

VILLAGE OF SLEEPY HOLLOW  
REGULAR MEETING MINUTES

FEBRUARY 5, 2007

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. In attendance were President Pickett, Trustees Ander, Finney, Getz, Prigge, Wind, and Ziemba, Police Sgt. Wilson, Finance Director Volkening, Village Attorney Schuster, Village Engineer Weiss, and Clerk Olson.

President Pickett explained the rules for speaking under the public comments section of the meeting.

MINUTES:

1. ZIEMBA MOVED WITH A SECOND FROM GETZ TO APPROVE THE REGULAR MEETING MINUTES OF JANUARY 15, 2007. The date of the minutes should be corrected on page 1. Under President, #1, change "rewards" to "awards." MOTION PASSED.

PRESIDENT:

1. President Pickett informed the Board of his meeting with AT&T on "project lightspeed." for tv/cable services. AT&T is willing to pay a 5% fee plus up to 1% for additional services. Comcast currently pays 5%. AT&T would install four very large boxes (approximately 63" x 49" x 27") for service to all residents in the Village, some of which would be installed on public property/easement areas, and add landscape to screen the boxes. President Pickett gave additional information, after which the Board asked him to schedule AT&T to make a presentation at a future board meeting. He also asked AT&T to send a draft agreement to the Village.

2. The Illinois Department of Transportation submitted a resolution concerning work on state road right of ways located within the Village. The Board modified the second paragraph, by specifying the Village President as the authorized person to sign any permits. This is in effect for two years. WIND MOVED WITH A SECOND FROM ZIEMBA TO APPROVED RESOLUTION NO. 360 ENTITLED "A RESOLUTION FOR CONSTRUCTION ON STATE HIGHWAY" AS AMENDED. MOTION PASSED.

CLERK:

1. ZIEMBA MOVED WITH A SECOND FROM GETZ TO APPROVE COMCAST PERMIT REQUEST NO. 899-206. MOTION PASSED.

PLAN COMMISSION:

No report.

ZONING COMMISSION:

No report.

ZBA:

No report.

ATTORNEY:

1. Mr. Schuster presented an ordinance to create a conservation easement for the property at the northeast corner of Belmont and Saratoga, to assist in obtaining burning permits and using other means to control the cattails to help maintain the drainage in the area. ZIEMBA MOVED WITH A SECOND FROM WIND TO APPROVE ORDINANCE NO. 2007-2 ENTITLED "AN ORDINANCE CREATING A CONSERVATION EASEMENT FOR LOT 145 IN WALNUT HILLS SUBDIVISION IN THE VILLAGE OF SLEEPY HOLLOW, KANE COUNTY, ILLINOIS". AYE: ZIEMBA, WIND, ANDER, FINNEY, GETZ, PRIGGE. MOTION PASSED.

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Claudia Kirmse of Artistic Bits discussed this year's Garden Art Program, which will combine the talents of local artists with landscape designers, to create a unique "garden" in each village. The Village can suggest ideas for the garden. Platt Hill Nursery is a sponsor for this Program. The proposed plans will be submitted to the Board for final approval. The Board suggested the garden be created either by the gazebo in Sabatino Park or the area outside the Village Hall. The Village would be responsible for maintenance after the garden is planted. Ms. Kirmse requested a \$500 contribution from the Village for this years projects sponsored by Artistic Bits. WIND MOVED WITH A SECOND FROM GETZ TO PROCEED WITH THE ARTISTIC BITS PROJECT. MOTION PASSED.

ENGINEER:

1. Mr. Regan has responded to our correspondence regarding the Spring Hill Meadows landscaping. Mr. Schuster advised that within the next 30-60 days, Mr. Regan intends to proceed with final close out plans and present the project to the Village for final sign off. The landscaping could be addressed at that time. There is a letter of credit for this project on file with the Village and a maintenance bond will remain with the village for 15 months after acceptance of the development by the Village.
2. Mr. Weiss is preparing cost estimates for several projects, including the Lake Sharon dam repairs, the water meter replacement program, the 2007 street program, and the trail connecting the Village with the Township property to the south. Mr. Schuster noted that we may be able to apply for a bike path grant for the trail, as well as the Oslad grant. The bike path grant application is due March 1<sup>st</sup>. The Oslad application is due July 1<sup>st</sup>, but the Village path may not meet their preferred parameters for this grant. This will be discussed further with the Oslad agency for suggestions on improving Village chances to be awarded a grant.
3. The Board briefly discussed the recent engineer's letter on the Brar property, which is still in the preliminary stages. They are hoping to build three buildings on the property.

