

**VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES**

April 20, 2020

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. President Stephan Pickett and Village Clerk Anthony Mills and Thomas Merkel attended in person and Trustees Steven DeAtley, Anthony Piraino, Edward Harney and Joseph Nemec attended by remote video-conference via Zoom. Trustees Donald Ziemba was absent. Also attending via video-conferencing was Village Attorney Mark Schuster who joined the meeting at 8:00 pm. Mr. Schuster left the meeting at 8:51 pm.

MINUTES

Trustee DeAtley moved with a second from Trustee Merkel to approve the Village Board Meeting Minutes of April 6, 2020. On a voice call vote with trustees DeAtley, Piraino and Harney voting aye. President Pickett voted aye. Trustee Merkel abstained. The motion passed and the minutes of 4-6-2020 were approved.

PRESIDENT'S REPORT

CLERK

No report

PLANNING AND ZONING COMMISSION

No report.

ATTORNEY

No report

ENGINEER

The Village Engineer submitted a letter stating he had nothing to update on any project. Copies of letter were hand delivered to all trustees.

DIRECTOR OF FINANCE

Trustee Merkel moved with a second from Trustee Piraino to approve the accounts payable of April 20, 2020 in the amount of \$109,237.53. By a roll call vote with all trustees voting aye the motion passed.

COMMENTS FROM THE PUBLIC

Glenn & Frances Thompson, 1756 Hillcrest Park, submitted an email which was read into the record by President Pickett. A copy of the email is attached to these minutes and its contents are incorporated herein as if stated in person. Trustee Nemec joined after having technical connect difficulties. Trustee Merkel asked for detail as to the location of the sump pump. The matter will be referred to the Village Engineer and Public Works. Trustee Piraino asked if the swale was part of the prior project to which President Pickett noted yes. Trustee Harney suggested this matter be referred until they board had more information.

Hollie Bauron, 1145 Anne Court, appeared to voice her opposition to the proposed ban on burning. Ms. Bauron noted that open burning on set days per month is well known to all residents and that on the days burning is allowed, any resident so choosing can close their windows. She also noted during

VILLAGE OF SLEEPY HOLLOW VILLAGE BOARD MEETING MINUTES

April 20, 2020

this time where residents are staying indoors to avoid exposure to the COVID-19 virus, an occasional day outside gives residents a respite from feeling quarantined.

Bill Hof appeared via the Zoom meeting app to seek the board's consensus on having a village-wide brush and debris clean-up day. His thought was to have clean up crews staffed by individual families who will then maintain social distancing during this project. Trustee Harney suggested this issue should be continued so as to allow the board to review and approved the revised Release & Waiver for volunteers. It was agreed this issue will be revisited at a board meeting in May.

[**Clerk's note:** During the meeting the board experienced technical issues with internet connection which resulted in trustees having trouble connecting and/or trouble staying connected. Once it was determined that a trustee was disconnected the meeting stopped until the trustee was able to rejoin the meeting].

ALL PETS WELLNESS CENTER Mary Ann Minick, CEO/President and Laura Gilarski, Marketing Director, presented to the board a proposal for the use of the former Maxway Motors facility. A copy of the presentation is attached at the end of the minutes. Since the proposed plan includes outdoor kennels President Pickett explained that APWC would need to file a Zoning Application which will have to involve a public hearing as well as consideration by the Planning & Zoning Commission before the variance application and proposal are presented to the board. Many trustees expressed concern and presented questions to the APWC representatives. These questions will all be part of the Zoning Application and public hearing.

PARKS, ROADS AND STREETS

No Report – Trustee Harney stated he would follow up on the sump pump issue reported by Glenn and Frances Thompson.

Trustee Merkel reported that last week a soccer match was being played on the village soccer field and he asked if the field was open or closed to residents. President Pickett noted there were no games scheduled with the Village. It was also noted that no more than 10 people were allowed to be together so any amount greater than 10 would be in violation of the Governor's order. Chief Rivas reported his staff received a call and went to the field to investigate. It was reported there were 6 people playing soccer and they were observing social distance. It was discussed as to whether the soccer goals would be moved off the field to discourage pickup games in the park but the trustees agreed to leave the goals in place.

FINANCE

No Report

WATER AND SEWER

Trustee Nemec reported that there was a water line break at 870 Winmoor Drive. Due to the extent of the break plus the need to replace a broken valve, several residents experienced a drop in water pressure. Public works has replaced the pipe and valve and water service has returned to normal.

