

VILLAGE OF SLEEPY HOLLOW
REGULAR MEETING MINUTES

MAY 21, 2007

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:42 p.m. In attendance were President Pickett, Trustees Ander, Finney, Fudala, Getz, Wind, and Ziemba, Police Chief Montalbano, Finance Director Volkening, and Clerk Olson. Trustee Prigge was absent.

President Pickett explained the rules for speaking under the public comments section of the meeting.

MINUTES:

1. WIND MOVED WITH A SECOND FROM ANDER TO APPROVE THE REGULAR MEETING MINUTES OF MAY 7, 2007. MOTION PASSED.

Out-going trustee Mike Ander said he enjoyed his four years as trustee and expressed his hope that the environmental committee would remain active and offered to continue his involvement in the committee. Board members thanked him for his service and contributions to the Village and he was given a gift. Newly elected trustees Dennis Fudala, Scott Finney and Steve Wind were given the oath of office by the Clerk. (Trustee Ziemba arrived at 7:50 p.m.)

PRESIDENT:

1. President Pickett made the following appointments: Finance: Don Ziemba; Police: Steve Wind; Building & Zoning: Scott Finney; Roads: Russell Getz; Public Buildings/Environment: Todd Prigge; Water: Dennis Fudala; Village Attorney: Mark Schuster; Village Engineer: Heinz & Associates. All other positions will remain as is for now. ZIEMBA MOVED WITH A SECOND FROM WIND TO APPROVE THE APPOINTMENTS. MOTION PASSED.

2. On Thursday, there will be an informational meeting at the Randall Oaks clubhouse on the Longmeadow Bridge.

3. President Pickett thanked Chief Montalbano for recently representing the Village at the VFW Veterans of Foreign Wars presentation.

4. The annual Memorial Day Parade will be Sunday in West Dundee if anyone would like to participate.

5. President Pickett attended another negotiation meeting on the county animal control facility. We will probably renew the interim agreement as this matter will not be fully settled until late summer.

6. President Pickett also had a meeting with the Township on the transportation program with Dundee Township Park District. It appears that Pace will not take over the system as soon as anticipated and the funding will not be as great as originally stated. The distribution of rides will be monitored and perhaps restricted based on funding.

CLERK:

1. FINNEY MOVED WITH A SECOND FROM ZIEMBA TO APPROVE THE AT&T PERMIT REQUEST FOR PROJECT #5936287 (Boncosky Rd) MOTION PASSED. (Trustee Getz arrives at 8 p.m.)

2. Please submit ideas for the next newsletter.

8:00 p.m. Brian Muhich of Insurance Plans Agency submitted and reviewed an analysis of medical, dental, vision, long term disability and life insurance benefit plans for Village employees. There was a very

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small increase overall for premiums. These plans were previously reviewed in detail by the Finance Committee. There will be open enrollment for employees June 1-30 to change coverage or programs. Mr. Muhich is available to speak to employees at a meeting at the Village if desired.

8:15 p.m. Claudia Kirmse of Artistic Bits reviewed the proposed garden design for Sleepy Hollow. The Board agreed the best location would be to the right of the gazebo. The Board would like to add electricity for a lamp post to be placed next to the bench at the site. Claudia will look into sources and cost for this additional work. WIND MOVED WITH A SECOND FROM GETZ TO APPROVE THE FINAL PLAN. MOTION PASSED. We have already committed to a \$500 donation, but a final invoice will be submitted after the costs are determined for the electrical work.

PLAN COMMISSION:

No report.

ZONING COMMISSION:

No report.

ZBA:

No report.

ATTORNEY:

No report.

ENGINEER:

The projects update report was reviewed. The Brar project is still missing certain information necessary to approve the preliminary plan. There is an issue with a bill for the 2006 water main improvements that will have to be reviewed by the Village Attorney, Village Engineer and Finance.

DIRECTOR OF FINANCE:

1. ZIEMBA MOVED WITH A SECOND FROM GETZ TO APPROVE THE ACCOUNTS PAYABLE OF MAY 21, 2007 IN THE AMOUNT OF \$143,874.69. AYE: ZIEMBA, GETZ, FINNEY, FUDALA, WIND. MOTION PASSED.

COMMENTS FROM THE PUBLIC:

1. Ken Vanderberg of 614 Arlington Pkwy. said his swale floods every time it rains. President Pickett said they will talk to Public Works about this issue and respond back. Mr. Vanderberg also said he was having work done at his home over the weekend and a load of gravel was left in the street by a contractor, who was then advised by the police that it had to be moved immediately. He asked if the Village could give contractors a sheet of rules when obtaining permits, so they would know what is and is not allowed. The Village has nothing like that at this time to hand out, but contractors are responsible to find out code regulations.

