

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. In attendance were President Pickett, Trustees Ander, Finney, Getz, Grom, Wind, and Ziemba, Police Chief Montalbano, Finance Director Volkening, Village Attorney Schuster, Village Engineer Heinz, and Clerk Olson.

President Pickett explained the rules for speaking under public comments.

MINUTES:

1. ANDER MOVED WITH A SECOND FROM GETZ TO APPROVE THE REGULAR MEETING MINUTES OF MAY 19, 2003. MOTION PASSED BY VOICE VOTE.

PRESIDENT:

1. IDOT's most recent roads plan shows the widening of Route 72 from Locust to Randall Road sometime within the next five years.

CLERK:

1. WIND MOVED WITH A SECOND FROM GETZ TO AUTHORIZE THE VILLAGE ATTORNEY TO SEND A LETTER TO MERCEDES BUILDERS AND TAKE OTHER ACTION TO COLLECT THE DEBT. MOTION PASSED BY VOICE VOTE.

PLAN COMMISSION:

No report.

ZONING COMMISSION:

Chairman Art Neil has received sample ordinances concerning P.U.D.s which the Commission will review and periodically report back to the Board on their progress.

ZBA:

We have not yet received a report on the last public hearing heard in mid-April. The petitioner has requested a refund of their application fee. The Board would like a report on this matter for closure.

ATTORNEY:

1. GROM MOVED WITH A SECOND FROM GETZ TO APPROVE ORDINANCE NO. 2003-17 ENTITLED "AN ORDINANCE MODIFYING THE REQUIREMENTS FOR DEDICATION OF SCHOOL SITES, AND MODIFYING THE VALUE OF AN ACRE OF LAND, FOR PURPOSES OF CALCULATING CONTRIBUTIONS IN LIEU OF SCHOOL SITES, IN THE VILLAGE". AYE: GROM, GETZ, ANDER, FINNEY, WIND. MOTION PASSED. This relates to District 300 impact fees.

2. GROM MOVED WITH A SECOND FROM GETZ TO APPROVE RESOLUTION NO. 316 ENTITLED "A RESOLUTION SETTING A PERMIT FEE AND REQUIRING A SECURITY DEPOSIT FOR ANY EXCAVATION OF PUBLIC GROUND IN THE VILLAGE". MOTION PASSED BY VOICE VOTE.

ENGINEER:

1. The Jelkes Creek bridge repair should begin about June 10th, at which time Sleepy Hollow Road will be closed for approximately one month from Beau Brummel to Route 72. It is hoped the work can be completed before July 4th. The gas line will be moved and Nicor is responsible for any necessary resident notifications. Appropriate agencies will be advised of the road closing by President Pickett.

2. The engineers are preparing an agreement for a resident where they need sanitary sewer access on his property. A survey of the property will be necessary to pinpoint the pipes. GROM MOVED WITH A SECOND FROM WIND APPROVE A SURVEY OF THE SANITARY SEWER EASEMENT ON THE LITTLE PROPERTY, TO BE DONE BY HEINZ & ASSOCIATES, NOT TO EXCEED \$500. AYE: GROM, WIND, ANDER, FINNEY, GETZ. MOTION PASSED.

DIRECTOR OF FINANCE:

1. GROM MOVED WITH A SECOND FROM GETZ TO APPROVE THE ACCOUNTS PAYABLE OF JUNE 2, 2003 IN THE AMOUNT OF \$49,356.07. AYE: GROM, GETZ, ANDER, FINNEY, WIND. MOTION PASSED.

2. WIND MOVED WITH A SECOND FROM GETZ TO APPROVE THE BID FROM CONTINENTAL RESOURCES FOR A CISCO ROUTER IN THE AMOUNT OF \$1,094. AYE: WIND, GETZ, ANDER, FINNEY, GROM. MOTION PASSED.

3. ANDER MOVED WITH A SECOND FROM GROM TO APPROVE THE THREE YEAR LEASE WITH NEOPOST FOR THE POSTAGE METER AT AN ANNUAL COST OF \$359.40. AYE: ANDER, GROM, FINNEY, GETZ, WIND. MOTION PASSED.

4. GETZ MOVED WITH A SECOND FROM ANDER TO PURCHASE THREE PUMP REPLACEMENTS KITS FOR THE SEWER DEPARTMENT AT A TOTAL COST OF \$5,760 (\$1,920 PER KIT). AYE: GETZ, ANDER, FINNEY, GROM, WIND. MOTION PASSED.

5. The new BlueCross/BlueShield insurance plans will be reviewed for employees at the Village Hall on June 9th at 7:00 p.m.

(Trustee Ziemba arrives at 8 p.m.)

