

VILLAGE OF SLEEPY HOLLOW
REGULAR MEETING MINUTES

JANUARY 19, 2009

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. In attendance were President Pickett, Trustees Finney, Getz, Wind, and Ziemba, Police Chief Montalbano, Finance Director Volkening, Village Attorney Schuster, Village Engineer Weiss, and Clerk Olson. Trustees Fudala and Prigge were absent.

MINUTES:

1. WIND MOVED WITH A SECOND FROM GETZ TO APPROVE THE REGULAR MEETING MINUTES OF JANUARY 5, 2009. MOTION PASSED.

PRESIDENT:

No report.

CLERK:

No report.

PLAN COMMISSION:

1. Chairman Carol Schoengart advised the Board that the Plan Commission recommended approval of the Brar final plat of subdivision at its January 12 meeting with the condition that the property owner submit a written statement that she will grade, add topsoil and seed and/or landscape the vacant area of the parcel that will be developed at a later date. The Village Engineer also reviewed and recommended approval of the final plat with the completion of the requirements of his January 8 memo. The Village Attorney discussed several items in both the Commission's draft minutes and his January 14 memo to the Board that are to be completed prior to final approval of the plat by the Village Board. Mr. Schuster also reviewed the Plan Commission's several modifications to be made to the plan and several items to be completed by the owner prior to the start of construction. The owner hopes to have the first two buildings occupied within a year. The Brars filed their preliminary plan on January 21, 2008 and the Board must, within one year, either approve the final plat or approve the owners' request for an extension of time to do so. Mrs. Brar and Mr. Moreno were present at the meeting. Mrs. Brar assured the Board that all outstanding fees would be paid. The owner has filed with the Village Clerk required statements regarding payment of fees, and allowing inspections of the development. Engineer Weiss stated that the landscaping requirements of the portion of the property to be held for later development could be noted on the final engineering/erosion control plans or on the plat of subdivision. He also explained the Plan Commission's requested changes to the plan which include the addition of concrete pads and bollards at the rear of building 2 and sidewalks connecting to other developments. Signs on the property will require approval at a later date. A lighting cut sheet should be obtained from the manufacturer. A photometric plan was provided, but the cut sheet is needed for the specified light and a note of the elevations of the light readings should be provided on the photometric plan. WIND MOVED WITH A SECOND FROM GETZ TO APPROVE RESOLUTION NO. 392 ENTITLED "A RESOLUTION APPROVING THE FINAL PLAT OF SUBDIVISION FOR THE BRAR SUBDIVISION IN THE VILLAGE" SUBJECT TO COMPLIANCE WITH THE RECOMMENDATIONS OF THE PLAN COMMISSION, THE VILLAGE ATTORNEY, VILLAGE ENGINEER, AND FINANCE DEPARTMENT. MOTION PASSED. Mr. Schuster noted that the final plat must be recorded within 60 days and the Brars must obtain all other signatures before the Village signs the plat and it is recorded. The Brars must also submit a performance bond for this project.
2. Chairman Schoengart informed the Board that the Plan Commission also recommended that the Village Board adopt an updated Comprehensive Plan. The process for this approval would require a

VILLAGE OF SLEEPY HOLLOW
REGULAR MEETING MINUTES

JANUARY 19, 2009

public hearing. There are no major modifications to the Plan. It is mostly updates since the last revision 13 years ago. President Pickett suggested a joint public hearing of the Plan Commission and Village Board and recommended that we delay the public hearing until after the budget is approved, and after the election. WIND MOVED WITH A SECOND FROM GETZ TO SCHEDULE A PUBLIC HEARING FOR THE COMPREHENSIVE PLAN ON MAY 11, 2009. MOTION PASSED.

3. Brief discussion on possible federal funding that may become available for municipal projects. (Mr. Schuster and Mr. Weiss both left the meeting.)

ZONING COMMISSION:

No report.

ZBA:

No report.

ATTORNEY:

No report.

ENGINEER:

1. It was noted that the engineer's projects update recommends the Board discuss the Lake Sharon dam project at the February 2 meeting.

DIRECTOR OF FINANCE:

1. ZIEMBA MOVED WITH A SECOND FROM GETZ TO APPROVE THE ACCOUNTS PAYABLE OF JANUARY 19, 2009 IN THE AMOUNT OF \$160,409.76. AYE: ZIEMBA, GETZ, FINNEY, WIND. MOTION PASSED.

2. Ellen Volkening reviewed a memo regarding the 2008 MFT program final paperwork and a journal entry transfer from the general fund (no cash transfer) to clean up the books to coincide with the IDOT calendar year. ZIEMBA MOVED WITH A SECOND FROM WIND TO AUTHORIZE A TRANSFER FROM THE GENERAL FUND TO THE MFT FUND AND ALLEVIATE THE DEBT TO THE GENERAL FUND. AYE: ZIEMBA, WIND, GETZ, FINNEY. MOTION PASSED.

3. ZIEMBA MOVED WITH A SECOND FROM GETZ TO APPROVE ORDINANCE NO. 2009-4 ENTITLED "AN ORDINANCE AUTHORIZING THE SALE OF CERTAIN PROPERTY OWNED BY THE VILLAGE." AYE: ZIEMBA, GETZ, FINNEY, WIND. MOTION PASSED. This is for old computer equipment that has been replaced.

4. Budget documents will be distributed next week and due back March 1.

COMMENTS FROM THE PUBLIC:

There were no comments from the public.

PARKS, ROADS & STREETS:

1. Two bids were received for repair of two street lights; one on Surrey Lane and the other on Katrina Lane. GETZ MOVED WITH A SECOND FROM WIND TO ACCEPT THE BID FROM CROSSTOWN ELECTRIC IN THE TOTAL AMOUNT OF \$8,191.35. This bid does not include any landscape repairs/seeding after the work is complete, which will be done by Public Works. AYE: GETZ, WIND, FINNEY, ZIEMBA. MOTION PASSED.

VILLAGE OF SLEEPY HOLLOW
REGULAR MEETING MINUTES

JANUARY 19, 2009

2. ComEd must do some tree trimming around Rainbow and Route 72 before a street light can be repaired in that area.

FINANCE:

1. Trustee Ziemba reviewed the eight month financial statements and noted that expenses have gone up more than revenue and feels some cut backs will be necessary when preparing the new budget. The water and sewer fund remains a concern.
2. Ellen Volkening said the Village has received two quotes for the water leak detection project. Trustee Finney will review this matter with her and it should be considered for action at the next board meeting.

WATER & SEWER:

No report.

POLICE & PUBLIC SAFETY:

1. Trustee Wind gave a brief summary of the year end police activity report.

PUBLIC BUILDINGS & ENVIRONMENTAL:

No report.

BUILDING & ZONING ENFORCEMENT:

No report.

OLD BUSINESS:

1. The 50th anniversary signs posted in the Village should be taken down when weather permits.

NEW BUSINESS:

No report.

WIND MOVED WITH A SECOND FROM ZIEMBA TO ADJOURN THE MEETING AT 8:45 P.M.
MOTION PASSED.

Respectfully submitted,



Norine Olson

Village Clerk