

VILLAGE OF SLEEPY HOLLOW  
VILLAGE BOARD MEETING MINUTES

DECEMBER 5, 2016

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:34 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephan Pickett and Trustees Scott Finney, Russell Getz, Joseph Nemec, Jeff Seiler and Donald Ziemba. Trustee Dennis Fudala was absent. Also in attendance were Village Attorney Mark Schuster, Village Engineer Jeff Steele, Director of Finance Ellen Volkening, and Police Chief James Linane.

MINUTES

1. Nemec moved with a second from Getz to approve the Public Hearing Minutes of November 21, 2016. Motion passed.
2. Seiler moved with a second from Getz to approve the Village Board Meeting Minutes of November 21, 2016. Motion passed.

Nemec moved with a second from Getz to amend the agenda to move the hiring of a new police officer to now. Motion passed unanimously. Chief Linane reviewed the credentials of a candidate for a police officer position and recommended a starting salary of \$19.38 per hour. Finney moved with a second from Ziemba to approve the hiring of Robert Hofer as a part time police officer as outlined by the chief. Motion passed unanimously. He was then given the oath of office by the clerk.

PRESIDENT

No report.

CLERK

1. Seiler moved with a second from Getz to approve Resolution No. 486, "A Resolution Establishing Dates of Regular Meetings of the Board of Trustees of the Village of Sleepy Hollow for the Calendar Year 2017." Motion passed unanimously.

PLAN COMMISSION

No report.

ZONING BOARD

1. There will be a public hearing on December 21 regarding the proposed auto sales dealership in the old Homelife building. Mr. Schuster noted that there is a petition to change zoning to allow auto sales in the village as a special use, and the applicant has applied for such special use.

ZBA

No report.

ATTORNEY

No report.

ENGINEER

No report.

DIRECTOR OF FINANCE

1. Ziemba moved with a second from Seiler to approve the accounts payable of December 5, 2016 in the amount of \$60,019.20. Aye: Ziemba, Seiler, Finney, Getz, Nemec. Motion passed.
2. Ziemba moved with a second from Seiler to approve Resolution No. 487, "Resolution (2017) for Village of Sleepy Hollow Section 125 Premium Only Plan, Plan Year Ending December 31, 2017." Motion passed unanimously.
3. Ziemba moved with a second from Seiler to approve the fiscal year 2017 operating transfers as presented. Aye: Ziemba, Seiler, Finney, Getz, Nemec. Motion passed.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

PARKS, ROADS AND STREETS

1. Public Works would like to continue employment of the temporary part time employee to help install the new street lights. Getz moved with a second from Ziemba to authorize employment of the part time employee at \$10.20/hour to assist with the street lights installation until completed. Aye: Getz, Ziemba, Finney, Nemec, Seiler. Motion passed.

FINANCE

1. Trustee Ziemba noted that the October financials look good.
2. Ziemba moved with a second from Seiler to approve Ordinance No. 2016-17, "Tax Levy Ordinance" which authorizes a tax levy in the amount of \$773,500. Aye: Ziemba, Seiler, Finney, Getz, Nemec. Motion passed.

WATER AND SEWER

No report.

POLICE AND PUBLIC SAFETY

1. Chief Linane briefly reviewed the monthly activity report. The Board requested a report from the Code Enforcement Officer as part of the monthly report.
2. Two officers have completed training for traffic crash investigations.

PUBLIC BUILDINGS AND ENVIRONMENTAL

1. Installation of new lights for village-owned street lights will start Friday and ComEd should start installation of the new lights on their street lights soon. These improvements will reduce our lighting bills.

BUILDING AND ZONING ENFORCEMENT

No report.

OLD BUSINESS

1. Chief Linane summarized the work done on the vehicle stickers project to obtain compliance from residents not purchasing vehicle stickers. More letters will be sent out for non-compliance on



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additional residents and he expects additional revenue to be received. The Chief recommended changes to the vehicle sticker program to improve the resident/vehicle information in the village records to help avoid issues in the future.

2. It was noted that there have been some complaints regarding boat storage in the village. Chief Linane was asked to have the Code Enforcement Officer submit his recommendations for setting up a boat/trailer registration system in the village.

3. Public Works is interested in selling/trading the end loader for a bobcat which would be more useful in the village. The end loader appears to be worth much less than originally thought. The end loader will require some work/funds to prepare it for sale. It will be necessary to obtain competitive bids for a trade-in transaction. Public Works will discuss this with vendors.

4. It was noted that Elsie's Café has obtained a liquor license and will hopefully be opening in the near future.

NEW BUSINESS

No report.

Seiler moved with a second from Getz to adjourn to executive session at 8:38 p.m. to review executive session minutes pursuant to §2(c)(21) of the Open Meetings Act. Aye: Seiler, Getz, Finney, Nemec. Nay: Ziemba. Motion passed.

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The regular meeting resumed at 8:50 p.m.

Nemec moved with a second from Seiler to approve the release of the executive session minutes from July 6, 2015 and December 21, 2015. Motion passed unanimously.

Nemec moved with a second from Ziemba to approve the release of the executive session minutes of July 5, 2016, except for the last paragraph, and of the minutes of March 21, 2016, except for two paragraphs that refer to lease payment amounts and percentages (third and last paragraphs). Motion passed unanimously with Seiler voting nay.

Seiler moved with a second from Getz to approve the release of the executive session minutes from September 6, 2016. Motion passed unanimously.

Nemec moved with a second from Getz to adjourn the meeting at 8:55 p.m. Motion passed unanimously.

Respectfully submitted,



Norine Olson  
Village Clerk

Released 7-3-17

VILLAGE OF SLEEPY HOLLOW  
VILLAGE BOARD

EXECUTIVE SESSION MINUTES  
DECEMBER 5, 2016

The executive session of the Sleepy Hollow Corporate Authorities was convened at 8:38 p.m. at the Sleepy Hollow Village Hall for the purpose of reviewing executive session minutes pursuant to Section 2(c)(21) of the Open Meetings Act. Board members in attendance were President Stephen Pickett and Trustees Scott Finney, Russell Getz, Joseph Nemec, Jeff Seiler, and Donald Ziemba. Trustee Fudala was absent. Also in attendance was Village Attorney Mark Schuster.

Executive session minutes from four meetings were reviewed for approval. Seiler moved with a second from Ziemba to approve the executive session minutes from the meetings of July 5, 2016, September 6, 2016, October 3, 2016 and November 21, 2016. Motion passed unanimously with Nemec abstaining.

Executive session minutes still closed were reviewed to determine the need for continued confidentiality. It was the consensus of the Board to release certain minutes.

Seiler moved with a second from Getz to release the executive session minutes from the meeting of July 6, 2015. Motion passed unanimously.

Seiler moved with a second from Getz to release the executive session minutes from the meeting of December 21, 2015. Motion passed unanimously.

Nemec moved with a second from Seiler to release the executive session minutes from the meeting of July 5, 2016 with the exception of the last paragraph. Motion passed unanimously.

Nemec moved with a second from Finney to release the executive session minutes from the meeting of September 6, 2016. Motion passed with Seiler and Ziemba voting nay.

Nemec moved with a second from Finney to release the executive session minutes from the meeting of March 21, 2016 with the exception of the third and last paragraphs relating to lease amounts and percentages. Motion passed with Seiler and Ziemba voting nay.

Seiler moved with a second from Getz to adjourn the executive session at 8:50 p.m. Motion passed unanimously.

Respectfully submitted,



Norine Olson  
Village Clerk