

VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES

SEPTEMBER 6, 2016

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:33 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephan Pickett and Trustees Scott Finney, Russell Getz, Jeff Seiler and Donald Ziemba. Trustees Dennis Fudala and Joseph Nemec was absent. Also in attendance were Village Attorney Mark Schuster, Director of Finance Ellen Volkening, and Police Chief James Linane.

MINUTES

1. Seiler moved with a second from Getz to approve the Village Board Meeting Minutes of August 15, 2016. Motion passed.

PRESIDENT

No report.

CLERK

No report.

PLAN COMMISSION

No report.

ZONING BOARD

No report.

ZBA

No report.

ATTORNEY

No report.

ENGINEER

1. Bids were opened for 2016 road improvements. The lowest bid from Schroeder Asphalt was about \$50,000 less than the engineer's estimate for this project. We can increase the project by 10% without further paperwork through IDOT. However, the village road budget will have approximately \$115,000 remaining and could be funded from the general fund, rather than go through the several weeks IDOT process and prevent the work from being done this season. A second contract with the low bidder would not need to go out to bid if approved by four trustee votes, and the work could be completed this fall. Seiler moved with a second from Ziemba to approve the 2016 MFT Street Improvement Program contract to Schroeder Asphalt Services in the amount of \$145,382.54 and authorize the Village President and Clerk to execute any required documents. Aye: Seiler, Ziemba, Finney, Getz. Motion passed. The Board would like the engineer to provide recommendations at the next meeting for additional road work with the \$115,000 remaining appropriations. Seiler moved with a second from Getz to approve \$115,000 as budgeted to Schroeder Asphalt Paving, to be taken from the General Fund for additional road work based on the recommendations of the Village Engineer. Aye: Seiler, Getz, Finney, Ziemba. Motion passed.

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2. The manhole cover replacement is complete and only needs calibration. The pressure reducing valves have also been installed.

DIRECTOR OF FINANCE

1. Ziemba moved with a second from Seiler to approve the accounts payable of September 6, 2016 in the amount of \$159,770.97. Aye: Ziemba, Seiler, Finney, Getz. Motion passed.

PARKS, ROADS AND STREETS

1. Getz moved with a second from Ziemba to continue employment of the part time summer employee until early November for mowing. This will add about \$2,200 to the budget. Aye: Getz, Ziemba, Finney, Seiler. Motion passed.

2. The Service Club has requested a refund of their deposit for use of Sabatino Park for an event that did not occur. Getz moved with a second from Seiler to refund the \$25 deposit to the Service Club. Aye: Getz, Seiler, Ziemba. Nay: Finney. Motion passed.

Ziemba moved with a second from Seiler to amend the agenda to re-open "Public Comments" as a resident arrived after it was closed. Motion passed unanimously.

COMMENTS FROM THE PUBLIC

1. Craig Kovar of Surrey Lane asked about village financial and other information he read on the internet. President Pickett explained the referendum for a property tax increase which related to those issues and the outcome of the referendum.

FINANCE

1. Trustee Ziemba reviewed the 3-month revenue and expense reports with Trustee Seiler adding information on water and sewer. It was noted that state tax receipts have decreased from last year.

WATER AND SEWER

1. The sewer project is complete although a new sewer vent fan is needed in the manhole. With the installation of the pressure reducing valves, the water improvements project is now complete.

POLICE AND PUBLIC SAFETY

1. The Knights of Columbus asked to conduct their annual fund drive at certain locations in the village. Finney moved with a second from Seiler to allow the Knights of Columbus Siena Council to hold their annual Statewide Intellectual Disabilities Fund Drive on September 9, 10, and 11. Motion passed unanimously.

2. Most reimbursements for DUI overtime from the State have now been received. There was a reminder that a photographer will take pictures at the Department meeting on Tuesday.

