

VILLAGE OF SLEEPY HOLLOW  
VILLAGE BOARD MEETING MINUTES

APRIL 2, 2018

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:33 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephan Pickett and Trustees Scott Finney, Dennis Fudala, Thomas Merkel, Joseph Nemec, Jeff Seiler, and Donald Ziemba. Also in attendance were Village Attorney Mark Schuster, Engineer Jeff Steele, Directors of Finance Ellen Volkening and Henry Mionskowski, Police Sgt. Susan Wilson, and Director of Public Works Kyle Killinger.

MINUTES

1. Seiler moved with a second from Ziemba to approve the Village Board Meeting Minutes of March 19, 2018. The accounts payable total under the Director of Finance report should be corrected to \$108,050.66. Motion passed unanimously.

PRESIDENT

1. Nemec moved with a second from Seiler to proclaim April 27, 2018 as Arbor Day in the Village. Motion unanimously approved.

CLERK

No report.

PLAN COMMISSION

No report.

ZONING BOARD

1. There is a public hearing Wednesday for zoning text amendments.

ZBA

No report.

ATTORNEY

No report.

ENGINEER

1. Seiler moved with a second from Finney to approve Ordinance No. 2018-6 "An Ordinance Establishing Temporary 60-Day Vehicle Weight Limits for All Vehicles Traveling on or Using Any Streets or Roads Within the Village of Sleepy Hollow, Kane County, Illinois." Aye: Seiler, Finney, Fudala, Merkel, Nemec, Ziemba. Motion passed.

DIRECTOR OF FINANCE

1. Ziemba moved with a second from Seiler to approve the accounts payable of April 2, 2018 in the amount of \$74,208.21. Aye: Ziemba, Seiler, Finney, Fudala, Merkel, Nemec. Motion passed.  
2. Mr. Mionskowski reviewed minor amendments to the IPRF pooling agreement and bylaws. Ziemba moved with a second from Finney to authorize the Village President to sign and return the

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APRIL 2, 2018

Amended Pooling Agreement to the Illinois Public Risk Fund. Aye: Ziembra, Finney, Fudala, Merkel, Nemec, Seiler. Motion passed. This is related to workers compensation.

3. Ziembra moved with a second from Seiler to approve Ordinance No. 2018-7 "An Ordinance Making Appropriation Transfers and Supplemental Appropriations for Corporate Purposes for the Fiscal Year Beginning May 1, 2017 and Ending April 30, 2018." Aye: Ziembra, Seiler, Finney, Fudala, Merkel, Nemec. Motion passed.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

PARKS, ROADS AND STREETS

No report.

FINANCE

1. The first budget meeting will be held Thursday at 7 p.m.

WATER AND SEWER

No report.

POLICE AND PUBLIC SAFETY

No report.

PUBLIC BUILDINGS AND ENVIRONMENTAL

1. To celebrate Arbor Day this year, the Village is purchasing 6 bald cypress trees and planting in various locations in the Village.
2. Some trees located around 1929 Sleepy Hollow Road are marked for possible trimming and/or removal. Until the Village has reviewed these trees, no action can be taken by the homeowner. This only applies to trees that overhang the Village right-of-way.

BUILDING AND ZONING ENFORCEMENT

No report.

OLD BUSINESS

1. A draft proposed intergovernmental agreement was distributed by Mr. Schuster. This IGA is with Dundee Township for the conveyance of the Village wetland mitigation bank property to the Township. Mr. Merkel had several questions and concerns, including the number of acres to be conveyed and liability/indemnity if Village employees assist with maintenance of the property after transfer. Access by the Village to the water pipes on the property will be included in the IGA.

NEW BUSINESS

1. Seiler moved with a second from Ziembra to approve accrued benefits be paid to retiring Director of Finance Ellen Volkening as soon after 4/30/18 as possible. Aye: Seiler, Ziembra, Finney, Fudala, Merkel, Nemec. Motion passed.

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VILLAGE BOARD MEETING MINUTES

APRIL 2, 2018

2. There was brief discussion and clarification about trimming or removal of trees that overhang the right-of-way. The ordinance requires Village review and approval before a resident can do such work under those conditions. Some of the residents that live on Sleepy Hollow Road have a prescriptive right-of-way which extends to the center of the road. Residents should review their plat to determine where their property line ends.

Finney moved with a second from Seiler to adjourn the meeting at 8:30 p.m. Motion passed unanimously.

Respectfully submitted,



Norine Olson  
Village Clerk