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PARKS, ROADS & STREETS:

1. WIND MOVED WITH A SECOND FROM ZIEMBA TO LIFT THE ROAD WEIGHT RESTRICTIONS IMMEDIATELY. MOTION PASSED. This was at the recommendation of the Village Engineer.
2. WIND MOVED WITH A SECOND FROM ZIEMBA TO APPROVE RESOLUTION NO. 365 ENTITLED "A RESOLUTION TO ESTABLISH A POLICY TO TAKE A CASH DEPOSIT FOR ISSUANCE OF TEMPORARY 'NO PARKING' SIGNS BY THE VILLAGE POLICE DEPARTMENT. MOTION PASSED. This is to ensure return of the signs which has been a problem.
3. WIND MOVED WITH A SECOND FROM ZIEMBA TO DIRECT THE VILLAGE ENGINEER TO MOVE FORWARD WITH THE BID PROCESS FOR THE EXPANDED 2007 MFT PROGRAM. MOTION PASSED. The 2007 program will also include the Village parking lots as well as double the amount of road improvements usually scheduled.

FINANCE:

1. The one month and year end financial statements were distributed and briefly discussed by Trustee Ziemba. The one area of concern is the water funds. The upcoming meter replacement program will hopefully improve the water loss of about 30% in the Village.
2. ZIEMBA MOVED WITH A SECOND FROM WIND TO APPROVE THE HEALTH, DENTAL AND VISION INSURANCE INCREASES AS PRESENTED. AYE: ZIEMBA, WIND, FINNEY, FUDALA, GETZ. MOTION PASSED.

WATER & SEWER:

1. Trustee Getz reviewed the collection issues with water bills. First, the water department would like to begin collection procedures after 60 days delinquency, down from the current 90 days. They would also like to require an \$80 deposit from any house that is red tagged, rather than waiting until water is turned off. This will hopefully encourage residents to pay past due bills quicker. Second, we have been advised that state statute would allow us to collect unpaid water bills from the house, not the individual. This would allow us to collect from any subsequent homeowner of the property. It was proposed that we send a letter to area realtors advising them of the Village intent to collect from the buyer, and recommending they obtain a final meter reading and account balance just prior to closing to avoid problems with the new homeowners. GETZ MOVED WITH A SECOND FROM ZIEMBA TO INSTRUCT THE VILLAGE ATTORNEY TO REVIEW THESE TWO ISSUES AND REPORT BACK TO THE BOARD. MOTION PASSED.

POLICE & PUBLIC SAFETY:

Chief Montalbano noted that a Kane County regional emergency management mutual aid agreement has been given to the Village Attorney and Village President for their review. We have similar agreements with other local agencies.

PUBLIC BUILDINGS & ENVIRONMENTAL:

1. Two quotes were received for fire/heat detectors in the back barn room. ZIEMBA MOVED WITH A SECOND FROM GETZ TO APPROVE THE BID FROM SIMPLEXGRINNEL IN THE AMOUNT OF \$3,067. AYE: ZIEMBA, GETZ, FINNEY, FUDALA, WIND. MOTION PASSED.

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BUILDING & ZONING ENFORCEMENT:

1. Mr. St. Clair of Hilltop Lane submitted requested documents concerning his fence request for the safety of their autistic daughter. Trustee Finney said the Village Attorney has advised that this should be handled through a ZBA variance. Mr. St. Clair should submit the application as soon as possible and hopefully the ZBA board can hear his application at their June meeting, with final approval by the Village Board at the July meeting.
2. Trustee Finney noted that after the Zoning Board has reviewed current ordinances as requested, we will hopefully be able to prepare a one page list of expectations for contractors to receive when they apply for permits.

OLD BUSINESS:

1. Cell tower - there is a tower located at 7877 N. Milwaukee in Niles that is the same as what has been proposed for the Village. The Board is still concerned about the effect of this tower on Village aesthetics. We have not received any further information from the cell phone company on this tower as they are waiting for our decision.

NEW BUSINESS:

No report.

ZIEMBA MOVED WITH A SECOND FROM GETZ TO ADJOURN THE MEETING AT 9:05 P.M.
MOTION PASSED.

Respectfully submitted,



Norine Olson
Village Clerk