

VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES

SEPTEMBER 8, 2015

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephan Pickett and Trustees Scott Finney, Dennis Fudala, Russell Getz, Joseph Nemec and Jeff Seiler. Trustee Donald Ziemba was absent. Also in attendance were Village Attorney Mark Schuster, Village Engineer Jeff Steele, Director of Finance Ellen Volkening and Police Chief James Linane.

MINUTES

1. Seiler moved with a second from Nemec to approve the Village Board Meeting Minutes of August 17, 2015. Motion passed unanimously.

PRESIDENT

1. A business is planning a Halloween haunted house in the former Target building that has been approved by West Dundee. The company wants to use the name "Slaughter in Sleepy Hollow". The Board objected to use of the name "Sleepy Hollow" in this manner and the company will be advised.

Seiler moved with a second from Nemec to amend the agenda to move the police hiring to now. Motion passed unanimously. Chief Linane introduced Joseph Lauria and Tomasz Gorzkowicz as candidates for part time officers and reviewed their backgrounds. Finney moved with a second from Getz to approve the hiring of Joseph Lauria at \$16.50/hour and Tomasz Gorzkowicz at \$17.25/hour as presented by the Chief. Aye: Finney, Getz, Fudala, Nemec, Seiler. Motion passed. The two new officers were given the oath of office by the clerk.

CLERK

1. Seiler moved with a second from Getz to approve Ordinance No. 2015-9, "An Ordinance Granting a Variation of the Required Front Yard Setback for the Property at 221 Hilltop Lane". Aye: Seiler, Getz, Finney, Fudala, Nemec. Motion passed. This was previously approved by the Board via electronic vote.

2. Finney moved with a second from Fudala to approve the Knights of Columbus fundraiser in the village on September 18, 19, and 20 as outlined in their letter. Motion passed unanimously.

PLAN COMMISSION

Barbara Dettmer of ICCI gave a report on the Plan Commission's September 3 meeting in the Chairman's absence. The commission reviewed two matters; one for new signs to change the name of the restaurant LaBamba to Salsa Street due to trademark issues. The owners of the restaurant will remain the same. The second matter was for various signs and a menu board for the Dunkin Donuts drive through facility. The Plan Commission unanimously recommended approval of both matters.

ZONING BOARD

In the Chairman's absence, Attorney Mark Schuster reviewed the Zoning Board public hearing on the petition for a special use permit for a Dunkin Donuts drive through facility. The special use was unanimously recommended for approved by the Zoning Board with certain conditions, which were detailed by Mr. Schuster.

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ZBA

Chairman Dirk Fuqua reviewed the ZBA public hearing for the application for the Dunkin Donuts facility non-standard sign and for a reduction of the required number of parking spaces from 51 to 37. The ZBA unanimously recommended approval for the sign and reduction in parking spaces.

The Board approval of the signs for Salsa Street will be formally approved at the next meeting, although the consensus of the Board was to approve the name change signs. If the owners need to change the signs sooner, electronic Board approval may be necessary.

Seiler moved with a second from Getz to accept the recommendation of the Plan Commission to approve all signs for the Dunkin Donuts facility. Motion passed unanimously.

Seiler moved with a second from Getz to approve Ordinance No. 2015-10, "An Ordinance Granting a Special Use in the B-2 Business Zoning District for a Drive Thru Window for Restaurant Use (Barkley Property Group Property - Spring Hill Meadows Subdivision)". Aye: Seiler, Getz, Finney, Fudala, Nemec. Motion passed.

Seiler moved with a second from Getz to approve Ordinance No. 2015-11, "An Ordinance Granting a Variance of Section 8-5-5, Governing Parking Requirements for a Restaurant Business in the Village, and a Variance of Section 8-5-10, Governing Signage in the B-2 Business District, in the Village (Barkley Property Group Property - Spring Hill Meadows Subdivision)".

Nemec moved with a second from Seiler to amend the motion to add language to page 1 of the ordinance further detailing the two-faced sign.

On amendment: Aye: Nemec, Seiler, Finney, Fudala, Getz. Motion passed.

On main motion: Aye: Seiler, Getz, Finney, Fudala, Nemec. Motion passed.

