

REGULAR MEETING
MINUTES

SEPTEMBER 15, 1997

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. In attendance were President Shields; Trustees DeBolt, Harney, Merkel and Nemec; Police Chief Montalbano; Treasurer Panning; and Clerk Olson. Trustees Czerniawski and Williams were absent.

MINUTES:

NEMEC MOVED WITH A SECOND FROM DEBOLT TO ACCEPT THE REGULAR MINUTES OF SEPTEMBER 2, 1997 AS SUBMITTED. MOTION PASSED BY VOICE VOTE.

PRESIDENT:

1. The proposed culvert for Bullfrog Lane does needs permits. An engineering study will cost approximately \$1,700.00. President Shields said this project is in the budget.
2. A resident on Kay Court would like a dead tree removed from the court. There is also a dead tree on Hazel Court. Trustee Nemec will work out the details of having these dead trees cut professionally and then having Art add the tree limbs to the burn pile.

CLERK:

The next newsletter should go out in mid-October. Please submit any articles or ideas as soon as possible.

PLAN COMMISSION:

Chairman Jim Markey stated that he had recently attended a meeting with planning committee members of several area municipalities where they discussed various regional issues such as boundary lines, impact fees, increased traffic and road construction.

ZONING BOARD:

1. Chairman Walt Heffron said we have received the site plans for KinderCare and there will be meeting with them on September 27th at 9:00 a.m. The Zoning Board will have a meeting prior to this date.
2. Chairman Heffron is hoping to retire from the Zoning Board and may soon recommend a replacement for chairman. He will continue to assist his replacement with the transition. Walt has been on the board for 24 years!

ZBA:

No report.

ATTORNEY:

No report.

ENGINEER:

No report.

TREASURER:

1. Add to the warrants \$730 to Fresh Start, \$64 to the Postmaster and \$1,105.76 to Emerald Marketing. Trustee Harney said we have still not received the proper planting diagrams for the Village Hall from Martin Design. HARNEY MOVED WITH A SECOND FROM MERKEL THAT WE HOLD THE PAYMENT TO MARTIN DESIGN IN THE AMOUNT OF \$312.25 PENDING RECEIPT OF THE LANDSCAPE DESIGN DOCUMENTS REQUESTED. Since we do not usually withhold payment through a motion,

Harney and Merkel withdrew their motion and second. President Shields asked the Treasurer to send a letter to Martin Design stating why payment is being withheld; the Treasurer said we always do so. HARNEY MOVED WITH A SECOND FROM DEBOLT TO APPROVE THE WARRANTS IN THE AMOUNT OF \$75,899.31, WITHOUT THE MARTIN DESIGN BILL. AYE: HARNEY, DEBOLT, MERKEL, NEMEC. MOTION PASSED. Trustee Merkel questioned our attorney's fees for the electoral board matter as he thought the State's Attorney was responsible for our representation in these types of matters.

2. There were no questions on the financial statements.

ROADS & PARKS:

1. The MFT road work finally began and is almost complete. The issue of gravel along the edge of the roads was discussed and it was decided to have our engineer view all the roads that were paved and recommend those that should have gravel added. We do have a type of penalty clause in our MFT contract and Trustee DeBolt will clarify this with our engineer also.

2. When doing the water main repair work on Crane, it was discovered that the culvert was in very poor shape and was replaced and dropped underneath the water main. Trustee DeBolt discussed this matter with the attorney in Dallas and is negotiating the payment of this job, in view of the additional work done.

3. There is a pile of blacktop sitting on Crane which will be removed by Public Works.

4. The liability bill is now being vetoed and will probably fall through.

5. The Board did institute a parks policy in February 1995 which does not allow organized teams to use the parks on Sundays. Those that have already scheduled games on Sunday will be allowed to do so.

6. The blacktop is ready to be laid for the salt storage bin, after which the salt storage work will begin.

7. Some Saddle Club residents on Randall Road have asked the Village to remove their fences. In view of the road work and the fact that the residents would like to have some type of barrier along Randall, this issue and any removal will be tabled until the road widening is complete.

8:10 P.M. Mike Reckamp of Mueller & Co. presented the annual audit and said the Village is in good financial condition. The Village is carrying about three months' of expenditures in reserve in the general fund which is adequate. The only fund showing a loss is the sewer fund, and we do not plan to recoup depreciation costs from user fees. Former Finance Trustee Mike Tennis noted that the management letter had some good points in it that we should follow. We should also try to resolve why there is a difference between Elgin's water billing and our billing to residents.

ROADS AND PARKS (continued):

Trustee Harney is very concerned about the Bullfrog culvert project. She said five of the trustees were not aware of this project and it has not been approved by the Board, although it was in the budget. She said the previous board reviewed this project and decided not to proceed any further because the high cost was not justified. She is concerned this culvert would cause more flooding of homes on Locust and Hillcrest. This would also involve additional engineering fees for a study that would also need to be approved by the Board. Trustee Harney stopped the contractor before he began this project because we did not have proper permitting from the Army Corps. and the Illinois Dept. of Water Resources and we could incur substantial fines. Trustee Harney would like the Finance Dept. to set up a program to prevent any one board member from authorizing a project without the prior approval of the entire board. There was an engineering study done by CMT several years ago on this area but Trustee Harney doesn't believe it was adequate for this project.

**** OPEN TO THE PUBLIC****

(8:30 - 8:50 p.m.)

1. Steve Kamarchek of Arthur Popp Excavating is the contractor who was to install the culvert at Bullfrog. He informed the Board that the supplier of the culvert will not take it back if we don't do the project. He is looking for reimbursement for the culvert from us. He has been informed that another project

elsewhere could use a portion of our culvert which would reduce our cost. President Shields preferred not to discuss the matter and said he was referring this matter to our Village Attorney for his advice.

2. Sam Palazzolo is building a home on Hickory that was issued a stop work order. The house is 2-1/2 feet inside the set back and the foundation has already been laid. The plat had already been approved by the ZBA. This has to go back before the ZBA for variance approval, but Zoning Chairman Heffron felt this could be granted as a hardship to the builder if he had to remove the foundation. Mike Tennis suggested a phone vote be done of the ZBA for approval and obtain a release from the next door neighbor to this variance. Trustee Harney feels we need to have another ZBA hearing, but will discuss with the Village Attorney and deal with this matter as expeditiously as possible.

FINANCE:

No report.

WATER:

No report.

POLICE:

There is an upcoming Quad Com meeting to discuss the employee union matter.

HEALTH & SANITATION:

1. The leaf pick up dates are November 1st, November 22nd, and April 25, 1998. Second recycling bins will be given to all residents in November. All details on these items will be included in the newsletter. The port-a-potties will be removed from the park for the winter. The soccer nets should also be taken down at the end of the season.

2. Art replaced a pipe at a resident's house on Rainbow Drive.

3. The sewer smell inside a house on Maria Court could be a problem with the water heater according to our engineers.

BUILDING:

We need a special meeting for the ordinance for the zoning overlay district (wetland conservancy). NIPC will explain this ordinance at a training session at the Village Hall on October 18th. Village officials and board members should try to attend.

OLD BUSINESS:

Ron Panning has a sample communications ordinance that he would like to refer to the Zoning and Planning Boards as well as the Village Attorney for their review.

NEW BUSINESS:

No report.

DEBOLT MOVED WITH A SECOND FROM NEMEC TO ADJOURN THE MEETING AT 9:05 P.M.
AYE: DEBOLT, NEMEC, HARNEY, MERKEL. MOTION PASSED.

Respectfully submitted,



Norine Olson
Village Clerk