

VILLAGE OF SLEEPY HOLLOW
REGULAR MEETING MINUTES

MARCH 2, 2009

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. In attendance were President Pickett, Trustees Finney, Fudala, Getz, Prigge, Wind, and Ziemba, Police Officer Gallagher, Finance Director Volkening, Village Attorney Schuster, Village Engineer Weiss, and Clerk Olson.

MINUTES:

1. WIND MOVED WITH A SECOND FROM FINNEY TO APPROVE THE REGULAR MEETING MINUTES OF FEBRUARY 16, 2009. The minutes should be corrected on page 2 under the discussion with Mr. and Mrs. Berger by adding the dates of the water break and the Monday following the break. MOTION PASSED.

PRESIDENT:

1. President Pickett attended a recent meeting where it was noted that foreclosures are costing municipalities an average of \$36,000 each. He is attending a seminar concerning foreclosures in a few weeks.

CLERK:

1. Nicor submitted a permit request for work on Higgins between Sharon and Rainbow. FINNEY MOVED WITH A SECOND FROM GETZ TO APPROVE NICOR WORK ORDER 127309. Trustee Prigge requested that we obtain more information from Nicor prior to approval, including a better description of the work to be done, i.e., boring or trenching; whether there are trees or driveways involved, the purpose of the work, etc. He suggested we get a bond from Nicor if trees are involved. FINNEY MOVED WITH A SECOND FROM WIND TO TABLE THE MOTION UNTIL THE NEXT MEETING. MOTION PASSED.

2. A draft newsletter will be submitted for review this week. Trustees Wind and Prigge will work on a procedure for allowing future advertising in the newsletter.

PLAN COMMISSION:

No report.

ZONING COMMISSION:

No report.

ZBA:

No report.

ATTORNEY:

1. Mr. Schuster stated there have been changes to the Family Medical Leave Act that should be incorporated into the personnel policy. WIND MOVED WITH A SECOND FROM GETZ TO DIRECT THE VILLAGE ATTORNEY TO UPDATE THE VILLAGE PERSONNEL MANUAL TO INCLUDE THE CHANGES IN THE FAMILY MEDICAL LEAVE ACT. MOTION PASSED.

2. Nicor has submitted a new franchise agreement with a proposal for a 50 year renewal. Mr. Schuster submitted a draft ordinance and discussed briefly. This will be considered for approval at a later meeting. The current franchise agreement expires on July 1st.

3. A majority of full time police officers have filed a petition with the Illinois State Labor Relations Board, with representation by the Illinois Council of Police for collective bargaining purposes. Mr. Schuster has filed an appearance on behalf of the Village and has met with the Police Chief. The proposal is to unionize all full time officers, with the exception of the Chief and Sergeant. We will wait for further contact from the union representative.

ENGINEER:

1. Mr. Weiss described three options for the Lake Sharon dam repair. The first option would be complete removal of the dam and reconstruction of the concrete structure at a total estimated cost of \$210,000. The second option would be complete removal, and construction of an earthen berm dam with a spillway outlet, similar to a waterfall. This option has an estimated cost of \$170,000. The third option would be sheet piling, leaving the existing dam in place, adding an earthen dam with a spillway outlet, with a total estimated cost of \$160,000. Options 2 and 3 would use stone placement to create the waterfall effect and impermeable clay would be used to build up the dam. The fourth option would leave the existing dam, filling with impermeable fill on the lake side and constructing an earthen dam on the backside. However, there would be a problem in stopping the water flow and the engineers could not guarantee this as a lasting option, do not recommend this method, and have not prepared a cost estimate for this option. Although the existing structure appears to be fairly sound, there is concern about the underflow and side erosion. Mr. Weiss felt the first three options would last a long time. He anticipates these projects would take about a month to complete. After further discussion for less expensive repairs, Mr. Weiss suggested the engineers could look into an option to repair only the two side walls of the dam, possibly by adding sheet piling. Trustee Prigge suggested we could try to find a matching grant for one of the first three options. The Village's chances for receiving any stimulus funds for this project do not look hopeful. The Board asked Mr. Weiss to prepare a cost estimate for repairs by sheet piling only the two sides of the dam. This estimate should include hiding, but not removal of the concrete structure.

2. With the stimulus funds they received, the IEPA is offering a special loan program with 25% principal forgiveness and the 75% loan balance to be repaid with no interest over 20 years. This loan program is for qualifying water and sewer projects. The Village has about \$800,000 in capital improvements for water system improvements which would qualify for this loan. To qualify for the loan, the projects must be ready to begin within 120 days, so the engineers must prepare the design, which can be included in the loan cost. However, if the project is not approved, the Village will not be reimbursed for the cost paid to our engineers for the plans. The Board felt the engineers should prepare the design engineering proposal for four projects for the loan application, including the leak repairs. FINNEY MOVED WITH A SECOND FROM ZIEMBA TO DIRECT THE ENGINEERS TO PROVIDE THE NECESSARY SUPPORT TO PROCEED WITH GRANT APPLICATIONS FOR THE LEAK REPAIRS AND THE OVERALL IMPROVEMENTS TO THE WATER SYSTEM. MOTION PASSED. The proposal will be ready for the next board meeting.

3. Water Services leak detection company found seven leaks in the Village, but we will not know how severe the leaks are until the repairs are made. The leaks were throughout the Village, but Water Services do not know if all leaks in the Village have been found at this time. The Village is losing about 150,000 gallons of water per day. The estimated repair cost is about \$75,000. The loan request to the IEPA will include the leak repairs as a separate project with a request for those funds as soon as possible.