DIRECTOR OF FINANCE:

1. ZIEMBA MOVED WITH A SECOND FROM FINNEY TO APPROVE THE ACCOUNTS PAYABLE OF FEBRUARY 5, 2007 IN THE AMOUNT OF \$108,100.61. AYE: ZIEMBA, FINNEY, ANDER, GETZ, PRIGGE, WIND. MOTION PASSED.

COMMENTS FROM THE PUBLIC:

There were no comments from the public.

PARKS, ROADS & STREETS:

No report.

FINANCE:

1. Trustee Ziemba reviewed the recommendations of the Finance Committee to change the deferred compensation plan for Village employees. These will allow employees to take a loan on their plan with a maximum repayment period of five years, and immediate repayment if the employee leaves Village employment. ZIEMBA MOVED WITH A SECOND FROM ANDER TO ADOPT A 457 LOAN PROGRAM FOR EMPLOYEES. MOTION PASSED. There is no cost to the Village for this program.
2. The Finance Committee also recommended certain amendments to the plan which benefit the employees. ZIEMBA MOVED WITH A SECOND FROM ANDER TO APPROVE THE STATEMENT OF INTENT TO AMEND A GOVERNMENTAL DEFERRED COMPENSATION PLAN. MOTION PASSED.
3. Minutes from recent Finance Committee meetings have been distributed.

WATER & SEWER:

1. There will be a water increase to residents due to the increase from Elgin, and also because of undetermined water leaks. GETZ MOVED WITH A SECOND FROM ZIEMBA TO APPROVE ORDINANCE NO. 2007-3 ENTITLED "AN ORDINANCE AMENDING THE VILLAGE CODE, SECTION 6-3-9B.1, TITLE - VILLAGE WATER AND SEWER OF THE VILLAGE OF SLEEPY HOLLOW, KANE COUNTY, ILLINOIS." AYE: GETZ, ZIEMBA, ANDER, FINNEY, PRIGGE, WIND. MOTION PASSED.
2. Finance Director Volkening explained the proposed changes to the code relating to meter connection charges, which simplify the fee structure by combining various sizes and reduce the fee categories to two. ZIEMBA MOVED WITH A SECOND FROM GETZ TO DIRECT THE VILLAGE ATTORNEY TO PREPARE A NEW ORDINANCE FOR CHANGES TO SECTION 6-3-9 OF THE CODE. MOTION PASSED.

POLICE & PUBLIC SAFETY:

1. Trustee Prigge noted a recent newspaper article that Officer Shawn Apps was credited with helping to save a person's life in Des Plaines last month.
2. The Police Committee met and chose three police applicants to proceed to the next step. However, one applicant did not pass the background check, so only two will start the training process.

PUBLIC BUILDINGS & ENVIRONMENTAL:

1. The Environmental Committee met on January 29<sup>th</sup>. They are obtaining final costs for a new HVAC system for the Village, for both conventional and geothermal systems. They also expressed a desire to participate in the proposed trail system. They are also discussing a bio-swale project with the parking lot paving.

BUILDING & ZONING ENFORCEMENT:

No report.

OLD BUSINESS:

1. The ComEd permit request previously submitted to the Village appears to be unnecessary at this time.
2. Elgin has received our request for an accounting on the tax revenue on Randall Road.
3. There was board discussion on code enforcement in the Village. Trustee Prigge requested clarification of how ordinance violations are handled. Trustee Finney said violations are being addressed by the enforcement officer and that it can be a long process. Trustee Prigge suggested a report or outcome of violations be made available to the public, or to the person who filed the complaint. There was some question of privacy issues. Discussed creating a log or the contact report to very briefly note the outcome. Trustee Finney stated that he and Mr. Lopez are working on this and other issues in this area. President Pickett suggested he meet with Trustee Finney and Code Inspector Lopez to discuss these matters.

NEW BUSINESS:

No report.

ANDER MOVED WITH A SECOND FROM GETZ TO ADJOURN THE MEETING AT 9:15 P.M. MOTION PASSED.

Respectfully submitted,

*Norine Olson*  
Norine Olson, Village Clerk