

VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES

SEPTEMBER 19, 2011

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:33 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephen Pickett, Trustees Dennis Fudala, Russell Getz, Joseph Nemec, Jeff Seiler, and Donald Ziemba. Trustee Finney was absent. Also in attendance were Police Chief Jim Montalbano and Finance Director Ellen Volkening.

MINUTES

1. Seiler moved with a second from Fudala to approve the Village Board Meeting Minutes of September 6, 2011. Motion passed with Ziemba and Fudala abstaining.

Ziemba moved with a second from Nemec to amend the agenda to hear the auditor's report now. Motion passed unanimously.

Jamie Wilkey of Lauterbach & Amen, the Village CPA firm, was present to discuss the annual audit and management letter. She complimented Ellen Volkening for her work and preparation for the audit. Ms. Wilkey said the Village received an unqualified opinion from the firm, which is the highest rating available and she briefly reviewed the audit, noting the net assets of the Village at year end were \$7,200,000. Trustee Ziemba noted that \$1,600,000 of that total was cash and investments. Various statements and funds in the audit were also briefly reviewed. Ms. Wilkey also discussed GASB Statement 54 regarding fund balance reporting and governmental fund balance policies/targeting which the Village will be required to implement by April 30, 2012. The auditors will assist finance in setting up the initial program.

PRESIDENT

No report. (Trustee Getz arrived at 8 p.m.)

CLERK

1. The Halloween trick or treat hours will be 3 p.m. to 7 p.m.
2. The consensus of the Board was to continue mailing the newsletter until the end of this fiscal year and to continue to urge residents to submit their email addresses. The Board will again discuss this issue next spring.

PLAN COMMISSION

No report.

ZONING BOARD

No report.

ZBA

No report.

ATTORNEY

No report.

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ENGINEER

No report.

DIRECTOR OF FINANCE

1. Seiler moved with a second from Getz to approve the accounts payable of September 19, 2011 in the amount of \$86,458.79. Aye: Seiler, Getz, Fudala, Nemec, Ziembra. Motion passed.

COMMENTS FROM THE PUBLIC

There were no members of the public present.

PARKS, ROADS AND STREETS

No report.

FINANCE

1. Ziembra moved with a second from Seiler to accept the 2011 audit report. Motion passed unanimously.

2. The Finance Committee recommended that the Village leave the IMLRMA as an insurance provider. The Village will need to obtain a new carrier for workman's compensation insurance and liability insurance. The Village should leave the IMLRMA before the end of the year, although the Village will remain liable for any IMLRMA losses during 2010. Ziembra moved with a second from Getz to authorize Ellen Volkening to find a new workman's compensation and liability insurance carrier and move the investments out of IMLRMA. Aye: Ziembra, Getz, Fudala, Nemec, Seiler. Motion passed. Ellen is obtaining quotes for new insurance.

3. Trustee Ziembra briefly commented on the August financial statements. The sewer and water funds are showing a surplus at this time.

WATER AND SEWER

1. The pipe break and hole on Jamestowne have been repaired and will cost less than estimated. However, there is another break and hole by the utility boxes in the back of a couple houses that will also need to be repaired. If there are other similar problems, it would be more cost effective to have these all done at the same time. It was noted that there may also be a break and hole on Thorobred. Trustee Seiler will put a list together and have A&T Plumbing come back out to do the work.

POLICE AND PUBLIC SAFETY

No report.

PUBLIC BUILDINGS AND ENVIRONMENTAL

1. There was an Environmental Committee meeting last week. Dr. Ludwig has asked to meet with the committee this fall to discuss the deer sampling. Any further sampling must be approved by the Board annually.

2. Dundee Township asked if the Village wished to participate in controlled burning in its open areas around the bird sanctuary. There is money in the budget under wetlands maintenance. Village cost would be about \$2,700 and the Board did not object to the burn.

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BUILDING AND ZONING ENFORCEMENT

1. There is a leaking septic field at the north end of Sleepy Hollow Road that ICCI is working on; it is also leaking onto adjacent property. There are also questions about the property ownership.

OLD BUSINESS

1. The Board discussed the issue of brick mailboxes. It does not appear that the post office regulates mailbox posts, although they do feel they pose a safety hazard if hit by vehicles. The Board wishes the Zoning Board to proceed with a public hearing to consider removal of the regulations banning these mailboxes.

NEW BUSINESS

No report.

Ziembra moved with a second from Getz to adjourn the meeting at 8:37 p.m. Motion passed unanimously.

Respectfully submitted,



Norine Olson
Village Clerk