

REGULAR MEETING
MINUTES

MAY 15, 1995

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. In attendance were President Shields; Trustees DeBolt, Johnson, and Tennis, Treasurer Panning; Police Chief Montalbano; Attorney Payne; Engineer Koenig; and Clerk Olson.

MINUTES:

Due to a lack of trustees present who were at the previous meeting, the minutes from the May 1, 1995 meetings will be approved at June 5th meeting.

PRESIDENT:

1. Received letter from Joe Cavallaro concerning the Route 72/Sleepy Hollow Road intersection. We have responded to Mr. Cavallaro that we are unable to participate financially in the project. We have also written to IDOT requesting their assistance in improving the intersection.
2. Noted that we impose a \$20 penalty for late animals tags which cost only \$5 when purchased on time. We may be losing revenue from people who refuse to buy tags when they hear of the high late penalty.
3. Suggested we allow residents to "use" a village truck to fill with tree limbs, etc. by leaving the vehicle in the resident's driveway over the weekend. The contents would have to be approved and would be added to the village burn pile by public works. There was some concern expressed about exposure to vandalism but thought we could probably try it. This will be discussed with Trustee Fuqua.
4. A punch list of the village hall renovation work has been reviewed by the architects and the remaining items will be finished.
5. DuKane Valley Council is raising their membership fees. It was felt this is a worthwhile organization to belong to, even with the increase.
6. President Shields would like to be a member of the recently formed art committee for the village hall as he has a personal interest in art.

CLERK:

1. There is a business expo at Pheasant Run on May 24, 1995.
2. The Cardinal Chamber is sponsoring a golf outing on June 7, 1995.
3. Please submit articles or suggestions for the June newsletter ASAP!
4. Randy's Farm has asked about the possibility of having a couple mobile homes on his property for employees. Walt Heffron pointed out that this is prohibited per village ordinance.
5. Regarding the question last meeting about the fencing by the stables, their yearly lease is for two acres. President Shields and Rob Roberts would like to meet with the stable owners prior to renewal of this lease. Clerk will contact the stables.

PLAN COMMISSION:

The Plan Commission would like to schedule a public hearing for June 14th on the Comprehensive Plan. We have reviewed the plan, but the final maps still need to be reviewed by the Board before they are printed.

ZONING BOARD:

1. Discussed the proposed ordinance regarding forms for rezoning property in the village. JOHNSON MOVED WITH A SECOND FROM TENNIS TO

APPROVE ORDINANCE NO. 95-10 ENTITLED AN ORDINANCE AUTHORIZING THE USE AND DISTRIBUTION OF FORMS FOR PROPOSED REZONING OF PROPERTY WITHIN THE VILLAGE OF SLEEPY HOLLOW, ILLINOIS. AYE: JOHNSON, TENNIS, DEBOLT. MOTION PASSED.

2. The property on Sleepy Hollow Road at Route 72 for sale where they wish to divide it into two lots should be referred to the plan commission.

3. Walt noted that satellite antennas are not part of zoning and in fact should be part of building.

ZBA:

No report.

*****OPEN TO THE PUBLIC*****

1. Scott Chambers of 1212 Jill Peak wants to screen in his existing deck but does not want to install a full foundation as we require. The Board explained our position on this matter and that we follow Kane County codes. Mr. Chambers will obtain the county code to verify that he does need a full foundation rather than just footings.

DEBOLT MOVED WITH A SECOND FROM TENNIS TO ADJOURN TO EXECUTIVE SESSION AT 8:45 P.M. TO DISCUSS PENDING LITIGATION PURSUANT TO SECTION 2(c)(11) OF THE OPEN MEETINGS ACT. AYE: DEBOLT, TENNIS, JOHNSON. MOTION PASSED.

The regular meeting reconvened at 9:00 p.m.

ATTORNEY:

1. Had a meeting with Attorney John Regan, Gerry Kirkland, Trustee Johnson, Walt Heffron, Bob Shields, and Rob Roberts concerning the 34 acres along Route 72. Mr. Regan would like to fund a study by an engineering firm concerning sanitary sewer service that would result in issuance of an IEPA permit and has prepared a Reimbursement Agreement for same (to reimburse us for contracting with these engineers). JOHNSON MOVED WITH A SECOND FROM TENNIS TO APPROVE THE REIMBURSEMENT AGREEMENT DATED 5/15/95 BETWEEN THE VILLAGE OF SLEEPY HOLLOW AND THE PROPERTY OWNERS OF THE 34 ACRES. AYE: JOHNSON, TENNIS, DEBOLT. MOTION PASSED. Bill Payne will prepare an ordinance authorizing signature of this agreement. Mr. Regan also brought up a possible drainage/retention plan for adjoining parcels that are part of West Dundee. The retention area would be located on the 34 acres, but would also be for the benefit of the property located in West Dundee. The Board was not in favor of using Sleepy Hollow property for the benefit of property outside our village. A plan was submitted and our engineer will review this to determine how much of this retention plan is actually needed for the 34 acres in Sleepy Hollow and how much for the property outside the Village.

