

VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES

August 5, 2019

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephan Pickett and Trustees, Joseph Nemec, Anthony Piraino, Steven DeAtley, Donald Ziemba and Edward Harney. Trustee Merkel was absent. Also present were Police Chief Michael Rivas, Director of Finance Henry Mionskowski, Village Engineer Jeff Steele, Director of Public Works Kyle Killinger and Village Attorney Mark Schuster.

MINUTES

1. Trustee DeAtley moved with a second from Trustee Nemec to approve the Village Board Meeting Minutes of July 15, 2019. On a voice vote the motion was unanimously approved.

PRESIDENT

President Pickett announced that he was creating a task force to review the Village's website and social media presence with the goal of recommending updates and improvements. President Pickett appointed the Village Clerk to chair the task force. Additional members will be Chief Michael Rivas, Trustee Joe Nemec, Village Bookkeeper Sharon Lawson and Service Club Volunteer John Florance.

Noting that the last resident survey was conducted fall 2002, President Pickett provided each trustee with a copy of that survey with the request that each review the questionnaire with an eye to preparing a new survey for village residents. Since this is a non budgeted item and will involved some cost, President Pickett will meet with Trustee Ziemba who chairs the Village Finance Committee to discuss how to pay for this survey.

CLERK

At the request of Trustee Nemec who is the liaison for Village Water & Sewer issues, the Village Clerk provided each member of the board and exemplar of the new water quality language which is being printed on the back of the monthly water statements. No action was necessary at this time.

PLANNING AND ZONING COMMISSION

No report.

ATTORNEY

No report.

ENGINEER

The Village Engineer presented to the board his analysis of the changes to the DraftPros fiber optic permit request and his recommendation that the approval of the permit request include DraftPros posting a \$50,000 bond to cover incidental damage to village property. Trustee Ziemba moved with a second from Trustee DeAtley to authorize the Village President and Village Clerk to approve the permit request with the addition of the \$50,000 bond. Aye: Ziemba, Nemec, DeAtley, and Harney. Nay: Piraino. Motion passed.

Patnick Construction submitted a statement of their work on the replacement of the Bullfrog Road Culvert in the amount of \$58,107.22. The Village Engineer reviewed the statement and recommended board approval of the payment for the work performed. The issue of the payment to Patnick Construction was moved to Warrants and was approved unanimously thereunder.

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The Village Engineer submitted project specifications for the Year 2019 Street Program which will include paving Beau Brummel Drive from Hilltop Lane to Sleepy Hollow Road, Bullfrog Road from Thorobred Lane to Willow Lane, the Village Parking Lot at One Thorobred Lane, and repairs to the sides of Thorobred Lane from Jaclay Court to Bullfrog Road plus various patching projects. To proceed with this maintenance program the Board was tasked with passing a maintenance resolution (BLR 14220) to appropriate available funds from the Motor Fuel Tax Account to fund the Year 2019 Street Program; Authorize and approve the Maintenance Engineering Agreement; Authorize the Village President and Village Clerk to execute all necessary IDOT forms and authorize the Village Clerk to advertise for bids upon formal approval from IDOT of the program and Approve the Estimate of Maintenance Cost in the amount of \$220,509.64.

Trustee Piraino moved with a second from Trustee DeAtley to approve Maintenance Engineering Agreement (BLR 05520). AYE: Piraino, DeAtley, Nemec and Harney. NAY: Ziembra. Motion passed.

After approving the maintenance resolution (BLR 05520) the Board addressed the issue of funding the maintenance costs. Trustee Piraino moved with a second from Trustee Ziembra to approve maintenance Resolution 518 to fund the estimated costs of \$220,509.00. Aye: Piraino, DeAtley, Nemec and Harney. Nay: Ziembra. Motion passed.

Trustee Piraino moved with a second from Trustee Ziembra to authorize the Village President and Village Clerk to execute all necessary IDOT forms and to authorize the Village Clerk to advertise for bids for maintenance operations. Aye: Piraino, DeAtley, Nemec, Ziembra and Harney. Nay: None. Motion passed.

Next, the board addressed the issue of passing a maintenance resolution to approve the Estimate of Maintenance Costs (BLR 14222). Trustee Piraino moved with a second to approve BLR 14222 authorizing the Estimate of Maintenance Costs. AYE: Piraino, DeAtley, Nemec, Ziembra and Harney. NAY: None. Motion passed.

DIRECTOR OF FINANCE

1. Trustee Ziembra moved with a second from Trustee Piraino to approve the accounts payable of August 5, 2019 in the amount of \$346,194.46. Aye: Piraino, DeAtley, Nemec, Harney and Ziembra. Nay: None. Motion passed.
2. Director of Finance Henry Mionskowski submitted for Board Approval 3 debit card applications from First American Bank for use by the Police Department and Public Works to purchase gasoline. Trustee Ziembra moved with a second from Trustee Nemec to approve the execution of the gas card applications. After discussion and questions by the board, action on this request was tabled pending clarification of the use of the card.

COMMENTS FROM THE PUBLIC

- *Carol & Charlie Brittierton*, 308 Sharon Drive requested Public Works look at the grass divider which is located at the intersection of Sharon Drive and Hillcrest Drive. Motorists are using the grass divider instead of staying on the roadway which has resulted in deep ruts. These ruts present a hazard to motorists.
- *John Richmana*, 20123 Beau Brummel Drive, reported his driveway gets covered in mud during rainstorms due to water run off. He is requesting the Village consider this issue when resurfacing the roadway.