Tim Harbaugh of the Kane County water resources department explained the county's storm water ordinance and the responsibilities of the Village should it apply for certification to handle permitting itself. The County now issues these permits if required in Sleepy Hollow. The Village would have more control over this process if it were certified. Board members questioned Village responsibilities as a certified community and whether it has the staff resources to handle all that would be required. The Village's engineers are certified for the county's storm water ordinance requirements and could act as the Village's consultant. Mr. Harbaugh stated that the Village could "de-certify" should it find the responsibilities too burdensome and the county would take over the issuance of permits for the Village. GETZ MOVED WITH A SECOND FROM ZIEMBA TO APPLY TO BECOME A CERTIFIED COMMUNITY WITH THE KANE COUNTY STORM WATER ORDINANCE. AYE: GETZ, ZIEMBA, WIND, PICKETT. NAY: ANDER, FINNEY, GROM. MOTION PASSED.

Mr. Harbaugh also noted that the County's study of Jelkes and Sleepy Creeks needs the County's final internal review, after which time a meeting will be scheduled with the Village to discuss the results.

COMMENTS FROM THE PUBLIC:

1. Mona Auer of Sleepy Hollow Road expressed her disappointment in the recent handling of the Michalski property by the Township and the Forest Preserve. She also described an incident on Sleepy Hollow Road where she almost had a head-on with another vehicle trying to avoid a bicycle rider along the road and stressed the need to keep the road from becoming a bike path route.

2. Bill Grupp from the Service Club asked for approval of the club's application for an alcohol license on the 4th of July. The rain date for the activities is July 5th. Mr. Grupp should not sign individually; the club is the applicant for the license. Previous applications from the club will be reviewed and Mr. Grupp contacted. The Board did not have a problem with the application.

3. Russ Ink of Maple Lane asked for road closure for a block party. WIND MOVED WITH A SECOND FROM GETZ TO APPROVE THE MAPLE LANE ROAD CLOSURE ON JULY 26TH FROM 3 - 9 PM. MOTION PASSED BY VOICE VOTE. Public Works should deliver "horses" to a designated resident prior to the 26th and pick them up on Monday.
4. Brian Schuman of Locust informed the Board that the water main is leaking. Public Works has been advised to correct this problem.

PARKS, ROADS & STREETS:

1. Mona Auer asked Trustee Wind about installing a raised "pork chop" at Sleepy Hollow Road/Route 72. President Pickett noted that the State must approve any changes at the intersection as Route 72 is a state highway. Mr. Wind should inquire with IDOT about this matter.
2. Dundee Township Park District requested use of the fire station soccer fields for their regular schedule as in the past. They have also asked to install soccer goals for additional fields by the tee ball field if the soccer fields by Carpentersville Middle School are not available. The Board felt this would put too large a burden on street parking in the area and bring too many people into a small area. Mr. Wind will call the Park District for further details.
3. The Board reviewed possible road stubs in the Village and determined that the stubs on Beau Brummel and Hilltop could be sold. Island Court and Trail's End off Hillcrest should be vacated as streets so they are removed from all future maps. Attorney Schuster will prepare a memorandum for the next meeting of all legal requirements and procedures to dispose of the lots.

FINANCE:

1. The Board reviewed the proposed employee salaries. GROM MOVED WITH A SECOND FROM GETZ TO GIVE ALL EMPLOYEES A 3% SALARY INCREASE, RETROACTIVE TO MAY 1, 2003. AYE: GROM, GETZ, ANDER, FINNEY, WIND. NAY: ZIEMBA. MOTION PASSED.
2. ZIEMBA MOVED WITH A SECOND FROM GROM TO INCREASE THE EMPLOYEE PPO DEPENDENT INSURANCE DEDUCTIBLE FROM \$26.50 TO \$35.50 PER PAYCHECK, EFFECTIVE IMMEDIATELY. AYE: ZIEMBA, GROM, ANDER, FINNEY, GETZ, WIND. MOTION PASSED.
3. ZIEMBA MOVED WITH A SECOND FROM WIND TO APPROVE THE 2003-04 BUDGET, WITH THE CHANGES NOTED. AYE: ZIEMBA, WIND, ANDER, FINNEY, GETZ, GROM. MOTION PASSED.
4. ZIEMBA MOVED WITH A SECOND FROM GETZ TO APPROVE RESOLUTION NO. 317 ENTITLED "A RESOLUTION DESIGNATING CAPITAL IMPROVEMENT FUND BALANCE RESERVES FOR VEHICLE, BUILDING/PROPERTY IMPROVEMENTS AND EQUIPMENT FOR FISCAL YEAR ENDED APRIL 30, 2003". MOTION PASSED BY VOICE VOTE.

