Rita Guild leave)

3. Received letter from attorneys for Metropolitan. They are not interested in rehabilitation of the Chateau buildings. They now propose that we deannex the parcels so they can be sold with the adjoining property and those owners would undertake demolition of the buildings. The Board will not agree to this.

ROBERTS MOVED WITH A SECOND FROM FUQUA TO ADJOURN THE EXECUTIVE SESSION AT 10:55 P.M. AYE: ROBERTS, FUQUA, HARNEY, JOHNSON, TENNIS, WILLIAMS. MOTION PASSED.

Respectfully submitted,

*Norine Olson*

Norine Olson  
Village Clerk