POLICE AND PUBLIC SAFETY

No report.

PUBLIC BUILDINGS AND ENVIRONMENTAL

No report

**VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES**

April 20, 2020

BUILDING AND ZONING ENFORCEMENT

Trustee Piraino asked if the Code Enforcement officer was still writing up code violations. Chief Rivas explained that due the hazards associated with the COVID-19 virus, code enforcement was temporarily suspended.

OLD BUSINESS

Trustee Nemec presented for board approval a draft ordinance to temporarily ban the outdoor burning of lawn waste. The thought behind the temporary ban was to improve air quality for all residents with respiratory issues. Trustee Nemec presented and moved for board approval Resolution 2020-526 Open Burning Temporary Ban. There was no second for the motion so no action was taken and the motion died.

Trustee Nemec provided the board with a chart itemizing an adjustment for February water usage and rates for 908 Willow. An adjustment was need because of abnormal water usage for February caused by an open outdoor spigot. The proposed one-time adjustment was to adjust the per gallon charge to the rate Elgin charges the village which will reduce the monthly bill by \$372.59. Trustee Nemec moved with a second from Trustee Harney to approve a one time adjustment of \$372.59 for inadvertent water usage at 908 Willow. By roll call vote with all trustees voting aye and no nay votes the motion passed unanimously.

NEW BUSINESS

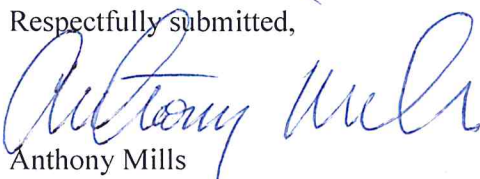
Public Works has requested an amendment to the Village Personnel Manual regarding the hiring of seasonal workers. Currently the manual requires any seasonal worker to have a high school diploma or its equivalent. Public Works has asked that the educational requirement be removed. All other requirements for the position will remain in place. Trustee Merkel moved with a second from Trustee Harney to approve RESOLUTION 2020-526 – A RESOLUTION APPROVING AND ADOPTING THE VILLAGE PERSONNEL MANUAL UPDATE which removes the educational requirement for seasonal workers. By roll call vote with all trustees voting aye and with no nay votes, the motion passed unanimously.

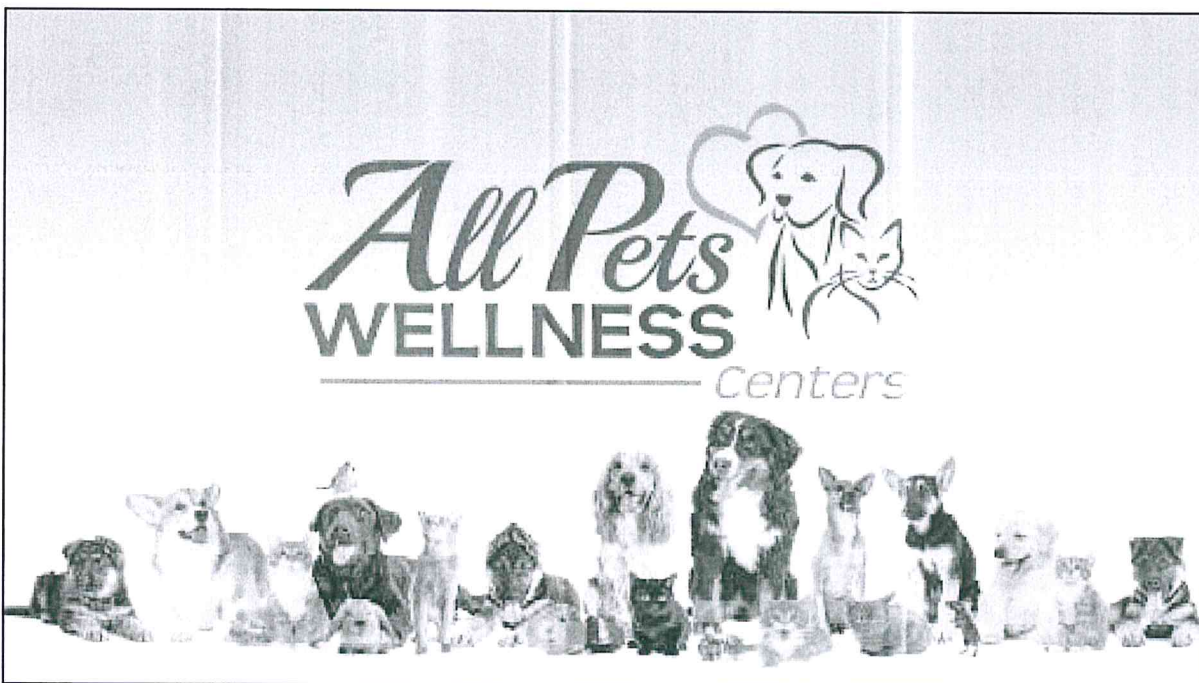
Trustee Nemec brought up the issue of his being unable to join the meeting at its start suggesting that the board's continuing the meeting was a violation of the Open Meetings Act. After discussion President Pickett suggested his inability to join the meeting at the start was a one-time technical problem and not a violation of the OMA.

