

VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES

MAY 7, 2018

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:35 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephan Pickett and Trustees Scott Finney, Dennis Fudala Thomas Merkel, Joseph Nemec, Jeff Seiler, and Donald Ziemba. Also present were Village Attorney Mark Schuster, Village Engineer Jeff Steele, Police Chief James Linane, Director of Finance Henry Mionskowski, and Director of Public Works Kyle Killinger.

MINUTES

1. Ziemba moved with a second from Seiler to approve the Village Board Meeting Minutes of April 16, 2018. Motion passed unanimously.

Nemec moved with a second from Ziemba to amend the agenda to move the hiring of a police officer to now. Motion passed unanimously.

Chief Linane read a memo of the background of a part time police officer candidate. Finney moved with a second from Ziemba to approve the hiring of Liam Ryan as a part time officer at the hourly rate of \$18.05 under the conditions outlined by the Chief. Aye: Finney, Ziemba, Fudala, Merkel, Nemec, Seiler. Motion passed. Mr. Ryan was then given the oath of office by the clerk.

PRESIDENT

1. As part of the Police Chief's contract, he receives executive time off and did not use all the time this past year. He has agreed to payout for one-half of the time (129 hours) and carry over the other one-half (128 hours). Ziemba moved with a second from Fudala to approve the ETO payout of 129 hours to Chief Linane. Aye: Ziemba, Fudala, Finney, Merkel, Nemec, Seiler. Motion passed.

2. Finney moved with a second from Merkel to approve the appointment of James Linane as Chief of Police for this fiscal year. Aye: Finney, Merkel, Fudala, Nemec, Seiler, Ziemba. Motion passed.

3. President Pickett informed the Board that he had renewed the liquor license permits for both Salsa Street and Elsie's Café for one year as of May 1st.

4. Vogue Towers has exercised their option to extend the cell tower lease for another 9 months and paid the required \$500 fee to do so.

5. There was brief discussion on the Village sales tax which has been received from Elsie's. There was also a question about the amount of sales tax received from the City of Elgin agreement.

CLERK

1. Nemec moved with a second from Seiler to approve ComEd Work Task #1494111, Reference #3707. Motion passed unanimously. This is for work on Windcrest Court.

2. Nemec moved with a second from Seiler to ratify approval of Resolution No. 508 "A Resolution of Retirement" for Ellen Volkening. Motion passed unanimously.

PLANNING AND ZONING COMMISSION

1. President Pickett has received letters of interest from residents who wish to be considered as members on the new committee.

VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES

MAY 7, 2018

ATTORNEY

No report.

ENGINEER

1. The Engineer was asked to prepare a preliminary estimate of the MFT road improvements for this year and submit for the next meeting. The Village has budgeted over \$200,000 for the project. There was also brief discussion on repaving versus emulsion for the Village Hall parking lots/driveways and some roads. The engineer will obtain cost comparisons and life expectancy for both options.

DIRECTOR OF FINANCE

1. Ziembra moved with a second from Seiler to approve the accounts payable of May 7, 2018 in the amount of \$117,287.16. Aye: Ziembra, Seiler, Finney, Fudala, Merkel, Nemec. Motion passed.
2. Finney moved with a second from Seiler to approve the write off of fees associated with 933 Willow Lane in the amount of \$1,447.15. Aye: Finney, Seiler, Fudala, Merkel, Nemec, Ziembra. Motion passed.
3. Ziembra moved with a second from Seiler to approve the changes to the personnel policy manual as outlined. Aye: Ziembra, Seiler, Finney, Fudala, Merkel, Nemec. Motion passed.

COMMENTS FROM THE PUBLIC

1. Erin Nash of 544 Stevens Court expressed her wishes that the Village preserve and protect all trees possible throughout the Village, including those on Sleepy Hollow Road
2. Bonnie Cernosek 536 of Stevens Court agreed with the comments of Ms. Nash and also noted the recent removal of trees on a vacant lot on Stevens Court.
3. Lori Pepper of 514 Stevens Court also expressed the same concerns and her concern to keep the Village "green". She noted the Pleasure Road designation of Sleepy Hollow Road and would like to see trees planted to replace the ones previously removed and hoped that no further trees would be cut down. She has donated 8 trees over the past several years that have been planted in the Village. Ms. Pepper also expressed her safety concerns with the number of cars parking on the village roads. Chief Linane said he has not received complaints on this issue and asked that residents contact him directly with these concerns.