WATER & SEWER:

No report.

POLICE & PUBLIC SAFETY:

1. GROM MOVED WITH A SECOND FROM GETZ TO ACCEPT WITH REGRET THE RESIGNATION OF OFFICE BRIAN ATEN, EFFECTIVE JUNE 8, 2003. MOTION PASSED BY VOICE VOTE.
2. GROM MOVED WITH A SECOND FROM GETZ TO ACCEPT WITH REGRET THE RESIGNATION OF MATRON JOAN JAEGER, EFFECTIVE IMMEDIATELY. MOTION PASSED BY VOICE VOTE.

3. GROM MOVED WITH A SECOND FROM GETZ TO APPROVE THE CHANGE IN EMPLOYMENT STATUS FOR OFFICER ALEX CRUZ FROM PART TO FULL TIME AT THE CURRENT ANNUAL SALARY WITH FULL BENEFITS. MOTION PASSED BY VOICE VOTE. Mr. Cruz was in attendance at the meeting and has been a part time officer since April 2002.
4. GROM MOVED WITH A SECOND FROM GETZ TO APPROVE THE HIRING OF JUSTIN C. YOUNG AS A PART TIME OFFICER, EFFECTIVE IMMEDIATELY, AT \$10/HOUR. Mr. Young was in attendance, is a certified officer and has been working in Missouri. MOTION PASSED BY VOICE VOTE.
5. Trustee Grom read a statement expressing her concern about the staffing levels in the police department. The department is down from 5 to 4 full time officers, and from 12 to 6 part time officers. She stated that the Board must do what is necessary to bring the police force to full strength and retain officers.

PUBLIC BUILDINGS & ENVIRONMENTAL:

1. The presentation on the West Nile Virus is tomorrow night at the Village Hall
2. Residents must have their trash out by 6 a.m. or they may miss the pick up.

BUILDING & ZONING ENFORCEMENT:

1. ComEd has not yet installed the pedestal on the Sharon Drive property. Trustee Finney will follow up to ensure it is installed in the proper location.
2. The building permit has been issued for the Service Club gazebo.

OLD BUSINESS:

No report.

NEW BUSINESS:

No report.

WIND MOVED WITH A SECOND FROM ZIEMBA TO ADJOURN TO EXECUTIVE SESSION AT 9:50 P.M. FOR THE PURPOSE OF DISCUSSING PERSONNEL AND EXECUTIVE MINUTES PURSUANT TO §2(C)(1) AND (21) OF THE OPEN MEETINGS ACT.

The regular meeting reconvened at 10:20 p.m.

WIND MOVED WITH A SECOND FROM GETZ TO ADJOURN THE MEETING AT 10:20 P.M. MOTION PASSED BY VOICE VOTE.

Respectfully submitted,



Norine Olson
Village Clerk

EXECUTIVE MEETING MINUTES

Released
12-21-09

JUNE 2, 2003

The executive session of the Sleepy Hollow Board of Trustees was convened at 9:50 p.m. for the purpose of discussing personnel and executive minutes pursuant to §§2(c)(1) and (21) of the Open Meetings Act. In attendance were President Pickett; Trustees Ander, Getz, Grom, Finney, Wind, and Ziemba; Village Attorney Schuster; Police Chief Montalbano; Administrator Volkening; and Clerk Olson.

1. Chief Montalbano discussed employee Richard Childs. Sgt. Childs called the Village two weeks ago and advised an officer on duty that he would not be at work that day for medical reasons. He called the following day and again advised the officer on duty of his absence. He did not call after that date and did not speak to Chief Montalbano about his absence. On May 29, 2003, he requested a retroactive leave of absence pursuant to the Family Medical Leave Act. Pursuant to Village policy, a three day absence without notification to the employee's supervisor is grounds for termination. Chief Montalbano met with Sgt. Childs and he was terminated on June 2, 2003. Sgt. Childs should be sent a written letter of termination. Attorney Schuster will review the FLMA concerning his request. (Chief Montalbano and Administrator Volkening leave meeting.)

2. ZIEMBA MOVED WITH A SECOND FROM WIND TO APPROVE THE EXECUTIVE MEETING MINUTES OF MARCH 17, 2003. MOTION PASSED BY VOICE VOTE.

ANDER MOVED WITH A SECOND FROM GETZ TO APPROVE THE EXECUTIVE MEETING MINUTES OF APRIL 7, 2003. MOTION PASSED BY VOICE VOTE.

WIND MOVED WITH A SECOND FROM GETZ TO ADJOURN THE EXECUTIVE SESSION AT 10:20 P.M. MOTION PASSED BY VOICE VOTE.

Respectfully submitted,



Norine Olson
Village Clerk