ADJOURNMENT

The board having no further business to discuss Trustee Merkel moved with a second from Trustee Harney to adjourn the meeting at 9:13 pm. On a voice vote the motion passed unanimously.

Respectfully submitted,


Anthony Mills
Village Clerk



1

The FIRST Wellness Center for companion animals unlike ANY other

- One stop provider
 - All-inclusive, integrative medical & rehabilitative care
 - Daycare, boarding & other supportive services
- 42,000 square foot facility
- Gold standard medical and rehabilitation
- State-of-the-art equipment & technology
- Professional customer service program
- Fear-free environment
- Providing community support & involvement






2

Mission

Our highest priorities are supporting the health and wellbeing of companion animals and creating a stronger sense of community and compassionate humanity for all.

The All Pets Wellness Centers' staff will provide stellar medical care and ancillary services with compassion, commitment and dedication.

The APWC experience is highlighted by our staff's commitment to empowering and displaying their collective knowledge, experience and skill sets which will allow our clients to make the best-informed choices for the well being of themselves and their companion animals.

3

What makes APWC unique...



All Pets Wellness Centers' client-centric, multi-modality, innovative platform

- **AAHA accredited, Gold standard** medical and rehabilitative care which is supported within our clinic and home healthcare services.
- **Home healthcare** and equine medicine provided through our mobile support teams.
- **Video consultation** services "TeleVetMed" .
- Treatment of **multiple species** including small breed, equine, avian & exotics.
- **Specialized customer service** program modeled after premier hospitality and gaming organizations, delivering professional services in our clinics.

4

What makes APWC unique...



- Human animal bond (HAB) community focused programs that involve senior citizens, veterans, and individuals with special needs.
- Programs designed to support local breed and shelter/rescue organizations.
- Modern style optics with an open and inviting atmosphere, designed to inspire creativity and engagement.
- Top down positive organizational culture that promotes teamwork synergies between clients, staff and vendors.
- APWC has co-developed a cloud-based Practice Management System, which brings a level of sophistication that combines operational efficiency and real-time information gathering/dissemination.

5

All inclusive, life-long service provider



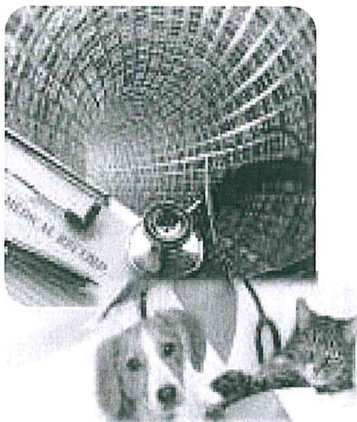
- Routine/Critical Care/Emergency Veterinary services, Home Healthcare, Rehabilitative & other Specialty Medicine solutions
 - Integrative medicine focusing on proven methods with an eye towards the latest research and methodologies
- Doggie Daycare
- Boarding/Kenneling
- Training: Specialty, Group Classes and Individual Customized Programs
- Traditional Grooming Services & Do-It-Yourself Dog Wash
- Gift Store: Supplies, Supplements & Ecommerce
- Internet Café
- Informative Educational Classes for Clients