ATTORNEY

1. Mr. Schuster reviewed the updates to the Affordable Housing Plan for the village which is required by the State. Finney moved with a second from Getz to approve Resolution No. 472, "Adopting an Update to the Village's Policy to Achieve the Goals of the Illinois Affordable Housing Planning and Appeals Act of 2004." Motion passed unanimously.

ENGINEER

1. Bids were received for the pressure reducing valves which were over \$50,000, substantially higher than anticipated. The valves would be installed at Locust/Willow and Glen Oak/Winmoor. These valves are not critical at this time but would help with high pressure in certain areas of the village. The Board discussed options, which include going out to bid in the winter when business is slower. In the meantime, Public Works should obtain quotes on purchasing the valves directly from the supplier. Public Works may also possibly be able to install and save the Village additional money.

2. Received 6 bids for the 2015 MFT road program, which were less than the engineer's estimate. Additional roads could be patched due to the lower bids. Finney moved with a second from Nemec to accept the bid of \$101,085.24 from Schroeder Asphalt Services and also authorize the Village President and Clerk to execute all necessary documents for the project.

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Seiler moved with a second from Getz to amend the motion to include additional patching in the program for up to 10% of the contract amount.

On amendment: Aye: Seiler, Getz, Finney, Fudala, Nemec. Motion passed.

On main motion: Aye: Finney, Nemec, Fudala, Getz, Seiler. Motion passed.

3. The Boncosky Road project bids were approved and a pre-conference date will be set in the very near future.

DIRECTOR OF FINANCE

1. Seiler moved with a second from Getz to approve the accounts payable of September 8, 2015 in the amount of \$108,679.07. Aye: Seiler, Getz, Finney, Fudala, Nemec. Motion passed.

COMMENTS FROM THE PUBLIC

1. Dennis and Barbara Walters of Hillcrest informed the Board of a severe erosion problem of the swale in their yard and asked about adding rocks or stone. A trustee and the engineer will view the area and advise them further.

PARKS, ROADS AND STREETS

No report.

FINANCE

1. There will be a Finance Committee meeting on September 23 to review the draft audit.

WATER AND SEWER

1. There have been no water main breaks recently and sewer efficiency is very high at this time.

POLICE AND PUBLIC SAFETY

1. Chief Linane reviewed the background of two part time officers who have applied for full time positions. Finney moved with a second from Fudala to approve the recommendations to upgrade to full time positions Blake Fallon at \$42,846.58 per year and Naveed Bhatti at \$44,674.87 per year. Aye: Finney, Fudala, Getz, Nemec, Seiler. Motion passed. Both officers begin their full time positions as of October 1, 2015.

2. The Chief updated the Board on other police matters: The Department has been awarded a \$5,000 traffic safety grant. There will be a code enforcement meeting this week to prepare for the program start next week. Sleepy Hollow P.D. was represented in the recent funeral of a slain police officer in Fox Lake.

PUBLIC BUILDINGS AND ENVIRONMENTAL

1 A total of 29 deer were sampled by IDNR this year and one tested positive for CWD.

BUILDING AND ZONING ENFORCEMENT

1. The Board discussed permit requests from utility companies. Some utility companies are challenging municipal permit fees or review costs. The Board does not wish to become involved in possible litigation, nor do they wish to incur internal expenses for review, and will resume review of all utility permit requests, rather than ICCI.

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OLD BUSINESS

1. Seiler moved with a second from Getz to approve the salary for the part time code enforcement officers of \$15/hour, with the total costs for the code enforcement program not to exceed \$10,000 for this fiscal year. Aye: Seiler Getz, Finney, Fudala, Nemec. Motion passed.
2. Discussion of the drainage/easement ownership issues was deferred to the next meeting.

NEW BUSINESS

No report.

Seiler moved with a second from Getz to adjourn to executive session at 8:50 p.m. to discuss personnel pursuant to §2(c)(1) of the Open Meetings Act. Aye: Seiler, Getz, Finney, Fudala, Nemec. Motion passed.

Trustee Fudala left the meeting.

The regular meeting resumed at 9 p.m.

Seiler moved with a second from Getz to adjourn the meeting at 9:00 p.m. Motion passed unanimously.

Respectfully submitted,



Norine Olson
Village Clerk