

VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES

JULY 6, 2015

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephan Pickett and Trustees Joseph Nemec, Jeff Seiler, and Donald Ziemba. Trustees Scott Finney, Dennis Fudala and Russell Getz were absent. Also in attendance were Village Attorney Mark Schuster, Village Engineer Jeff Steele, Director of Finance Ellen Volkening and Police Chief James Linane.

MINUTES

1. Ziemba moved with a second from Seiler to approve the Village Board Meeting Minutes of June 15, 2015. Motion passed unanimously.

PRESIDENT

1. President Pickett thanked the Service Club and Sleepy Hollow Police for another successful July 4th celebration.
2. The Zoning Board held a hearing on the petition for a Dunkin Donuts on Route 72. The Plan Commission and ZBA will also hold hearings on this petition before it comes before the village board for consideration.

CLERK

1. Nemec moved with a second from Ziemba to ratify the electronic approval of Ordinance No. 2015-6, "An Ordinance Ascertaining the Prevailing Rate of Wages for Laborers, Mechanics, and Other Workers Employed on Public Works for the Village of Sleepy Hollow, Kane County, Illinois. Trustees Seiler and Ziemba both stated their objection to this ordinance which is required by state law. Aye: Nemec, Ziemba, Seiler, Pickett. Motion passed.

PLAN COMMISSION

No report.

ZONING BOARD

No report.

ZBA

No report.

ATTORNEY

No report.

ENGINEER

1. Mr. Steele reviewed the roads that will be repaired this year. Seiler moved with a second from Nemec to approve Resolution No. 470, "Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code". Motion passed unanimously. In connection with this project, Seiler moved with a second from Nemec to approve the Maintenance Engineering to be Performed by a Consulting Engineer. Aye: Seiler, Nemec, Ziemba, Pickett. Motion passed. Trustee Seiler noted that a driveway on River Ridge that was damaged by a water main break last week will also be repaired.

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DIRECTOR OF FINANCE

1. Ziemba moved with a second from Seiler to approve the accounts payable of July 6, 2015 in the amount of \$98,332.75. Aye: Ziemba, Seiler, Nemec, Pickett. Motion passed.
2. Ziemba moved with a second from Seiler to approve the operating transfers as presented. Aye: Ziemba, Seiler, Nemec, Pickett. Motion passed.

COMMENTS FROM THE PUBLIC

1. Jim Podbregar of Sycamore Lane noted the road damage caused by water flowing down Locust from the former Sears property on Route 72/Locust. He offered to install, at his expense and time, a small curb to deter the water flow and stop the asphalt from washing away. The Board was agreeable but he was asked to sign the Village hold harmless agreement before starting work.

PARKS, ROADS AND STREETS

No report.

FINANCE

1. The Finance Committee's proposed staffing contingency plan was briefly reviewed. It was felt the village should wait to see if the LGDF is reduced more than 25% before further action is taken. Trustee Ziemba said the Finance Committee plans to prepare financial information to distribute to residents and will recommend approval of a tax increase referendum next spring.

WATER AND SEWER

1. There were three water main breaks in the past week. Due to the location of one of the breaks, the village will contact ComEd regarding their lines in the area of the breaks. In spite of the breaks, overall efficiency for water and sewer has improved over the past year.
2. Seiler moved with a second from Nemec to authorize the engineers to go out to bid for pressure reducing valves. Motion passed unanimously. A bid received was very high.

POLICE AND PUBLIC SAFETY

1. The union has ratified the agreement for the part time officers. Ziemba moved with a second from Seiler to approve Resolution No. 471, "A Resolution Approving a Renewal to the Collective Bargaining Agreement with Illinois Council of Police for the Part-Time Sworn Police Officers in the Village." Aye: Ziemba, Seiler, Nemec, Pickett. Motion passed.
2. Chief Linane and the Board discussed the code enforcement program. A letter requesting compliance will be the first notice for violations. The residents can contact the building trustee or attend a board meeting if they wish to discuss it further and can also be directed to the village code. Some violations may qualify to apply for a variance.
3. Chief Linane presented proposed changes to the Administrative Ticket Program (ATP) which would include increases in ticket fines for some offenses. Additional zoning violations will also be added to the ATP. Mr. Schuster recommended that an adjudication process be offered for the code enforcement program as well as all ATP violations. This adjudication hearing would be the next step after the ATP ticket review process in the police department. Adjudication hearings could be conducted at the same time as the tow hearings. The next step for residents unhappy with the

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adjudication hearing decision would be to appeal to the local court. Mr. Schuster will prepare an ordinance including the fine increases and other modifications to the program.