2. The village ordinance on detention should be updated. It needs to be reviewed first by Trustee Johnson and Rob Roberts.

3. Resident Bohanek is past due on water payments. We cannot shut off his water because it would also shut off a couple of his neighbors. Clerk will send a notice of intent letter to Bohanek and then file a lien with recorder's office if the bill is not paid.

ENGINEER:

1. Watermain project - signed contracts have been received back from contractor. Also received bond and a fax of the certificate of

insurance. The Notice to Proceed should be issued and a pre-construction meeting scheduled with Trustees Williams and Johnson. JOHNSON MOVED WITH A SECOND FROM TENNIS TO ISSUE THE NOTICE TO PROCEED TO TWIN SEWER FOR THE SECOND WATER CONNECTION. MOTION PASSED BY VOICE VOTE. Elgin has been requested to issue a permit.

2. Joel Koenig would like to change the meter specifications in the contract from a 6" compound meter to a 6" turbo meter. The cost change should be very small as long as it is done before the contractor orders the materials. Joel will bring the change order back to the Board on this matter.

3. Joel also recommended we install the meter under a bore and jack, rather than open cut method, which will cost \$7,000 more. He believes it will be a simpler operation and will not cause as much disruption of traffic during construction. The Board did not feel these reasons justified the additional expense and did not approve this method. Additionally, if we do the open cut, we don't need the Tollway approval and will not have to pay their yearly fees.

4. Joel was requested to prepare complete plans for paving the parking lot, although it will probably be constructed in two phases.

5. A property owner along the second water connection path has been forwarded information for bidding on part of the project.

6. Commonwealth Edison has been sent appropriate information for the line on the water meter vault. Phone lines are being handled by Elgin.

7. CMT will be sending a letter concerning extra time they have spent on this project.

8. The Bluffs has not yet released the escrow funds for this water project.

TREASURER:

1. We should pay Mr. Gloviak his expenses in connection with the water construction easement. Add \$938.89 to Emro Marketing. TENNIS MOVED WITH A SECOND FROM DEBOLT TO APPROVE THE WARRANTS OF APRIL 30, 1995 IN THE AMOUNT OF \$32,082.07. AYE: TENNIS, DEBOLT, JOHNSON. MOTION PASSED.

2. TENNIS MOVED WITH A SECOND FROM DEBOLT TO APPROVE THE WARRANTS OF MAY 12, 1995 IN THE AMOUNT OF \$13,525.92. AYE: TENNIS, DEBOLT, JOHNSON. MOTION PASSED.

3. TENNIS MOVED WITH A SECOND FROM DEBOLT TO APPROVE THE OPERATING TRANSFER RESERVE TO DI&E AS PROPOSED OF \$17,479.00. AYE: TENNIS, DEBOLT, JOHNSON. MOTION PASSED.

4. TENNIS MOVED WITH A SECOND FROM JOHNSON TO APPROVE THE TRANSFER OF FUNDS FROM THE GENERAL FUND AND THE WATERWORKS AND SEWERAGE O&M FUND AS PRESENTED, EXCLUDING THE ZERO TRANSFER OF THE SEWERAGE O&M FUND. AYE: TENNIS, JOHNSON, DEBOLT. MOTION PASSED.

5. TENNIS MOVED WITH A SECOND FROM DEBOLT TO APPROVE THE COMMONWEALTH EDISON METER EXCHANGE AT RANDALL ROAD AND SADDLE CLUB PARKWAY. MOTION PASSED BY VOICE VOTE.

6. TENNIS MOVED WITH A SECOND FROM DEBOLT TO AUTHORIZE THE VILLAGE TREASURER TO PURCHASE THE PC TO REPLACE THE QUAD COM UNIT AT THE BEST PRICE, UP TO \$2,200. AYE: TENNIS, DEBOLT, JOHNSON. MOTION PASSED.