6

Superior Medical Care

Medicine and Rehabilitation

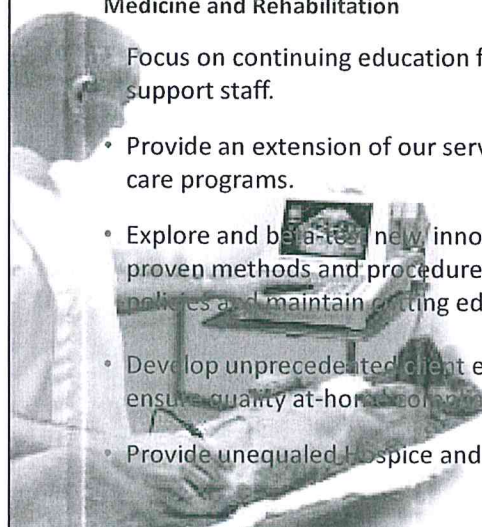


- Obvious focus on patient well-being. Making the experience more personal.
- All procedures are supported by best in class technologies.
- Utilizing cutting edge diagnostic tools to develop more accurate diagnoses in a shorter period of time.
 - *Gait analysis, Vimago CT Scanner, Thermal Imaging, etc.*
- Incorporating rehabilitative therapies for life-long mobility and care.
 - *Hydro treadmill, hyperbaric chamber, therapeutic laser, acupuncture, chiropractic adjustment, massage, nutritional supplementation, anti-inflammatory drug management and other approved remedies.*

7

Superior Medical Care

Medicine and Rehabilitation



Focus on continuing education for all professional and support staff.

- Provide an extension of our services through home health care programs.
- Explore and beta test new innovative systems, along with proven methods and procedures, to provide best practice policies and maintain cutting edge operations.
- Develop unprecedented client education approach to help ensure quality at-home performance & care.
- Provide unequalled Hospice and End-of-Life Care Programs.



8

All-Encompassing Supportive Care

Ancillary Services



- Clients are teamed with their own personal dedicated customer service rep offering *best-in-class*
- Specialized daily care
 - Behavior testing, play groups, grooming, outdoor activities designed for geriatric
- "Pawtique" retail and different types of con
- Internet café where customers can enjoy coffee or freshly baked items in a relaxing environment.



9



In Synergy With



- APWC desires to partner with Sleepy Hollow to be a trusted business and **dedicated resource for building community involvement and outreach.**
- Our unique business model is one-of-a-kind and will **draw visitors from surrounding areas**, thus benefitting other local businesses and enhancing village revenue.
- APWC intends to partner with other local businesses to **cross promote services for mutual economic growth.**

10

Structural Environment



Image, feel and experience is a priority, as we emphasize the importance of the first impression.

Distinctive

- Welcoming sophisticated design
- Warm, comfortable and inspirational
- Green environmental technologies when applicable, cost effective and functional

Appealing & Decorative

- Natural light
- Atrium design
- Color schemes that complement the brand

As clients move through the campus, they will be impressed with the overall natural, modern appeal in an interactive environment.

11

Marketing



- | | |
|--|---|
| ✓ Print / Digital Advertising | ✓ Adoption programs and outreach |
| ✓ Large social media following | ✓ Referral and incentive programs |
| ✓ Upscale & interactive website with virtual reality tour capabilities | ✓ Customer appreciation recognition / Pet of the month programs |
| ✓ Cross promotion development with local businesses and community | ✓ Naming right opportunities for designated areas in the building |
| ✓ Invitational events | ✓ Media interviews / Press releases |
| ✓ Specialized opportunities for senior citizens and veterans | ✓ Video production—educational and informative |

12

Conclusion

We are dedicated to the love of and respect for animals.

*The APWC plan is visionary and will transform how
Veterinary medicine and services are provided.*

Our goal is to make a positive difference in the lives of
the clients and patients we serve. Ensuring that clients
can make the most logical, informed decisions for the
welfare of their companion animals.

13



14

Glenn and Frances Thompson
1756 Hillcrest Park
Sleepy Hollow, IL 60118

April 19, 2020

Ref: Sump Pump Drain Line

Board Members:

The drain line for 1756 Hillcrest Park, Sleepy Hollow has run to the swale in the front of the said property for over 30 years. Two years ago the village decided to change the water flow of the Hillcrest Park cul-de-sac. The village informed us that we could not drain the sump pump water to the front swale anymore and that it would have to be redirected into the back yard to drain.

This has caused an excessive amount of water to continually drain in the back resulting in standing water all the time as well as the inability to even walk in our back yard due to the yard being constantly soaked. This wet area is not only unsightly but creates a breeding ground for mosquitoes causing a health hazard.

We have asked the village for a solution to the drainage problem for the sump pump over the past several years with no viable solutions provided.

We request that the village bury the sump pump drain line connecting it to the recently repaired drain tile behind 1754 Hillcrest Park. We are asking for this to be completed within 30 days in order to begin repairing the damage caused by the sump pump drain line. Until this issue is resolved, we are unable to put our house up for sale.

Sincerely,
Glenn and Frances Thompson
847-971-6724
848-800-8864