

VILLAGE OF SLEEPY HOLLOW  
VILLAGE BOARD MEETING MINUTES

NOVEMBER 6, 2017

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:34 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephan Pickett and Trustees Scott Finney, Dennis Fudala Thomas Merkel, Joseph Nemec, Jeff Seiler, and Donald Ziemba. Also in attendance were Attorney Aaron Reinke, Engineer Jeff Steele, Director of Finance Ellen Volkening, Police Chief James Linane and Director of Public Works Kyle Killinger.

MINUTES

1. Ziemba moved with a second from Seiler to approve the Village Board Meeting Minutes of October 16, 2017. Motion passed with Merkel abstaining.

PRESIDENT

1. President Pickett informed the Board that Dundee Township has inquired about purchasing the Village's wetland mitigation property for \$1. This property is adjacent to the Township open space property. The Township would then maintain the property in the future, but requested occasional assistance from the Village Public Works on maintenance. This would save the Village about \$5,000/year in maintenance expenses. Trustee Merkel would like to review the Village wetland mitigation bank documents. After discussion, it was the majority consensus of the Board to advise Dundee Township to submit a written offer to purchase the property for Board consideration.

CLERK

1. Seiler moved with a second from Nemec to ratify the approval of Resolution No. 499 "A Resolution of Retirement". This was for Art Sunderlage, Public Works Superintendent, who retired November 3, 2017 after 30 years with the Village. A bench with his name has been placed in Sabatino Park. Motion passed unanimously.

2. Seiler moved with a second from Finney to approve Ordinance No. 2017-23 "An Ordinance Authorizing the Sale of Certain Property Owned by the Village". Aye: Seiler, Finney, Fudala, Merkel, Nemec, Ziemba. This is for the sale of the totaled police squad vehicle.

3. Information for the newsletter must be submitted to the editor by November 10<sup>th</sup>.

PLAN COMMISSION

No report.

ZONING BOARD

No report.

ZBA

No report.

ATTORNEY

1. Nemec moved with a second from Seiler to approve Ordinance No. 2017-24 "An Ordinance Amending the Village Regulations for Stopping, Standing and Parking of Motor Vehicles." Aye: Nemec, Seiler, Finney, Fudala, Merkel, Ziemba. Motion passed. This adds Danielle Court to the short list of streets where parking is permitted, with restrictions.

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ENGINEER

1. The 2017 MFT road program is complete.

DIRECTOR OF FINANCE

1. Ziamba moved with a second from Seiler to approve the accounts payable of November 6, 2017 in the amount of \$152,444.09. Aye: Ziamba, Seiler, Finney, Fudala, Merkel, Nemec. Motion passed.
2. Ziamba moved with a second from Seiler to ratify the approval to hire Sharon Lawson for the bookkeeping/administrative assistant position at \$12.75/hour. Aye: Ziamba, Seiler, Finney, Fudala, Merkel, Nemec. Motion passed.
3. A memo on the proposed 2017 tax levy was reviewed. Ziamba moved with a second from Seiler to approve the proposed 2017 tax levy amount of \$795,000. Motion passed unanimously. A public hearing will not be required for the proposed levy.

COMMENTS FROM THE PUBLIC

1. Mike Tennis of Churchill Court thanked Art Sunderlage for his 30+ years of service in, among other things, snowplowing, repairing water main breaks, and complimented his safety record in the Village.

PARKS, ROADS AND STREETS

No report.

FINANCE

1. Trustee Ziamba summarized the revenue and expenses for the first 5 months of the fiscal year and compared them with the same five month period a year ago.
2. There is a Finance Committee meeting on Monday to review the proposed tax levy.

WATER AND SEWER

1. There was a water main break on Hillcrest over the weekend, which makes 4 breaks over the past two weeks. Brief discussion on pipes that may need to be replaced in the lower part of the Village. The engineer estimates it could cost \$40-50/ft. and he suggests about 500 ft. would need to be replaced. This should be discussed for the next budget.

POLICE AND PUBLIC SAFETY

1. Chief Linane briefly reviewed the open position. Ziamba moved with a second from Fudala to approve the promotion of Jason Harden from part-time to full-time at an annual salary of \$50,592.17, effective 11-1-17. Aye: Ziamba, Fudala, Finney, Merkel, Nemec, Seiler. Motion passed.
2. The Village has been awarded a grant which will give the Village 50% back on the cost for bullet-proof vests purchased for officers.
3. Finney moved with a second from Fudala to waive the one year waiting period for Officer Gary Schwartz to participate in the 457 retirement plan. Aye: Finney, Fudala, Merkel, Nemec, Seiler, Ziamba. Officer Schwartz previously worked as a Sleepy Hollow Police Officer for several years.

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PUBLIC BUILDINGS AND ENVIRONMENTAL

1. Public Works is cleaning up the back barn adjacent to the meeting room. The Service Club would like to continue use of this area. Nemec moved with a second from Seiler to authorize the village attorney to prepare a resolution and lease agreement for the Service Club to use the barn area from the west end of the barn area up to the doorway into the Village Hall, with the Police Dept. using the area east of the doorway. Other entities working with the Service Club should also be included in this document. Motion passed unanimously.
2. Groot and/or Republic should be contacted as residents have been incorrectly double-billed in their first new billing from Groot. New bins should be delivered to residents before the end of the year. This information should be verified and could be included in the newsletter.

BUILDING AND ZONING ENFORCEMENT

No report.

OLD BUSINESS

1. The speed radar trailer hasn't been working for several years. The Service Club or a member has expressed interest in possibly restoring this trailer or setting it up as a light trailer for the Club. Chief Linane should discuss this issue with them directly.

NEW BUSINESS

1. A previous part time Public Works employee is available to work during his winter school break. There are funds available in the budget for this position and it will be placed on the next agenda for consideration.

Ziamba moved with a second from Nemec to adjourn the meeting at 8:31 p.m. Motion passed unanimously.

Respectfully submitted,



Norine Olson  
Village Clerk