

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. In attendance were President Pickett; Trustees Getz, Grom, Merkel, Morris, Rzonca, Ziemba, Ander, Finney, and Wind; Police Chief Montalbano; Finance Director Volkening; Village Attorney Schuster; Village Engineer Heinz; and Clerk Olson.

President Pickett explained the rules for speaking under the open comments section.

MINUTES:

1. MORRIS MOVED WITH A SECOND FROM GETZ TO APPROVE THE REGULAR MEETING MINUTES OF MARCH 17, 2003. MOTION PASSED BY VOICE VOTE.

PRESIDENT:

No report.

CLERK:

The Clerk thanked out-going trustees Tom Merkel, Malcolm Morris, and Greg Rzonca for their service to the Village and presented them with a gift. President Pickett also expressed his appreciation. (They then left the meeting.) The Clerk gave the oath of office to new trustees Mike Ander, Scott Finney, and Steve Wind.

PLAN COMMISSION:

No report.

ZONING COMMISSION:

Chairman Art Neil stated that they are looking at information about PUDs and will report back to the Board at a later date.

ZBA:

Chairman John Kedzior reported on ZBA File #232, a variance request to the minimum allowable floor area for a house to be built on the corner of Beau Brummel and Van Tassel. The ZBA recommends the variance as submitted be denied. The Board and ZBA Chairman discussed the real issue of the plan which is a partial third floor/turret to be used as a sunroom for plants. There are other houses in the Village, considered two-story homes, that have a third level. The Dundee Township Assessor has told the applicants that their house plans would be classified a two-story home for tax purposes. It was suggested the applicants re-submit their plan based on a two-story structure. The Zoning Commission may wish to review two and three-story structures and residential building height maximums for future zoning changes. WIND MOVED WITH A SECOND FROM GETZ TO ACCEPT THE RECOMMENDATION OF THE ZBA TO DENY THE VARIANCE. MOTION PASSED BY VOICE VOTE. The applicants will re-submit their plan to the building department as a two-story with an attic. No variance will be necessary.

ATTORNEY:

No report.

ENGINEER:

There will be a pre-construction meeting April 15th at the Village Hall regarding the bridge repairs. IDOT has approved the contract and an additional \$75,000 of motor fuel tax funds for this project. The overall project

cost is about \$200,000, which includes \$60,000 for engineering fees. GROM MOVED WITH A SECOND FROM GETZ TO AUTHORIZE THE VILLAGE PRESIDENT AND CLERK TO EXECUTE THE IDOT SUPPLEMENTAL RESOLUTION FOR IMPROVEMENT FOR ANOTHER \$75,000 FOR THE JELKE CREEK CULVERT. AYE: GROM, GETZ, ANDER, FINNEY, WIND, ZIEMBA. MOTION PASSED.

2. We have not yet determined if we have enough money in the budget for road improvements this year.
3. The Engineer answered questions on Village property north of Route 72 where illegal filling was taking place, completion status on the 2002 road program where we are awaiting MFT payoff approval, and the additional costs of about \$3,000 on the Jelke Creek project for soils/boring engineers.
4. Trustee Ziemba asked the engineer for a list of all projects that Heinz is working on for the Village.

DIRECTOR OF FINANCE:

1. ZIEMBA MOVED WITH A SECOND FROM GETZ TO APPROVE THE ACCOUNTS PAYABLE OF APRIL 7, 2003 IN THE AMOUNT OF \$87,187.17. AYE: ZIEMBA, GETZ, GROM, ANDER, FINNEY, WIND. MOTION PASSED. A \$10 charge for a DuKane Valley Council workshop was removed from the warrants since no one registered or attended.

COMMENTS FROM THE PUBLIC:

1. Robert Shields of Darien Lane stated that he feels the residents' strong rejection of the April 1st referendum for a tax increase was not a mandate to the Village to look for other sources of revenue, but for the Board to live within the Village budget.

PARKS, ROADS & STREETS:

1. The Village will open bids on April 25th for replacement of old street light fixtures in the Village. The bid specs did not include disposal of the old mercury lamps. An addendum should be sent to all vendors who picked up bid specs, to include a cost on disposal in their bid responses.
2. Representatives of the Smith-Group interviewed several Village residents concerning the Green Communities project to gather background information to assess the Village and start work on plans. There will be an open house at Sleepy Hollow School on this project on April 30, May 1, and May 3. Residents are encouraged to attend and express their opinions and ideas.
3. President Pickett was advised by Kane County that Smith-Group had requested Hey & Associates reports from them. The County should not have any reports that Smith-Group has not already received from the Village.

