

VILLAGE OF SLEEPY HOLLOW  
REGULAR MEETING MINUTES

MARCH 16, 2009

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. In attendance were President Pickett, Trustees Finney, Fudala, Getz, Prigge, Wind, and Ziemba, Police Sgt. Wilson, and Clerk Olson.

MINUTES:

1. ZIEMBA MOVED WITH A SECOND FROM GETZ TO APPROVE THE REGULAR MEETING MINUTES OF MARCH 2, 2009. MOTION PASSED.

PRESIDENT:

No report.

CLERK:

1. Nicor has not yet responded to a request for more details on their permit application.

PLAN COMMISSION:

No report.

ZONING COMMISSION:

No report.

ZBA:

No report.

ATTORNEY:

1. ZIEMBA MOVED WITH A SECOND FROM WIND TO APPROVE RESOLUTION NO. 393 ENTITLED "A RESOLUTION MODIFYING THE CONDITIONS FOR APPROVAL OF THE FINAL PLAT OF SUBDIVISION FOR THE BRAR SUBDIVISION IN THE VILLAGE." The resolution modifies the payment terms by allowing the developer six months to pay the balance due the Village. If the money is not paid, the building permit will not be issued. MOTION PASSED.

ENGINEER:

1. Lengthy discussion on the engineering agreement for the water main system improvements project which would involve construction of new water mains, replacing old pipes with 6" or 8" pipes in various areas of the village. The engineers would prepare the application to the IEPA for stimulus money that is granted in a loan, with 25% of the loan forgiven, and the remaining loan repaid over 20 years with no interest. However, all engineering must be prepared in advance with no guarantee that the Village would receive the loan. The project cost is estimated at approximately \$752,000. The engineering fees would be \$7,800 to prepare the initial application to the IEPA and a short planning phase, with an additional \$53,000 to complete all engineering required for the project. This must be done and submitted to the IEPA for their consideration of the loan. Mr. Weiss spoke with the IEPA and has been advised they have already received applications for six times the available \$1.3 million, but about 75% of those applications were returned as insufficient. Pre-applications are due March 31<sup>st</sup> and funds will be disbursed on a first come, first served basis. The complete engineering plans must then be submitted to the IEPA as soon as possible. Trustee Ziemba will check the fund balances with Ms. Volkening tomorrow to determine availability of the \$61,000 for engineering costs that must be paid, regardless of whether the Village receives the loan. President Pickett noted that the Village has paid for engineering,

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then construction the following year, for the past several years on small sections of water main improvements. Completion of this engineering would eliminate the need for any further engineering on water main improvements. The entire project, including all engineering through the project, would cost about \$890,000. Trustee Ziemba stated that the Village would have to pay about \$2,700 per month (for 20 years) on the loan after the 25% forgiveness. Trustee Finney felt it was important for the Village to repair and improve the water system. Because of the tight time restrictions on the project, the Board wanted some type of guarantee from the engineers regarding their timeliness in meeting loan deadlines, with some type of concession on their fees if they do not meet the required deadlines. The Board also wanted assurance that this engineering would be complete for the entire water main improvements in the Village and no further engineering would be required in the future. Trustee Ziemba will discuss fund balances with Ellen Volkening tomorrow in terms of paying the \$61,000 engineering fees. Eric Weiss will submit a guarantee to President Pickett on the engineers timeliness of submissions. When both are received and reviewed, there will be an individual vote by each trustee through the clerk via e-mail.

2. Mr. Weiss reviewed the leak detection results and described the process used by the detection company. Public Works will be fixing the seven leaks that were found by the leak detection service. There were four water main leaks and three hydrant leaks. Although the leaks do not appear to be major, they will not know how severe they are until they are actually making the repair. The Village is losing about 150,000 gallons of water per day, which appears to be higher than what these seven leaks are estimated to be losing. The Board discussed ways to check the mains for leaks by shutting off certain lines and reading the Sleepy Hollow Road meter before and after the line is closed off.

3. The engineer recommended that Public Works put an open grate lid on the storm sewer structure on a driveway on Locust to alleviate some of the water flow causing erosion at another location.

4. The contractor is doing minor work on the Glen Oak drainage project regarding seeding and sodding.

5. The engineer is working on the watershed study. Board members noted that there did not appear to be problems after the heavy rains a few weeks ago.

DIRECTOR OF FINANCE:

1. ZIEMBA MOVED WITH A SECOND FROM FINNEY TO APPROVE THE ACCOUNTS PAYABLE OF MARCH 16, 2009 IN THE AMOUNT OF \$105,291.23. AYE: ZIEMBA, FINNEY, FUDALA, GETZ, PRIGGE, WIND. MOTION PASSED.

COMMENTS FROM THE PUBLIC:

There were no comments from the public.

PARKS, ROADS & STREETS:

1. GETZ MOVED WITH A SECOND FROM ZIEMBA TO APPROVE THE PROPOSAL FROM BEHM PAVEMENT FOR CRACK SEALING OF THE STREETS, NOT TO EXCEED \$10,000. AYE: GETZ, ZIEMBA, FINNEY, FUDALA, PRIGGE, WIND. MOTION PASSED. This work must be completed by April 30<sup>th</sup>.

FINANCE:

1. The Finance Committee had its first budget meeting last week and the next meeting is March 23<sup>rd</sup>.

WATER

1. All water meters have been replaced in the Village and the insurance company for HD Supply

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would like confirmation that all work has been satisfactorily completed. FINNEY MOVED WITH A SECOND FROM WIND TO APPROVE THE WAIVERS OF LIENS FOR HD SUPPLY WATERWORKS, UNITED METERS, INC. AND CENSUS METERING SYSTEM PER THE DOCUMENTS, BASED ON THEIR SATISFACTORY INSTALLATION OF THE WATER METERS. MOTION PASSED.

POLICE & PUBLIC SAFETY:

No report.

PUBLIC BUILDINGS & ENVIRONMENTAL:

1. AT&T cleaned up the area on Sleepy Hollow Road where they had done some work on their lines.
2. About 15 residents cleaned up Sleepy Hollow Road on March 15<sup>th</sup> and filled 27 bags of trash. Trustee Prigge suggested this become an annual event in early spring while the ground is still frozen.
3. There was some leaf burning that same day in the Village and the police were called. Trustee Prigge feels the residents are confused about leaf burning rules and do not realize it is only allowed during September, October and November. He suggested the burning signs be completely removed.
4. Dundee Landscape is preparing a proposal for repair of the Lake Sharon dam which would be a limited amount of work and much less costly than the estimates from the engineer.
5. Trustee Prigge asked everyone to publicize the upcoming tree and rain barrel sales and asked if we could ask the fire department to add this to their outdoor sign.

BUILDING & ZONING ENFORCEMENT:

1. No report.

OLD BUSINESS:

1. President Pickett advised the resident whose basement flooded that the Village could not help them at this time. He noted that the employer of one of the homeowners called the Village requesting assistance on this matter.
2. Trustee Ziemba asked about the water in Deer Creek by the sewer/catch basin on Jamestowne. This appears to be coming from underground tiles in the area. President Pickett explained a bit of the history of this area.
3. Trustee Prigge suggested the culvert be cleaned out at the Ware property on Sleepy Hollow Road if it has not already been done.

NEW BUSINESS:

1. ComEd is asking everyone to participate in Earth Hour on March 28<sup>th</sup> by turning off all lights between 8:30 and 9:30 p.m.

WIND MOVED WITH A SECOND FROM GETZ TO ADJOURN THE MEETING AT 9:20 P.M. MOTION PASSED.

Respectfully submitted,



Norine Olson  
Village Clerk