

VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD REGULAR MEETING MINUTES
December 20, 2021

The regular meeting of the Corporate Authorities of the Village of Sleepy Hollow was called to order by President Stephan Pickett at 7:30 p.m. in the Village Hall on Monday, December 20, 2021.

Pursuant to the latest Gubernatorial Executive Order & Proclamation 2021-21 (Covid 19), President Pickett stated that since all trustees were physically present, with the exception of business involving financial issues, all votes may be taken as voice votes. The Pledge of Allegiance was given by all present.

Roll call was taken and answered as follows:

Anthony Piraino – Absent

Steven DeAtley – Here

Edward Harney – Here

Mark Thorne – Here

George Hoffman – Here

Joseph Nemec – Absent

Also in attendance was Police Chief Samuel Parma, Village Clerk Anthony Mills, Director of Finance Eugene Vann, and ICCI Code Official Barbara Dettmer.

MINUTES

Trustee DeAtley moved with a second from Trustee Hoffman to approve the Village Board Meeting Minutes of December 20, 2021. On a voice vote with Trustees Harney, Hoffman, DeAtley and Thorne voting aye, and with no nay votes the motion passed.

PRESIDENT

President Pickett reported on the passing of the Village Planning & Zoning Committee chairman Dirk Fuqua. Dirk's service to the Village of Sleepy Hollow was lengthy, extensive, and unselfish and he will be missed.

President Pickett announced the appointment of two new members of the P&Z Committee and asked for a motion to approve the appointment of Eric Waters and Kevin Erickson. Trustee Thorne moved with a second by Trustee DeAtley to approve the appointment of Eric Watters and Kevin Erickson to the P&Z Committee. On a voice vote with all trustees in attendance voting aye and with no nay votes the motion passed.

President Pickett introduced Don Plass as his appointment to be Chairman of the P&Z Committee to replace Dirk Fuqua. Mr. Plass is a long-time resident of the Village and has served the Village in multiple capacities in the past. His appointment will be placed on the agenda for the January 3, 2022 meeting at which time President Pickett will seek the Board's ratification of the appointment.

Due to the recent uptick in Covid-19 cases and as a means to protect the Village staff the Village Hall will be closed to the public until January 4, 2022. Additional office closure will be addressed at the meeting set for January 3, 2022.

CLERK

No report

PLANNING AND ZONING COMMISSION

No report.

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ATTORNEY

No report.

ENGINEER

Village Engineer Jeffrey Steele submitted a report that Schroeder Asphalt has submitted its invoice for their work performed as part of the 2021 Sleepy Hollow Road Surfacing project. This invoice will be added to this week's warrants for Board approval. Since the invoice include the certified payroll for Schroeder employees, payment will be withheld pending receipt of the additional documentation.

DIRECTOR OF FINANCE

Trustee DeAtley moved with a second from Trustee Thorne to approve the accounts payable of December 20, 2021, in the amount of \$216,560.52. On a roll call vote with the following trustees voting aye; DeAtley, Thorne, Harney and, Hoffman and with no nay votes the motion passed.

COMMENTS FROM THE PUBLIC

None

PARKS, ROADS AND STREETS

None

FINANCE

Trustee Hoffman noted for the Board that the amount charged by West Dundee for IT Service is \$3,000 per quarter for a total of \$12,000 per year. He suggested that a prudent business practice would be to request greater detail for services rendered as a means of verifying compliance with the current IT service contract with West. Dundee. This issue will be discussed with West Dundee in the future.

As part of his review of the warrants for this meeting Trustee Hoffman sought explanation of various line items.

With the recent change to VOIT service, the current Village facsimile machines will not work with this type of phone service. The Board discussed whether facsimile machines were currently used, and Chief Parma noted that their use is critical in his department's communications with QUALCOMM. Email is not functional for emergency/urgent service issues due to the delay in transmission.

WATER AND SEWER

Trustee Nemec did not attend the meeting so there was no report. However, President Pickett reminded the Board that in order to continue pursuit of funds sufficient to address the cost to rehabilitate the Village water system, a decision on what repair was needed has to be determined. To start this process the Village will need to engage the engineering service of Gerald Heinz & Associates in order to define the scope of services in need of repair. This issue will be added to the agenda for the regular business meeting scheduled for January 3, 2022.

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POLICE AND PUBLIC SAFETY

Due to the recent resignation of officer Christopher Szafranski, Trustee DeAtley moved with a second from Trustee Harney to approve the promotion of Patrol Officer Fidel Garcia from part-time to full time duty at the salary \$52,147. On a roll call vote with Trustee DeAtley, Hoffman, Harney, and Thorne voting aye and with no nay votes the motion passed.

Due to the anticipated extended time off of Sargent Wilson for personal reasons, Chief Parma requested authority to appoint an acting Sargent with the temporary hourly pay increase to \$31.00. Trustee DeAtley moved with a second by Trustee Thorne to approve the request to appoint an acting sergeant as necessary with an hourly pay increase to \$31.00. On a roll call vote with Trustee Hoffman, Thorne, Harney and DeAtley voting aye and with no nay votes the motion passed.

Due to staffing difficulties arising out of the personal absence of Sargent Wilson, Office Jerry Nardan has offered to work additional hours to fill the void. Chief Parma will assume patrol duties during this period as well. In order to accommodate this staffing need, Trustee DeAtley moved with a second from Trustee Thorne to approve the extension of Officer Nardan's vacation period passed the yearly deadline. On a roll call vote with Trustee DeAtley, Hoffman, Thorne, and Harney voting aye and with no nay votes the motion passed.

Chief Parma reported two of the Village patrol officers have tested positive for Covid 19 and have started self-isolation per the CDC protocol. Neither officer has been hospitalized as of the date of the meeting.

PUBLIC BUILDINGS AND ENVIRONMENT

No report.

BUILDING AND ZONING ENFORCEMENT

No report. ICCI Code Officer Barbara Detter announced that since most residents and contractors are using cell phones ICCI will be discontinuing the use of its 1-800 number. Also, ICCI will be closed the week between Christmas and New Year Day. ICCI will reopen on January 4, 2022.

OLD BUSINESS

None

NEW BUSINESS

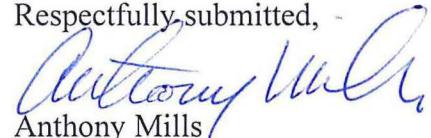
Trustee Harney moved with a second from Trustee DeAtley to approve RESOLUTION 542 – A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE FOX RIVER WATER RECLAMATION DISTRICT REGARDING CERTAIN PROPERTIES TO BE ANNEXED TO THE CITY OF ELGIN AND THE DISTRICT. On a vote with Trustee Harney, Hoffman, DeAtley and Thorne voting aye and with no nay votes the motion passed.

ADJOURNMENT

With no further business to address Trustee DeAtley moved with a second from Trustee Harney to adjourn the meeting at 8:18 p.m. On a roll call vote with Trustees DeAtley, Harney, Hoffman, and Thorne voting aye and with no nay votes the motion passed and the meeting was adjourned.

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Respectfully submitted,



Anthony Mills

Village Clerk