

VILLAGE OF SLEEPY HOLLOW  
VILLAGE BOARD MEETING MINUTES

JANUARY 2, 2018

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephan Pickett and Trustees Thomas Merkel, Joseph Nemec, Jeff Seiler, and Donald Ziemba. Trustees Scott Finney and Dennis Fudala were absent. Also in attendance were Village Attorney Mark Schuster, Engineer Jeff Steele, Director of Finance Ellen Volkening, and Police Chief James Linane.

MINUTES

1. Ziemba moved with a second from Seiler to approve the Village Board Meeting Minutes of December 18, 2017. The minutes should be corrected to remove a duplicate word in the first paragraph, and under the Clerk's report, the date should be corrected to March 19. Motion passed unanimously.

PRESIDENT

1. President Pickett said that newsletter editor Karen Kruger has found a replacement for her position. He expressed his gratitude and appreciation for her work as editor for the past several years.

CLERK

No report.

PLAN COMMISSION

No report.

ZONING BOARD

No report.

ZBA

No report.

ATTORNEY

1. Attorney Schuster presented a proposed village policy prohibiting sexual harassment which the state legislature recently required all municipalities to pass. Nemec moved with a second from Ziemba to approve Resolution No. 504, "A Resolution Adopting a Policy Prohibiting Sexual Harassment in the Village of Sleepy Hollow." Motion passed unanimously.

ENGINEER

No report.

DIRECTOR OF FINANCE

1. Ziemba moved with a second from Seiler to approve the accounts payable of January 2, 2018 in the amount of \$75,051.36. Aye: Ziemba, Seiler, Merkel, Nemec. Motion passed.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

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PARKS, ROADS AND STREETS

No report.

FINANCE

No report.

WATER AND SEWER

1. The Village is required by the EPA to have a cross connection ordinance. Before the ordinance can be prepared, we need information from ICCI regarding sprinkler systems in the Village.
2. Due to issues when Public Works repairs/replaces water meters in homes, an agreement was prepared to be signed by residents prior to the start of water meter work. If, during the course of replacing a meter, something else breaks, Public Works are able to do the work but would have to be compensated for time and materials. After Board discussion, it was agreed that if a resident refuses to sign the Agreement, the Village will not proceed with the water meter work and the resident must hire a plumber to do the work, which work must then be verified by the Village. If a resident refuses to replace a non-working meter, the water will be shut off. Seiler moved with a second from Ziemba to approve the Water Meter Agreement and Release with the dollar amount in paragraph 3 to be filled in by Ellen Volkening. Motion passed unanimously.
3. Elgin has raised its water rates to the Village. Seiler moved with a second from Nemec to approve Ordinance No. 2018-1, "An Ordinance Amending the Village Code, Title 6, Chapter 3, Section 9B.1 (Public Ways and Properties/Village Water and Sewer/Water Rates) of the Village of Sleepy Hollow, Kane County, Illinois" but to modify it on page 2, amended B(1), by removing the area regarding sewer customers. Aye: Seiler, Nemec, Merkel, Ziemba. Motion passed.

POLICE AND PUBLIC SAFETY

1. The Chief updated the Board on several matters: A squad car was involved in a one vehicle accident related to icy road conditions; mega-training of all officers was completed over the weekend; traffic accidents have increased over the past few years, mainly on Randall Road, and are often due to distracted drivers. The Chief also noted that the Department has applied for a grant to enforce distracted driving with federal funds. He briefly reviewed ticket statistics for the past couple years. There was brief discussion of police jurisdiction on Randall Road.
2. The Chief discussed the AWT program which will be revised regarding late payments and whether to accept the payment rather than proceed to a court hearing. Mr. Schuster reviewed the options for the Village. Chief Linane said ticket payments that are delivered in person past the due date will be accepted with a \$25 late fee, but those mailed to the Village and received after the 21 day payment period will not be accepted.
3. Chief Linane will again speak with the county about a reduction of the speed limit to 45 mph on Randall Road along the Sleepy Hollow portion of the road.
4. Minor repairs will be made to the back door of the police department by Elgin Sheet Metal.
5. The Chief has not received any resident communications since the last meeting regarding the changes to stop and yield signs in the Village.
6. The Chief said the insurance subrogation on the totaled squad car is still not settled.

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PUBLIC BUILDINGS AND ENVIRONMENTAL

1. Trustee Nemec would like a meeting with a few village officials and employees to review keys and access to offices in the village buildings.

BUILDING AND ZONING ENFORCEMENT

No report.

OLD BUSINESS

No report.

NEW BUSINESS

No report.

Ziemba moved with a second from Seiler to adjourn the meeting at 8:30 p.m. Motion passed unanimously.

Respectfully submitted,



Norine Olson  
Village Clerk