3. Chief Linane summarized the issue of vehicle stickers that are not being purchased and the comparison of the State data base of vehicles registered in Sleepy Hollow versus stickers purchased by residents. It appears about 1/3 are not purchasing stickers which is a substantial loss of revenue to be used for road improvements. Pat Cote, who did the comparison, explained her results in more detail and a written summary was distributed. Additional work is necessary as there seems to be some confusion about some vehicles owned by residents and some discrepancies between the State

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and Village lists. The Board agreed those residents who appear to have never purchased stickers will be sent a letter from the Village Attorney to register their vehicles and purchase a sticker at double the fee with a 30-day grace period. Internal arbitration may be necessary in some cases, and citations may also be required. It was questioned whether the village can lien homes for non-compliance. It was suggested we amend the ordinance to clarify what vehicles must purchase stickers. Finney moved with a second from Seiler to modify village ordinance language replacing "housed" with "registered" to clarify what vehicles in the village must purchase a sticker. Aye: Finney, Seiler, Getz, Ziemba. Motion passed. If the sticker is not purchased within 30 days of the attorney's letter, standard late penalties will apply from the letter's date. Seiler moved with a second from Getz to modify the collection of late fees for vehicle stickers as discussed. Aye: Seiler, Getz, Finney, Ziemba. Motion passed.

PUBLIC BUILDINGS AND ENVIRONMENTAL

1. Grants recently became available for the new street light program through DECO. We received two proposals for replacement of 60 village owned street lights. Public Works will help with installation of the new lights. Seiler moved with a second from Ziemba to accept the proposal from Crosstown Electric in the amount of \$15,720, with an estimated DECO incentive of \$6,594, leaving a balance of \$9,126. Aye: Seiler, Ziemba, Finney, Getz. Motion passed.

BUILDING AND ZONING ENFORCEMENT

No report.

OLD BUSINESS

No report.

NEW BUSINESS

No report.

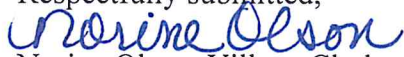
Getz moved with a second from Seiler to adjourn to executive session at 8:48 p.m. regarding the sale or lease of village property pursuant to §2(c)(6) of the Open Meetings Act. Aye: Getz, Seiler, Finney, Ziemba. Motion passed.

The regular meeting resumed at 9:05 p.m.

President Pickett informed the Board of a recent ruling in Chicago where private emails of police officers were subject to a FOIA review on a particular matter. Board members were reminded that Village communications should be through the village email system only, not personal accounts.

Ziemba moved with a second from Getz to adjourn the meeting at 9:10 p.m. Motion passed unanimously.

Respectfully submitted,


Norine Olson, Village Clerk

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EXECUTIVE SESSION MINUTES
SEPTEMBER 6, 2016

The executive session of the Sleepy Hollow Corporate Authorities was convened at 8:48 p.m. at the Sleepy Hollow Village Hall for the purpose of discussing the sale or lease of village property pursuant to Section 2(c)(6) of the Open Meetings Act. Board members in attendance were President Stephen Pickett, and Trustees Scott Finney, Russell Getz, Jeff Seiler, and Donald Ziemba. Trustees Dennis Fudala and Joseph Nemec were absent. Also in attendance was Village Attorney Mark Schuster.

President Pickett stated that National Wireless contacted Mr. Schuster about the cell tower. They were last before the Board in March. Because of the soils, they cannot construct the tower as far back as the Village requested, but can construct it about 100' south of the barn.

Since the tax increase referendum has passed, and there is the possibility of a car dealership in the Village, there is not the urgent need for revenue that there was 6 months ago. The Board also does not want the tower location to interfere with the July 4th fireworks. They would like National Wireless to submit their current offer along with particulars on the exact location for construction. It was also suggested National Wireless be asked about alternatives to a cell tower, such as smaller poles with emitters. The Board does want to help improve communications for safety purposes. The Board was not certain that National Wireless is the contact to discuss alternative tower sources. It was suggested we could contact other companies about a free proposal for alternatives.

Mr. Schuster will advise National Wireless of the Board's requests for the exact location of the tower, possible alternatives to a tower, and the monthly rent.

President Pickett also received a call from a broker asking if the Village would consider extending the silo 65' if he finds an interested communications company, but it would take 3-5 years.

Ziemba moved with a second from Getz to adjourn the executive session at 9:05 p.m. Motion passed unanimously.

Respectfully submitted,



Norine Olson
Village Clerk