

VILLAGE OF SLEEPY HOLLOW  
PUBLIC HEARING MINUTES

JULY 21, 2014

The public hearing was called to order at 7:15 p.m. In attendance were Village President Stephan Pickett, Trustees Joseph Nemec and Jeff Seiler, and Director of Finance Ellen Volkening.

President Pickett stated that the purpose of the public hearing was to take public comment on the 2014-2015 appropriations ordinance. Notice of this hearing was published in the Daily Herald on July 1.

Ms. Volkening recommended that we increase snow removal supplies from \$60,000 to \$100,000 due to the substantially increased cost of road salt. This will increase the total appropriations to \$1,797,765.

There were no members of the public present.

The public hearing adjourned at 7:20 p.m.

Respectfully submitted,



Norine Olson  
Village Clerk

VILLAGE OF SLEEPY HOLLOW  
VILLAGE BOARD MEETING MINUTES

JULY 21, 2014

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:35 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephan Pickett, and Trustees Scott Finney, Russell Getz, Joseph Nemec, and Jeff Seiler. Trustees Dennis Fudala and Donald Ziemba were absent. Also in attendance were Director of Finance Ellen Volkening and Police Chief Jim Linane.

MINUTES

1. Seiler moved with a second from Nemec to approve the Village Board Meeting Minutes of July 7, 2014. Motion passed with Getz abstaining.

PRESIDENT

No report.

CLERK

No report.

PLAN COMMISSION

No report.

ZONING BOARD

No report.

ZBA

No report.

ATTORNEY

No report.

ENGINEER

1. Trustee Nemec reviewed a drainage issue on Glen Oak with the engineer and Art in Public Works. There is standing water but the area backs to a wetland area. We should first determine whether there is a drainage easement for the area. This matter will be discussed at the next meeting.

Nemec moved with a second from Seiler to amend the agenda to move the approval of the Appropriations Ordinance to the first item under the Director of Finance. Motion passed unanimously.

DIRECTOR OF FINANCE

1. As suggested in the public hearing, the appropriations will be increased by \$40,000 to include large increases in the cost of road salt, for a total of \$1,797,765. Getz moved with a second from Seiler to approve Ordinance No. 2014-12, "Appropriation Ordinance". Aye: Getz, Seiler, Finney, Nemec, Pickett. Motion passed.

2. Seiler moved with a second from Nemec to approve the accounts payable of July 21, 2014 in the amount of \$122,219.43 Aye: Seiler, Nemec, Finney, Getz. Motion passed.

VILLAGE OF SLEEPY HOLLOW  
VILLAGE BOARD MEETING MINUTES

JULY 21, 2014

3. Ms. Volkening explained the reason for the transfers regarding the telecommunications tax rebate. Nemec moved with a second from Seiler to approve Ordinance No. 2014-13, "An Ordinance Making Appropriation Transfers for Corporate Purposes for the Fiscal Year Beginning May 1, 2013 and Ending April 30, 2014. Aye: Nemec, Seiler, Finney, Getz. Motion passed.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

PARKS, ROADS AND STREETS

1. Getz moved with a second from Seiler to approve the A&T Plumbing quote for sink hole easement repairs at 733-735 Jamestown, not to exceed \$1,800 per day plus parts. Aye: Getz, Seiler, Finney, Nemec. Motion passed.

2. Getz moved with a second from Nemec to purchase a 2014 Woods ditch mower in the amount of \$9,178 from Martin Implement Sales. Aye: Getz, Nemec, Finney, Seiler. Motion passed.

3. The State of Illinois did not receive any bids for the 2014-2015 road salt purchase requisition program. They are going out to bid again, but if the village wishes to opt into the program, it must decide by Friday, without knowing the cost. We have also received a quote from a local supplier, Central Salt, at over \$90/ton. We have 7 days to accept this bid. It is not clear if we must take the entire amount (800 tons) at one time. Our salt storage bin holds about 200 tons. Seiler moved with a second from Getz to authorize the Village President to purchase the salt at his discretion when he finds out additional information. Aye: Seiler, Getz, Finney, Nemec. Motion passed.

FINANCE

No report.

WATER AND SEWER

1. Water efficiency is up village-wide, which may in part be due to a recent water leak repair.

2. We have received signed easements from residents for the water improvements project. However, since we have re-routed a part of the project, we need one more easement along the new route. The engineer should confirm that the village owns the outlot on Hillcrest prior to proceeding; Trustee Nemec believes this same lot may have been looked at some years ago.

POLICE AND PUBLIC SAFETY

1. Finney moved with a second from Seiler to approve the purchase of a 2015 Ford Utility Police Interceptor SUV from Currie Motors at a cost of \$28,269. Aye: Finney, Seiler, Getz, Nemec. Motion passed.

2. Finney moved with a second from Nemec to approve the hiring of a part time administrator in the Police Dept. at the rate of \$12.50/hour as needed, but no more than 40 hours per month. Aye: Finney, Nemec, Getz, Seiler. Motion passed.

3. Finney moved with a second from Seiler to approve the removal, purchase and installation of equipment for the new police vehicle from Ultra Strobe Communications at a cost of \$6,425.02. Aye: Finney, Seiler, Getz, Nemec. Motion passed.

VILLAGE OF SLEEPY HOLLOW  
VILLAGE BOARD MEETING MINUTES

JULY 21, 2014

4. Chief Linane updated the Board on police matters, including a review of the monthly activity report, the LESO program, and issues on Randall Road including remarking and more consistent speed limits. The Park District's first triathlon in the village went well and interviews for part time officers continue.

PUBLIC BUILDINGS AND ENVIRONMENTAL

1. Nemec moved with a second from Seiler to approve the bid from ATI for the new telephone system in the amount of \$10,142. It was noted that this bid does not include the QuadCom "gray box". Aye: Nemec, Seiler, Finney, Getz. Motion passed.
2. Nemec moved with a second from Seiler to approve the contract with Tyco Simplex-Grinnell to replace the fire alarm panel in the amount of \$3,957. Aye: Nemec, Seiler, Finney, Getz. Motion passed.
3. Nemec moved with a second from Seiler to approve the contract with Top Notch Roofing to re-roof the salt dome in the amount of \$9,850, after confirmation that Public Works obtained multiple quotes for this project. Aye: Nemec, Seiler, Finney, Getz. Motion passed.
4. Nemec moved with a second from Getz to approve the R&J Tree Service bid of \$3,200 to remove trees as listed in their quote. Aye: Nemec, Getz, Finney, Seiler. Motion passed.

BUILDING AND ZONING ENFORCEMENT

No report.

OLD BUSINESS

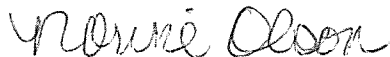
1. A memorandum from Mr. Schuster was distributed with information regarding the proposed village tax increase for the November ballot. This matter will be discussed in more detail at the next meeting

NEW BUSINESS

1. Trustee Finney discussed the position of code enforcement officer and the duties. It was suggested we hire a retired police officer to work a limited number of hours under the direction of the village and/or police chief. Office staff would assist the individual in the paperwork for this position. It was suggested the salary could be similar to that of a part time police officer. The police chief knows retired police officers who may be interested in this position. The Board agreed the first step is to prepare a job description for this position which Chief Linane offered to do.

Nemec moved with a second from Seiler to adjourn the meeting at 9:00 p.m. Motion passed unanimously.

Respectfully submitted,



Norine Olson  
Village Clerk