FINANCE:

1. The Village received employee healthcare insurance quotes from four different insurance companies through an insurance broker. In order to obtain firm premium quotes from the companies, the Village must submit health applications completed by each employee participant and a check, that does not obligate the Village to the company. Trustee Ziemba asked if the Village must obtain quotes from three brokers, even though we have received more than three insurance quotes from one broker. Trustee Grom noted that Village Code exempts insurance from the three quotes rule. ZIEMBA MOVED WITH A SECOND FROM GETZ TO AUTHORIZE THE VILLAGE TREASURER TO ISSUE AND THE VILLAGE PRESIDENT TO SIGN A CHECK FOR APPROXIMATELY \$7,400 TO BLUE CROSS BLUE SHIELD AND TO SUBMIT THE EMPLOYEE APPLICATIONS FOR AN INSURANCE PREMIUM QUOTE. AYE: ZIEMBA, GETZ, GROM, ANDER, FINNEY, WIND. MOTION PASSED.
2. The February financial statements indicate the Village is still doing well. However, we anticipate revenues will decrease about 1.4% next fiscal year.

3. Six audit proposals were submitted. The Board discussed the variety of bids received. ZIEMBA MOVED WITH A SECOND FROM GETZ TO ACCEPT THE BID PROPOSAL FROM KNUTTE & ASSOCIATES, P.C. IN THE AMOUNT OF \$10,750.00 FOR AUDITS FOR THE YEARS 2003 AND 2004. AYE: ZIEMBA, GETZ, ANDER, GROM, FINNEY, WIND. MOTION PASSED.

WATER & SEWER:

No report.

POLICE & PUBLIC SAFETY:

1. At a recent police program in Itasca, Sleepy Hollow police won a raffle for a new radar unit, worth about \$3,000.

PUBLIC BUILDINGS & ENVIRONMENTAL:

No report.

BUILDING & ZONING ENFORCEMENT:

No report.

OLD BUSINESS:

No report.

NEW BUSINESS:

President Pickett made the following trustee appointments: Roads & Parks: Steve Wind; Finance: Don Ziemba; Water: Russell Getz; Police: Carol Grom; Public Buildings: Mike Ander, and Building: Scott Finney. President Pickett stated that all other appointments will remain the same. It was noted that Trustee Grom will continue to lead the Green Communities project.

GETZ MOVED WITH A SECOND FROM ZIEMBA TO ADJOURN TO EXECUTIVE SESSION AT 9:00 P.M. FOR THE PURPOSE OF DISCUSSING PERSONNEL PURSUANT TO §2(C)(1) OF THE OPEN MEETINGS ACT. MOTION PASSED BY VOICE VOTE.

The regular meeting reconvened at 9:14 p.m.

ZIEMBA MOVED WITH A SECOND FROM GETZ TO ADJOURN THE MEETING AT 9:15 P.M. MOTION PASSED BY VOICE VOTE.

Respectfully submitted,



Norine Olson
Village Clerk

Released 6-20-05

EXECUTIVE MEETING MINUTES

APRIL 7, 2003

The executive session of the Sleepy Hollow Board of Trustees was convened at 9:00 p.m. for the purpose of discussing personnel pursuant to §2(c)(1) of the Open Meetings Act. In attendance were President Pickett, Trustees Ander, Getz, Grom, Finney, Wind, and Ziemba, Village Attorney Schuster, Police Chief Montalbano, and Clerk Olson.

A former police employee, Eric Nowak, was put through the state police training program, and resigned the day after receiving his certification. He signed the standard village contract to remain for two years after certification, or reimburse the village for training costs. He has done neither and claims our cost of about \$2,000 may be partially reimbursable from the state. The Board directed the Village Attorney to send Mr. Nowak a demand letter for a response within 5 days, demanding full payment or monthly payments of \$400, interest free. (The employee had offered \$50 per month.) A small claims suit can be filed if necessary.

ZIEMBA MOVED WITH A SECOND FROM GETZ TO ADJOURN THE EXECUTIVE SESSION AT 9:14 P.M. MOTION PASSED BY VOICE VOTE.

Respectfully submitted,

Norine Olson

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Village Clerk