

VILLAGE OF SLEEPY HOLLOW  
VILLAGE BOARD MEETING MINUTES

MAY 15, 2017

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:33 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephan Pickett and Trustees Scott Finney, Dennis Fudala, Thomas Merkel, Joseph Nemec and Jeff Seiler. Trustee Donald Ziemba was absent. Also in attendance were Director of Finance Ellen Volkening and Police Chief James Linane.

MINUTES

1. Seiler moved with a second from Fudala to approve the Village Board Meeting Minutes of May 1, 2017. Motion passed with Merkel abstaining.

Nemec moved with a second from Merkel to amend the agenda to move "New Business (a)" to be heard now. Motion passed unanimously. Resident Matt Mayer explained that he was in Florida for the winter and did not receive his forwarded mail from the post office in a timely manner, and did not return until May 5 when he learned about the vehicle stickers. Although he paid in full upon his return, including late fees, he requested a refund of the late fees. Finney moved with a second from Seiler to refund the late fees paid by Mr. Mayer due to the failure of the post office to timely deliver his mail. Aye: Finney, Seiler, Fudala, Merkel, Nemec. Motion passed.

PRESIDENT

1. The Police Chief accrued 130 hours of executive time last fiscal year pursuant to the terms of his contract. He requested payment of ½ of the hours and carry-over of the other ½. Finney moved with a second from Fudala to approve the rollover of ½ of Chief Linane's 130 hours and payment now of the other ½ (65 hours). Aye: Finney, Fudala, Merkel, Nemec, Seiler. Motion passed.
2. President Pickett appointed Thomas Merkel as Roads and Parks Trustee. Finney moved with a second from Fudala to approve the appointment. Motion passed unanimously.
3. Elsie's Café in the Spring Hill Meadows strip mall is officially open.

CLERK

1. Comcast submitted a permit request for the new used auto building on Route 72/Locust. Finney moved with a second from Seiler to approve the permit request, project #16728964, contingent on approval by the Village Engineer. Motion passed unanimously.
2. The draft newsletter was submitted by Editor Karen Kruger who was present and requested authorization to have the upcoming newsletter insert of the July 4<sup>th</sup> festivities printed in color at an additional cost of over \$200. Finney moved with a second from Nemec to approve the color insert. Aye: Finney, Nemec, Fudala, Seiler. Nay: Merkel. Motion passed.

PLAN COMMISSION

No report.

ZONING BOARD

No report.

ZBA

No report.

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ATTORNEY

1. Chief Linane explained the draft ordinance which makes some corrections to a portion of the administrative ticket program and also increases fees regarding solicitors in the village. Seiler moved with a second from Fudala to approve Ordinance No. 2017-14, "An Ordinance Amending the Provisions of the Village Code Governing the Administrative Ticket Program". Aye: Seiler, Fudala, Finney, Merkel, Nemec. Motion passed.

ENGINEER

1. A narrative of the water drainage issues in the Village was submitted by the Engineer. He also noted that final improvements to the 2016 street program should be completed this week.

DIRECTOR OF FINANCE

1. Seiler moved with a second from Fudala to approve the accounts payable of May 15, 2017 in the amount of \$133,757.39. Trustee Merkel questioned the attorney fees regarding Mr. Merkel's FOIA and Attorney General complaint and whether those costs would be sent to National Wireless for reimbursement. This should be discussed at the next meeting when the Village Attorney will be present. Aye: Seiler, Fudala, Finney, Merkel, Nemec. Motion passed.

COMMENTS FROM THE PUBLIC

1. Mary Gardner of 106 Thorobred Lane asked if the village would add fill to her property where the level has dropped over the years due to flooding. She noted her surrounding neighbors have the same issues. President Pickett said the engineer is reviewing the entire area regarding the water issues and briefly discussed the history of this matter.

PARKS, ROADS AND STREETS

1. Trustee Merkel suggested that any funds to be used to remove the road from Sleepy Hollow Road to the bridge be instead used to help with the water issues in the village.

FINANCE

1. Seiler moved with a second from Nemec to approve the Fiscal Year 2018 Operating Budget as modified by Ellen Volkening regarding the windows in the back barn. Aye: Seiler, Nemec, Finney, Fudala, Merkel. Motion passed. The total budget will be \$3,032,425.

WATER AND SEWER

1. Seiler moved with a second from Nemec to approve the write off of a water account in the amount of \$343.64. Aye: Seiler, Nemec, Finney, Fudala, Merkel. Motion passed. This was a resident that moved with an outstanding water balance.

2. Water efficiency has been down for the past 3-4 months. A leaking water valve was just fixed so hopefully, that will address the problem.



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POLICE AND PUBLIC SAFETY

1. Finney moved with a second from Seiler to approve Ordinance No. 2017-15, "An Ordinance Authorizing the Sale or Disposal of Certain Property Owned by the Village." Aye: Finney, Seiler, Fudala, Merkel, Nemec. Motion passed. This is for the sale of LESO equipment and a 2013 squad car.
2. Chief Linane said Richie Brothers, an auction house in Morris, Illinois, will pick up LESO equipment at the Village to take to their facility for an auction on May 26<sup>th</sup>. They charge a 15% commission on sales and we must pay their transportation costs. The Chief will handle the sale of the squad car himself.

PUBLIC BUILDINGS AND ENVIRONMENTAL

1. The Village and Dundee Township are in discussion to work together to maintain the wetland mitigation area and bird sanctuary in terms of burning and herbiciding. An intergovernmental agreement should be prepared. The Township may also be able to mow a path from Danielle Court to the sanctuary.
2. A grad student from the University of Illinois will be working on a vegetation research project in our wetland mitigation area. The Village will receive a copy of his report upon completion.

BUILDING AND ZONING ENFORCEMENT

No report.

OLD BUSINESS

No report.

NEW BUSINESS

1. Nemec moved with a second from Finney to hire two temporary part time summer employees for Public Works at the same salary as last year for this position, after any required testing is complete. Aye: Nemec, Finney, Fudala, Merkel, Seiler. Motion passed.

Nemec moved with a second from Finney to adjourn the meeting at 8:25 p.m. Motion passed unanimously.

Respectfully submitted,



Norine Olson  
Village Clerk