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- *Sandra Losurido*, 108 Thorobred Lane reported damage to the right-of-way during the Village's 4th of July festivities. She expressed frustration in the lack of follow through to her contacts to Public Works. She also complained of drivers speeding on Thorobred and asked that the police department look into this issue. She stated the speeding is particular bad during the 3:30 to 5:30 p.m. period when drivers are using village roadways to bypass the congestion of 72 and 31. Chief Rivas gave Ms. Losurido his card and promised to contact her to discuss this issue.
- *Mary Gardner*, 106 Thorobred Lane, requested an update on the village's plan to repair the drainage issues along Thorobred Lane. The Village Engineer responded with the progress the village had made on this issue. Ms. Gardner echoed the other resident's complaints of motorists speeding on Thorobred Lane. Chief Rivas will look into this issue.
- *Glen Thompson*, 1756 Hillcrest, inquired as to the progress on the village repairs to the water drainage issues. The water from his sump pump and the heavy rainfall is not draining. Kyle Killinger responded that he is waiting for bids on this project.
- *Hans Peskovits*, 1161 Front Range Road inquired into who bears the responsibility to pay for the cost of replacing the buffalo box connecting his property to village water pipes. This since issue will be the topic of NEW BUSINESS further discussion on this issue was deferred to later in the meeting. He also reported an increase in traffic resulting from motorists trying to avoid traffic congestion during rush hour.
- *Steve Sachen*, 912 Acorn requested information on the process for securing Village permission for a block party on 9-4-2019. He was directed to contact the police department to submit a formal request.
- *Gil Zambino*, requested information on using the soccer fields in Sabatino Park for Judson University team football practice. The current permit speaks to "soccer" but is silent on other sporting activities. It was the consensus of the board to have the permit revised to permit to allow other sporting activities to use the park so long as they adhere to the permit process and abide by village rules.
- *Ajay Santilli*, 1134 Gail Court, reported he received two tickets for his cars which were parked on the cul-de-sac. He question whether residents' parking on cul-de-sacs was prohibited and wanted to know who he should talk to. He was directed to speak with Chief Rivas.
- *Hans Meng*, Gail Court, complained about the many Amazon delivery vehicles turning around on Gail Court. He stated that these vans often exceed the posted speed limits and he is concerned for the safety of village residents.

PARKS, ROADS AND STREETS

Trustee Harney reported on his meeting with the Dundee Park District regarding the need to upgrade the Saddle Club Park. All swings have been removed from the park pending a final decision on upgrading the park facilities.

FINANCE

No report.

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WATER AND SEWER

Trustee Nemec and Public Works Director Kyle Killinger reported that to date 600-700 water meters have been replaced as part of the on-going project to replace the older obsolete meters.

POLICE AND PUBLIC SAFETY

Trustee DeAtley reported he and Village Police Chief Michael Rivas will be meeting in the near future to discuss police department issues and concerns. Chief Rivas provided the board with the department's monthly activity report.

Chief Rivas reported the Sleepy Hollow Police Department will be participating in the National Nite Out which is an annual nationwide community-building campaign to promote police-community partnerships and neighborhood camaraderie. This event is a joint effort of Dundee Township Park District and the East Dundee, West Dundee and Sleepy Hollow Police Departments and will be held on August 6, 2019 in West Dundee.

Seeking to fill a vacant full time office position, Chief Rivas presented the board with his recommendation to promote Officer Evan Woodward to this position. Trustee DeAtley moved with a second from Trustee Piraino to approve the appointment of Evan Woodward to a Level 2 full time officer position. The motion was unanimously approved by the board.

PUBLIC BUILDINGS AND ENVIRONMENTAL

No report

BUILDING AND ZONING ENFORCEMENT

No report.

OLD BUSINESS

None

NEW BUSINESS

Director Killinger requested approval from the board for the hiring of Ben Mullen at the entry rate of \$17.17 per hour. This offer is expressly conditioned on Mr. Mullen obtaining his CDL within the 6 month probationary period. Trustee Nemec moved with a second from Trustee Harney to approve the hiring of Ben Mullen as full time employee of the Village Public Works Department. This motion was unanimously approved.

The recent and sudden resignation of the prior public works employee brought to the board's attention to review and possibly revise the Village employee manual regarding the repayment of village funds expended on work clothing and boots for employees leaving during their probationary period. It was the consensus of the board that the employee manual needs to be revised and the Village Attorney was directed to draft the revision for board approval at the next board meeting.

The culvert at 1113 Crane Drive needs to be removed and replace and the Village Engineer has been directed to look into this issue and report back to the board.

The issue of who is responsible (resident or the Village) for the cost of maintaining/replacing a buffalo box was discussed. This issue had been presented to the board by Hans Peskovits who resides at 1161 Front Range Road. The existing ordinance approved in 1985 places this responsibility on the owner. After much discussion Trustee Nemec moved with a second from Trustee Harney to direct the Village Attorney to draft a new ordinance reflecting the board's

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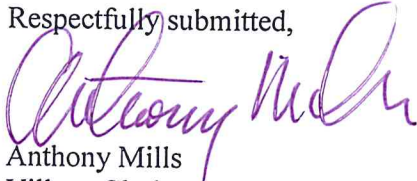
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decision that the village will assume the financial obligation to repair/replace a buffalo box. On a unanimous vote, this motion was approved.

ADJOURNMENT

Trustee Nemec moved with a second from Trustee Harney to adjourn the meeting at 9:03 p.m. On a voice vote the motion passed unanimously.

Respectfully submitted,



Anthony Mills
Village Clerk