4. A list of all LESO equipment was distributed and discussed, which included certain items that could be declared surplus and sold by the Village.

5. Chief Linane noted that traffic was down for the fireworks show and police overtime costs should be less than estimated. The Village did have some help from outside police agencies. The Chief also updated the Board on officer truck training, the Dundee Township Fun Run on July 18th, and State firearms qualifications.

PUBLIC BUILDINGS AND ENVIRONMENTAL

1. Trustee Nemec painted "screens" on the meeting room walls for viewing with the new computer hook up and electronic packets should start in the near future.

2. The Village may need funds next year for maintenance in the wetland mitigation area.

BUILDING AND ZONING ENFORCEMENT

No report.

OLD BUSINESS

1. An inventory of village street lights from ComEd was reviewed. ComEd will charge \$300-400 per light pole if their lights are disconnected. The village-owned street lights, mainly in the newer sections of the village, will require a small charge to disconnect. Village lights that burn out or break will not be replaced in the future. ComEd lights are replaced/repared at no cost. A decision on whether to turn off lights was deferred to a later date.

2. A resident letter regarding a tree house has been referred to ICCI.

NEW BUSINESS

1. The Board briefly discussed a reduction of village hall office hours. It was felt that this could be handled through the Finance Committee's staffing contingency plan.

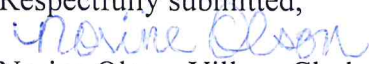
Seiler moved with a second from Ziemba to adjourn to executive session at 9:12 p.m. to discuss personnel and executive session minutes pursuant to §§2(c)(1) and (21) of the Open Meetings Act. Aye: Seiler, Ziemba, Nemec, Pickett. Motion passed.

The regular meeting resumed at 9:32 p.m.

Nemec moved with a second from Seiler to release to the public the executive session minutes of December 15, 2014. Motion passed unanimously.

Nemec moved with a second from Seiler to adjourn the meeting at 9:32 p.m. Motion passed unanimously.

Respectfully submitted,


Norine Olson, Village Clerk

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EXECUTIVE SESSION MINUTES
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The executive session of the Sleepy Hollow Corporate Authorities was convened at 9:12 p.m. at the Sleepy Hollow Village Hall for the purpose of discussing personnel and executive session minutes pursuant to §§2(c)(1) and (21) of the Open Meetings Act. Board members in attendance were President Stephan Pickett and Trustees Joe Nemec, Jeff Seiler, and Donald Ziemba. Trustees Dennis Fudala, Scott Finney and Russell Getz were absent. Also in attendance were Village Attorney Mark Schuster and Police Chief James Linane.

1. Two part time officers are retiring, Jeff Fleck and Mike Gallagher (formerly a full time officer). Chief Linane would like to present both officers with a resolution, plaque, badge and I.D. as retired police officers at an upcoming board meeting. The Board was agreeable.

After his retirement, Officer Gallagher is willing to work on a limited part time basis for the village as the firearms instructor, being paid an hourly amount to be determined. There was some concern that the union may object to a non-police officer being in this position.

After his retirement, Officer Fleck is willing to work part time as a code enforcement officer for the village, along with Officer Rick Nelson.

The Board was agreeable to both retired officers working for the village as explained by Chief Linane.

(Chief Linane left the meeting.)

2. Nemec moved with a second from Seiler to approve the executive session minutes from December 15, 2014, April 6, 2015, April 13, 2015, May 18, 2015 and June 1, 2015. Motion passed unanimously. The amount in the second paragraph of the April 13, 2015 minutes will be corrected.

The executive session minutes that remain unreleased to the public were reviewed. It was the consensus of the Board to release to the public only the executive session minutes from December 15, 2014.

Seiler moved with a second from Nemec to adjourn the executive session at 9:32 p.m. Motion passed unanimously.

Respectfully submitted,



Norine Olson
Village Clerk