4. FINNEY MOVED WITH A SECOND FROM GETZ TO APPROVE ORDINANCE NO. 2009-5 ENTITLED "AN ORDINANCE ESTABLISHING TEMPORARY 60-DAY WEIGHT LIMITS FOR ALL VEHICLES TRAVELING ON OR USING ANY STREETS OR ROADS WITHIN THE VILLAGE OF SLEEPY HOLLOW, KANE COUNTY, ILLINOIS." The Board expressed concern that the roads may not be ready by May 1 when the restriction lifts. Mr. Schuster reviewed the statutes and stated that the temporary restriction limitations are 90 days per year, so the Village could impose additional time restrictions on May 1st if needed. AYE: FINNEY, GETZ, FUDALA, PRIGGE, WIND, ZIEMBA. MOTION PASSED.

DIRECTOR OF FINANCE:

1. ZIEMBA MOVED WITH A SECOND FROM GETZ TO APPROVE THE ACCOUNTS PAYABLE OF MARCH 2, 2009 IN THE AMOUNT OF \$69,183.57. AYE: ZIEMBA, GETZ, FINNEY, FUDALA, PRIGGE, WIND. MOTION PASSED.

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2. The Brars, who owe the Village approximately \$14,000, have requested a payment plan of six months. This would be a modification to the terms of the resolution approving the final plan, which required full payment of the balance as a condition to approval. A new resolution will be prepared and presented at the next meeting. The attorney and engineer will review the status of the other conditions for approval of the plan. The final plat must be recorded by March 19th. If all conditions are not met, the Brars will be required to restart the entire process for their development with the Plan Commission. FINNEY MOVED WITH A SECOND FROM ZIEMBA TO APPROVE THE PAYMENT PLAN. AYE: FINNEY, ZIEMBA, FUDALA, GETZ, PRIGGE, WIND. MOTION PASSED.

3. A request to purchase four computers was discussed. These computers would be purchased instead of a new copy machine, which will be added to next year's budget instead. The Board discussed the pros and cons of purchasing the computers with either the Vista or XP software program. Ellen Volkening will research both programs and discuss with the Village's IT person and present this at the next board meeting.

COMMENTS FROM THE PUBLIC:

There were no comments from the public.

PARKS, ROADS & STREETS:

1. GETZ MOVED WITH A SECOND FROM ZIEMBA TO APPROVE THE PURCHASE OF 800 TONS OF SALT THROUGH THE ILLINOIS DEPT. OF CENTRAL MANAGEMENT SERVICES. AYE: GETZ, ZIEMBA, FINNEY, FUDALA, PRIGGE, WIND. MOTION PASSED. (Trustee Getz leaves at 8:53 p.m.)

FINANCE:

1. The first budget meeting is March 12th at 7 p.m.

WATER & SEWER:

No report.

POLICE & PUBLIC SAFETY:

No report.

PUBLIC BUILDINGS & ENVIRONMENTAL:

1. PRIGGE MOVED WITH A SECOND FROM FINNEY TO APPROVE THE PROCLAMATION THAT THE VILLAGE WILL ANNUALLY CELEBRATE ARBOR DAY ON THE SAME DAY AS NATIONAL ARBOR DAY WHICH IS THE LAST FRIDAY OF APRIL. MOTION PASSED.

2. PRIGGE MOVED WITH A SECOND FROM ZIEMBA TO ACCEPT THE BID FROM SCUFF AND BUFF FOR A THREE YEAR CONTRACT FOR VILLAGE CLEANING SERVICES IN THE AMOUNT OF \$6,264 PER YEAR. AYE: PRIGGE, ZIEMBA, FINNEY, FUDALA, WIND. MOTION PASSED.

3. The tree order book is ready for resident tree orders and the Service Club has been contacted to help with tree delivery on the last Saturday in April scheduled for pick up. A rain barrel is at the Village Hall for viewing and Trustee Prigge explained its uses. The cost is \$67.

BUILDING & ZONING ENFORCEMENT:

No report.

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OLD BUSINESS:

1. The Board discussed the request by a Timber Drive resident to vacate the Village right of way which affects his driveway. Several trustees did view the area and the Board discussed this issue. Trustee Prigge felt a portion of the Timber to Hilltop easement would be appropriate for a public use pathway and the Village should not give that up. There are also concrete structures in the easement area that were installed many years ago. The Board has concerns about the water pipe that is located in the easement that would be affected should the village vacate the right of way. The Board also felt the resident has alternate options to his driveway expansion that would not affect the village easement and right of way. The general consensus was to retain the property within the Village and not vacate any portion of the right of way. (Trustee Getz returned to the meeting.)
2. There will be a clean up on Sleepy Hollow Road in March.
3. Trustee Prigge is working with Comcast who wish to participate with Sleepy Hollow School students in a project to plant trees.
4. President Pickett asked that the Environment Committee review the marked trees on Sleepy Hollow Road that Public Works would like to remove.

NEW BUSINESS:

1. Pam Maslana of Willow Lane asked that the Board waive the penalties on her water bill. The bill has been paid in full, less penalties. There were issues with the new water meter and discrepancies with the readings and she did not pay the bill while the meter was being checked. ZIEMBA MOVED WITH A SECOND FROM GETZ TO WAIVE THE PENALTIES UP TO \$125. AYE: ZIEMBA, GETZ, FINNEY, FUDALA, PRIGGE, WIND. MOTION PASSED.

ZIEMBA MOVED WITH A SECOND FROM GETZ TO ADJOURN THE MEETING AT 9:27 P.M. MOTION PASSED.

Respectfully submitted,



Norine Olson
Village Clerk