

VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES

October 15, 2018

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephan Pickett and Trustees Dennis Fudala, Joseph Nemec, Jeff Seiler, and Donald Ziemba. Trustee Merkel arrived at 7:35 PM. Trustee Scott Finney was absent. Also present were Police Sargent Susan Wilson, Director of Finance Henry Mionskowski, and Deputy Village Clerk Norine Olscn.

MINUTES

1. Seiler moved with a second Nemec a to approve the Village Board Meeting Minutes of October 1, 2018. On a voice vote the motion passed unanimously.

PRESIDENT

1. President Pickett reported that as the Local Liquor Control Commissioner he issued a liquor license for the sale of alcohol during the Sleepy Hollow Halloween festivities.

CLERK

No Report.

PLANNING AND ZONING COMMISSION

No report

ATTORNEY

No Report

ENGINEER

President Pickett reported he received a report from the Village Engineer Jeffrey Steele paving has been completed and 2 foot aggregate shoulders will be installed later this week or early next week, on newly paved roads, depending on weather. Shortly after punch list items and cleanup will occur.

DIRECTOR OF FINANCE

Ziemba moved with a second from Seiler to approve the accounts payable of June 4, 2018 in the amount of \$123,576.03. Aye: Fudala, Nemec, Seiler, Ziemba. Nay: Merkel. Motion passed.

COMMENTS FROM THE PUBLIC

None

PARKS, ROADS AND STREETS

No report.

FINANCE

Ziemba introduced Ann Van Vooren, a principal with the accounting firm Lauterbach & Amen, LLP who presented the Independent Auditors' Report for Sleepy Hollow for the fiscal year ended April 30, 2018. Ms. Van Vooren commended the Director of Finance on the accuracy of his work noting there were zero journal entries and no need for management letters to explain expenditures. Ziemba moved with a second from Seiler to accept the auditors report. By voice vote with Merkel abstaining the motion passed.

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WATER AND SEWER

Seiler reported sewer efficiency of 100% however; there was a water line break of 10-2-on Bronchosky which had to be repaired thereby negatively impacting water efficiency. Seiler reported that the Village made money on water services.

POLICE AND PUBLIC SAFETY

President Pickett reported receipt of the Police Department's monthly Year-to-Date report, copies of which have been distributed to the trustees.

PUBLIC BUILDINGS AND ENVIRONMENTAL

No report.

BUILDING AND ZONING ENFORCEMENT

No report

OLD BUSINESS

President Pickett noted the issue of Trustee Merkel's request for a formal written legal opinion on the issue of the validity of the e-mail response by the board to approve the warrants held via email on September 6, 2018. The prior consensus by the board was to seek a written opinion. However, the cost involved in completing the research and writing of the report as well as a subsequent meeting between the Village Attorney and Village Clerk clarified the correct procedure going forward thereby eliminating any need for a written opinion. Trustee Merkel also questioned the amendment to the agenda thereby questioning the validity of having this issue on before the board. President Pickett noted the item was listed on the agenda published on 10-12-2018.

Pickett reported that he and the Village Clerk met with the Village Attorney to discuss the proper procedure for addressing these issues in the future and that a formal written opinion was an unneeded expense to correct the process. Merkel stated for the record that he thought a lot of things were going on behind the scenes and that a lot of things were going to be called out. Seiler moved with a second from Ziemba to direct the Village Attorney to forgo further research and the preparation of a written opinion and instead accept a verbal report at the next board meeting. Aye: Nemec, Seiler and Ziemba. Nay: Merkel and Fudala. Motion carried.

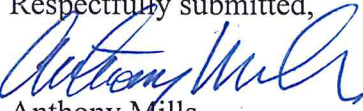
Pickett nominated Norine Olson to be the Citizen of the Year for Sleepy Hollow. Nemec moved with a second from Ziemba to accept and approve the nomination of Norine Olson. By voice vote the motion passed unanimously.

NEW BUSINESS

No report.

Seiler moved with a second from Ziemba to adjourn the meeting at 8:02 p.m. Motion passed unanimously.

Respectfully submitted,



Anthony Mills
Village Clerk