PARKS, ROADS AND STREETS

1. Seiler moved with a second from Nemec to approve the purchase of a John Deere mower and Falcon asphalt recycler with hotbox trailer in the total amount of \$30,767. Aye: Seiler, Nemec, Finney, Fudala, Merkel, Ziembra. Motion passed.

FINANCE

No report.

WATER AND SEWER

1. Seiler moved with a second from Ziembra to approve Ordinance No. 2018-10 "An Ordinance Amending Section 6-4A-4B, Titled Public Ways and Properties; Public and Private Sewers;

VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES

MAY 7, 2018

Wastewater Service Charges; Basic User Rates, of the Village Code of the Village of Sleepy Hollow, Kane County, Illinois. Aye: Seiler, Ziemba, Finney, Fudala, Merkel, Nemec. Motion passed. It was noted this will increase the basic user sewer rate to \$8.91 per 1,000 gallons and increase the flat rate sewer charge to \$67/month. This increase was necessitated by West Dundee's increase to the Village.

2. There was a water main break on Hillcrest which required a valve replacement. Another valve will also need to be replaced eventually.

POLICE AND PUBLIC SAFETY

1. Chief Linane reviewed the history of the Village's speed radar trailer. It does not work and it is not cost efficient to repair it. The Service Club has offered to fix it up somewhat, sell it in whole or part, and use the proceeds, along with donations from the Service Club, to purchase a light trailer with a generator that can be used for special events, emergencies, etc. and will be used by both police and public works. A smaller portable speed radar trailer would be more realistic for our narrow roads and can be considered separately. Trustee Finney asked that obtaining a new speed trailer be a priority for the Village and Chief Linane will look into options to obtain one. Trustee Fudala asked if we could share a unit with a neighboring village.

2. The monthly police activity report was briefly reviewed by the Chief. Trustee Nemec noted that there are discrepancies between the Village map and Kane County GIS map regarding ownership of Randall Road.

PUBLIC BUILDINGS AND ENVIRONMENTAL

1. Trustee Nemec asked for direction on handling obstructions at intersections from trees and shrubs, if the greenery is located on private property, in the right-of-way, or if it is unclear. Board discussion followed. Public Works can trim on village property but requires direction if not. It was suggested the Village determine right of ways, but it will cost the Village if a survey is necessary. One intersection in particular is a problem. Nemec moved to direct the engineer to work with Kyle Killinger to determine the property lines at Glen Oak and Winmoor. There was no second to the motion. Chief Linane offered to contact the homeowner at the intersection to discuss trimming of the trees causing the obstruction.

2. Nemec moved with a second from Finney to approve the proposal from Ponds Inc. in the amount of \$7,490 for a grading of the drainage easement on Hillcrest Drive. Aye: Nemec, Finney, Fudala, Merkel, Seiler, Ziemba. Motion passed.

BUILDING AND ZONING ENFORCEMENT

No report.

OLD BUSINESS

No report.

NEW BUSINESS

1. Kyle Killinger and Engineer Steele explained the failure of the 48" culvert under Bullfrog Lane. They have examined the culvert and it is rusted, there is a 2' hole in the bottom, the road is

VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES

MAY 7, 2018

starting to heave, and there is a safety issue for people walking on the road and heavy vehicles riding over it. The culvert will need to be replaced, could cost about \$50,000, and is not in the budget. The road should be closed until the Village is able to fix the problem. The Board directed the Village Engineer to obtain cost estimates to replace the culvert. Seiler moved with a second from Finney to close Bullfrog Lane between Thorobred and Willow. Motion passed unanimously.

Ziemba moved with a second from Seiler to adjourn the meeting at 8:55 p.m. Motion passed unanimously.

Respectfully submitted,



Norine Olson, Village Clerk