

VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES

SEPTEMBER 17, 2012

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephen Pickett, Trustees Scott Finney, Dennis Fudala, Russell Getz, Joseph Nemec, Jeff Seiler, and Donald Ziemba. Also in attendance were Village Engineer Jeff Steele, Acting Police Chief Susan Wilson and Finance Director Ellen Volkening.

MINUTES

1. Seiler moved with a second from Fudala to approve the Village Board Meeting Minutes of September 4, 2012. Motion passed unanimously.

PRESIDENT

1. Nemec moved with a second from Getz to approve the Proclamation to proclaim September 19, 2012 as "no text on board - pledge day". Motion passed unanimously.
2. President Pickett thanked resident Carol Grom for spending several hours weeding around the village hall.

CLERK

1. The Board agreed to trick or treat hours of 3 p.m. to 9 p.m. on October 31st.
2. The village received a total of 7 bids for the old squad car, with a range from \$2,251 to \$767. Finney moved with a second from Nemec to accept the bid from Jim Brocks in the amount of \$2,251. Aye: Finney, Nemec, Fudala, Getz, Seiler, Ziemba. Motion passed.

PLAN COMMISSION

No report.

ZONING BOARD

No report.

ZBA

No report.

ATTORNEY

1. An ordinance was reviewed that increases the hours for selling alcohol to be more similar to those of the surrounding communities. Extended hours were also requested by an individual interested in establishing a restaurant in the former 3 Vines location. Seiler moved with a second from Getz to approve Ordinance No. 2012-9 entitled "An Ordinance Amending the Business Regulations in Regard to the Class C-2 Liquor License Classification Regarding a Restaurant With Outdoor Seating". Aye: Seiler, Getz, Finney, Fudala, Nemec, Ziemba. Motion passed.

ENGINEER

1. Engineer Steele reviewed the projects update report and noted that Schroeder Asphalt has done a substantial amount of the street improvement projects but still has patching to be done.

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2. Nemec moved with a second from Getz to approve Resolution No. 440 entitled "A Resolution Approving an Agreement for Preliminary Engineering Services for the Sleepy Hollow Road Bicycle Path Project in the Village". Motion passed unanimously.

Seiler moved with a second from Ziemba to approve Resolution 441 entitled "A Resolution Approving a Local Agency Agreement with the Illinois Department of Transportation for Federal Participation in Paying the Costs of the Sleepy Hollow Road Bicycle Path Project" Motion passed unanimously.

DIRECTOR OF FINANCE

1. Ziemba moved with a second from Seiler to approve the accounts payable of September 17, 2012 in the amount of \$105,173.38. Aye: Ziemba, Seiler, Getz, Finney, Fudala, Nemec. Motion passed. The West Dundee issue on sewer billing has been resolved.

2. The office holiday schedule was reviewed, which will close the offices on 11/22, 11/23, 12/24, 12/25 and 1/1/13. Ziemba moved with a second from Getz to approve the holiday hours for the office per the memo of 9/10/12. Motion passed unanimously.

COMMENTS FROM THE PUBLIC

1. Richard Gonigam of Thorobred Lane asked about the purchase price of the new police squad and where it was purchased. Board members responded to his questions.

Jamie Wilkey of Lauterbach & Amen, the village auditors, presented the annual audit. She noted that the audit was given an unqualified opinion and briefly reviewed the financial statements. The auditors had no new comments for the Board this year and the prior year recommendations have been implemented by the finance department. The auditor and board thanked Finance Director Ellen Volkening for her work involved with the audit.

Ziemba moved with a second from Nemec to accept the audit for the fiscal year ended April 30, 2012. Motion passed unanimously.

PARKS, ROADS AND STREETS

1. Trimming on Sleepy Hollow Road has been delayed as Public Works is testing a used chipper before making a decision whether or not to purchase it. Also, a public works employee has been gone a couple weeks.

FINANCE

No report.

WATER AND SEWER

No report.

POLICE AND PUBLIC SAFETY

1. Finney moved with a second from Nemec to hire Alfredo D. Troche at the 4years of service level as a full time officer, effective 9/10/12. The retroactive date will be for salary and all benefits. He will also be under the old policy for the deferred compensation plan. Aye: Finney, Nemec, Fudala, Getz, Seiler, Ziemba. Motion passed.

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PUBLIC BUILDINGS AND ENVIRONMENTAL

No report.

BUILDING AND ZONING ENFORCEMENT

No report.

OLD BUSINESS

1. The change in the deferred compensation plan were presented, which changes the eligibility requirements from 6 months to 12 months. Ziemba moved with a second from Seiler to approve the changes to the personnel policy manual related to the change in credited service requirements. Motion passed unanimously.

NEW BUSINESS

1. There was brief discussion on spraying for mosquitoes in the village, which the board did not feel would be helpful. The village currently treats standing water for larvicide. There are apparently fish that eat mosquitoes.

Getz moved with a second from Fudala to adjourn to executive session at 8:20 p.m. to discuss filling a vacant office pursuant to Section 2(c)(3) of the Open Meetings Act. Aye: Getz, Fudala, Finney, Nemec, Seiler, Ziemba. Motion passed.

The regular meeting resumed at 8:25 p.m.

Jim Linane was introduced to the board.

Finney moved with a second from Ziemba to hire Jim Linane an Interim Police Chief until the selection process is complete on or about April 30. Motion passed unanimously. Mr. Linane spoke with the Board briefly about his experience and answered questions from the board.

After Mr. Linane left, there was brief discussion on staffing issues.

Seiler moved with a second from Getz to adjourn the meeting at 8:47 p.m. Motion passed unanimously.

Respectfully submitted,



Norine Olson
Village Clerk

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VILLAGE BOARD

EXECUTIVE SESSION MINUTES
SEPTEMBER 17, 2012

The executive session of the Sleepy Hollow Corporate Authorities was convened at 8:20 p.m. at the Sleepy Hollow Village Hall for discussion of filling a vacant office pursuant to Section 2(c)(3) of the Open Meetings Act. Board members in attendance were President Stephen Pickett, and Trustees Scott Finney, Dennis Fudala, Russell Getz, Joseph Nemec, Jeff Seiler, and Donald Ziemba.

President Pickett said the union was advised of the village's plans to hire an interim police chief who would be working part time for about a month before he was able to work full time. The Union does not object but asked that the village not refer to him as "part time".

Jim Linane is agreeable to working for the village in this position until April 30th unless a new police chief is found sooner. Mr. Schuster will prepare a contract for Mr. Linane.

Nemec moved with a second from Getz to adjourn the executive session at 8:25 p.m. Motion passed unanimously.

Respectfully submitted,



Norine Olson
Village Clerk