7. The operating budget should be ready the first week in June.

8. The appropriation public hearing will be held June 19 at 7:15 p.m.

9. The auditors begin work May 30, 1995. TENNIS MOVED WITH A SECOND FROM JOHNSON TO SIGN THE ENGAGEMENT LETTER OF KLAYMAN & KORMAN TO PERFORM AUDIT SERVICES FOR THE VILLAGE, IN THE AMOUNT OF \$12,600. AYE: TENNIS, JOHNSON, DEBOLT. MOTION PASSED.

ROADS & PARKS:

No report.

FINANCE:

1. There was an oversight in increasing the salary of the treasurer/administrator/budget director. TENNIS MOVED WITH A SECOND FROM JOHNSON TO APPROVE AN INCREASE RON PANNING'S SALARY, RETROACTIVE TO MAY 1, 1995 TO \$860.00 PER MONTH. AYE: TENNIS, JOHNSON, DEBOLT. MOTION PASSED.

TENNIS MOVED WITH A SECOND FROM JOHNSON FOR A VOTE OF CONFIDENCE AND EXPRESSION OF GRATITUDE FOR THE SERVICES THAT RON HAS PROVIDED THE VILLAGE AND THE EXCELLENT JOB HE HAS DONE. MOTION PASSED BY VOICE VOTE.

WATER:

No report.

POLICE:

1. A Department of Transportation report is available for review for 1993 on Sleepy Hollow.
2. The monthly police report has been distributed.
3. Attended Quad Com meeting. They reviewed an agreement for a 40 year lease for property and are still going ahead with building plans. Regarding the union matter, we have received a bill for \$116 for our share of attorney's fees. Our board still feels leasing is better than constructing a new building.
4. New, larger signs have been ordered prohibiting truck traffic on Sleepy Hollow Road.
5. Attended the May 7th Kane County Sheriff's banquet where Officer Ken Seyller was nominated as officer of the year. He did not win, but was one of only 5 officers nominated for the award.

HEALTH & SANITATION:

No report.

BUILDING:

1. Has had meetings with Joe Prang and Rob Roberts on building and transferring records to the village from Rob's house.
2. President Shields asked about any possibility of bringing houses into compliance on all village ordinances and buildings codes each time they are sold. This would be very difficult and could be very costly to the new homeowner.

OLD BUSINESS:

Mona Auer sent a letter concerning Sleepy Hollow Road. President Shields will answer several issues she raised.

NEW BUSINESS:

No report.

TENNIS MOVED WITH A SECOND FROM DEBOLT TO ADJOURN THE MEETING AT 10:35 P.M. AYE: TENNIS, DEBOLT, JOHNSON. MOTION PASSED.

Respectfully submitted,


Norine Olson
Village Clerk

The Village of Sleepy Hollow, Illinois



One Thorobred Lane
Sleepy Hollow, Illinois 60118

Village Hall
Village President

426-6700
580-3477

Village Clerk
Building Department

428-2266
428-3388

Released 6-2-97

MAY 15, 1995

EXECUTIVE MEETING MINUTES

The executive meeting of the Sleepy Hollow Corporate Authorities started at 8:45 p.m. In attendance were President Shields; Trustees DeBolt, Johnson, and Tennis; Attorney Payne; Rob Roberts; Zoning Chairman Heffron; and Clerk Olson.

1. Jamestowne Trailer - Nothing new to report.

2. Chateau settlement agreement - Bill Payne has been in contact with Metropolitan's attorneys and advised them of our concern about PE allocation/utility billing and some control over any development of the property. He is working on having all steps in the agreement happen concurrently. The Board is concerned about West Dundee not doing everything they agreed to at our original discussions. The Board said they would be willing to allow West Dundee to bill the sewer to the parcels as long as they supply the proper amount of PEs to the parcels. (This should be in writing, preferably part of the agreement.)

Bill also asked if we would be interested in rezoning at the same time the additional parcels in the area which are currently involved in some type of drug seizure. This would bring the total numbers of parcels in that area rezoned to commercial to about 8 acres and make it more attractive to commercial developers. The Board felt the owners of those additional parcels should come before the Board themselves when they are interested in rezoning.

JOHNSON MOVED WITH A SECOND FROM TENNIS TO RETURN TO REGULAR SESSION AT 9:00 P.M. AYE: JOHNSON, TENNIS, DEBOLT. MOTION PASSED.

Respectfully submitted,

Norine Olson

Norine Olson
Village Clerk