

VILLAGE OF SLEEPY HOLLOW  
VILLAGE BOARD MEETING MINUTES

AUGUST 17, 2015

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephan Pickett and Trustees Scott Finney, Dennis Fudala, Joseph Nemec, Jeff Seiler, and Donald Ziemba. Trustee Russell Getz was absent. Also in attendance were Director of Finance Ellen Volkening and Police Chief James Linane.

MINUTES

1. Nemec moved with a second from Seiler to approve the Village Board Meeting Minutes of August 3, 2015. Motion passed unanimously.

PRESIDENT

No report.

CLERK

1. Comcast submitted a permit request. This will be forwarded to ICCI to handle. The Board would like ICCI to take over these utility company permits to ensure proper installation as there have been prior issues with the location of the work. All ICCI fees are to be paid by the utility company. However, the Board wants ICCI to advise them upon receipt of any permit requests.
2. A draft newsletter was presented and changes should be given to the editor asap.

PLAN COMMISSION

No report.

ZONING BOARD

No report.

ZBA

1. Chairman Dirk Fuqua was present to discuss two variance hearings held on August 12. The first was a request from Joseph and Evelyn Valente of 15N294 Sleepy Hollow Road for a 30'x40' detached storage bldg./garage in which to store landscaping and snow removal equipment. The Valentines own 2 heavily wooded parcels (adjacent) totaling about 22 acres and the structure would not be visible from Sleepy Hollow Road or nearby homeowners. The property is zoned residential and there was concern of setting a precedent for detached structures. The ZBA recommended denial of the request. President Pickett said that the village attorney had noted that the homeowner could petition the village for a text amendment to allow detached structures on properties over a certain acreage and the homeowner was so advised. (Trustee Ziemba arrived.) Seiler moved with a second from Finney to accept the ZBA recommendation to deny the variance request. Aye: Seiler, Finney, Nemec. Nay: Fudala. Abstain: Ziemba. Motion passed.

The second request was from James and Karen Kruger for a garage addition at 221 Hilltop Lane. The house is set on an angle on the lot and a corner of the addition, about 5', will extend into the 35' setback. The ZBA recommended approval of the variance request. Seiler moved with a second from Finney to accept the ZBA recommendation to approve the variance request. Motion passed unanimously. An ordinance should be prepared for the next meeting. Mrs. Kruger asked if they

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could proceed with the permit and work now, rather than wait until ordinance approval on September 8. Mr. Pickett felt they could proceed now as the Board approved the variance.

ATTORNEY

No report.

ENGINEER

1. The Engineer's update report was reviewed.

DIRECTOR OF FINANCE

1. Ziemba moved with a second from Seiler to approve the accounts payable of August 17, 2015 in the amount of \$105,046.18. Aye: Ziemba, Seiler, Finney, Fudala, Nemec. Motion passed.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

PARKS, ROADS AND STREETS

No report.

FINANCE

1. The request to establish a broker relationship will be deferred until it is further discussed with the Finance Committee who will meet next month to also review the audit report. Mr. Ziemba briefly reviewed the July financial reports.
2. President Pickett noted the utility taxes collected by the village are down from last year and have continued to decrease over the past several years. Board briefly discussed why they may be decreasing, including homeowners eliminating landlines, cable, etc. These taxes account for about 8-9% of the village revenue budget.

WATER AND SEWER

1. The pressure reducing valve bids are due later this month. Water efficiency is at 85%, even with 3 major water main breaks. ComEd was here to look at the area of recent main breaks where the engineer had thought there may be a possible electrical connection to the breaks.

POLICE AND PUBLIC SAFETY

1. The monthly police activity report was distributed. Chief Linane updated the Board on the AWT/ATP ordinance changes and also the code enforcement program progress. The Chief has requested reimbursement of about \$2,100 through a federal grant of purchases for bullet-proof vests. Chief Linane noted a municipality that charges garbage trucks for the damage to village roads. He informed the Board that there may be grants available starting next year for body and squad cameras. The Board said they are not interested in 20' containers through LESO. Chief Linane updated the Board on staffing and said interviewing continues for new part time officers.

PUBLIC BUILDINGS AND ENVIRONMENTAL

No report.

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BUILDING AND ZONING ENFORCEMENT

No report.

OLD BUSINESS

No report.

NEW BUSINESS

No report.

Seiler moved with a second from Ziemba to adjourn to executive session at 8:28 p.m. to discuss personnel pursuant to §2(c)(1) of the Open Meetings Act. Aye: Seiler, Ziemba, Finney, Fudala, Nemec. Motion passed.

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The regular meeting resumed at 8:42 p.m.

Seiler moved with a second from Nemec to adjourn the meeting at 8:42 p.m. Motion passed unanimously.

Respectfully submitted,



Norine Olson  
Village Clerk



Released 7-3-17

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EXECUTIVE SESSION MINUTES  
AUGUST 17, 2015

The executive session of the Sleepy Hollow Corporate Authorities was convened at 8:28 p.m. at the Sleepy Hollow Village Hall for the purpose of discussing personnel pursuant to §2(c)(1) of the Open Meetings Act. Board members in attendance were President Stephan Pickett and Trustees Scott Finney, Dennis Fudala, Joe Nemec, Jeff Seiler, and Donald Ziemba. Trustee Russell Getz was absent. Also in attendance was Police Chief James Linane and Director of Finance Ellen Volkening.

Chief Linane discussed the personnel for the code enforcement program. Rick Nelson, a part time officer, will be one of the code enforcement officers. Jeff Fleck, a part time officer who is retiring at the end of the month, will also be a code enforcement officer. Both men will share duties and work in a civilian capacity in these positions. They suggested to Chief Linane an hourly rate of \$15 which is less than part time police officers.

Chief Linane anticipates an average of about 8 hours per week total by the code enforcement officers. Very little will be needed in terms of office and equipment-type expenses. It was noted that the \$10,000 anticipated for this program is not in the budget; it had been previously suggested we reduce the transfer to MFT by \$10,000 to pay for the first year of this program. It was noted that officers will be paid if they need to appear in court on citations. They will not be paid any overtime nor have any benefits. The Board preferred that costs of the code enforcement program be kept separate and the salaries for the two code enforcement officers not be under police and will be a separate line item.

Seiler moved with a second from Nemec to adjourn the executive session at 8:42 p.m. Motion passed unanimously.

Respectfully submitted,

*Norine Olson*

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Village Clerk