

VILLAGE OF SLEEPY HOLLOW

VILLAGE BOARD MEETING MINUTES

July 18, 2022

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. President Stephan Pickett, Village Clerk Anthony Mills, Trustees Mark Thorne, George Hoffman, Ed Harney, Anthony Piraino, Director of Finance Eugene Vann, and Chief of Police Samuel Parma, attended in person. Trustee Steven DeAtley, Village Engineer Jeffrey Steele and ICCI Code Office Barbara Dettmer attended via remote access. Trustee Joe Nemec was absent. After asking all participants to stand and recite the Pledge of Allegiance, President Pickett directed the Clerk to call the roll of trustees in attendance at which time each trustee responding to the roll call confirmed the ability to hear all statements. President Pickett confirmed that the comments of all trustees remotely attending the meeting could be heard .

MINUTES

Trustee Thorne moved with a second from Trustee Hoffman to approve the Village Board Meeting Minutes of July 5, 2022. On a roll call vote with Trustees Hoffman, Thorne, DeAtley, Harney and Piraino voting aye, with no nay votes the motion passed, and the revised minutes of July 5, 2022 were approved.

PRESIDENT'S REPORT

President Pickett reported that Governor Pritzker issued a proclamation which allows public meetings to continue to be held remotely, in accordance with Public Act 101-0640, as long as certain requirements are met. This order will remain in effect until July 25th, 2022. After that date, assuming the Governor does not extend the proclamation, Board members will be required to attend in person in order to participate and vote on Village matters.

President Pickett gave each trustee the assignment of drafting a biographical narrative for publication in the next edition of the Village Newsletter. He noted that the narratives will also be posted on the new Village webpage once that is up and running.

CLERK

No report

PLANNING AND ZONING COMMISSION

No report

ATTORNEY

No report. President Pickett reminded those in attendance that there will be a Public Hearing and meeting of the Planning & Zoning Commission on July 25, 2022 here in the Village Hall to address changes in the Village Zoning Code.

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ENGINEER

The Village Engineer submitted his written report and analysis on the bids submitted for the 2022 Street Program. After discussion, Trustee DeAtley moved with a second from Trustee Piraino to accept and approve the bid of Geske and Sons, Inc., in the amount of \$313,496.08 which was approximately 8% lower than the Village's estimate of \$341,612.00. Pursuant to a roll call vote with Trustee Thorne, Hoffman, Piraino, DeAtley, Harney and Piraino voting aye and with no nay votes the motion passed.

DIRECTOR OF FINANCE

Trustee Thorne moved with a second from Trustee Hoffman to approve the accounts payable of July 18, 2022 for \$122,337.01. Pursuant to a roll call vote with Trustee DeAtley, Harney Thorne, Piraino, and Hoffman voting aye and with no nay votes, the motion passed.

COMMENTS FROM THE PUBLIC

- **CM Parker** and **Kelly Thomas** on behalf of the Village Newsletter reported that the publication costs for the most recent Village Newsletter were covered by the advertising revenue received. They further provided the estimated costs for those residents seeking a subscription for paper copies of the newsletter.

PARKS, ROADS, AND STREETS

Trustee Harney reported that due to the recent heavy rains Kids Around The World were unable to inspect the condition of the playground equipment at Sabatino Park and that the inspection will take place in the near future – assuming no more downpours. If this group does not elect to remove the equipment, the Board discussed hiring a salvage company to remove the equipment in the fall. Trustee Harney reminded the Board and those in attendance that if the Village does not sign a contract for the purchase and installation of the new equipment before the end of 2022, the Village will face an estimated increase of 10% or more to sign the purchase contract in 2023.

FINANCE

- *Revision for vehicle sticker late fees*

Trustee Hoffman provided a lengthy report on the Finance Committee's meeting held on July 14, 2022. As a summary of those activities the Committee recommended changes in the penalty fees for the late purchase of vehicle stickers. After a lengthy discussion of the equity and fairness of allowing residents to deliberately under report the number of vehicles registered for their address as well as unexplained and/or unjustified delay in the timely payment of vehicle stickers fees, Trustee Hoffman moved with a second by Trustee Harney to accept the Finance Committee's recommendation to revise the penalty fee schedule to waive the AWP ticket fee and accept a \$5.00 per month per vehicle for late registrations from May, 1st to August 31st. Starting September 1st, the penalty fee will be \$50 per month and full payment of the AWP fee charged (approximately \$164.00). On a roll call vote with Trustee DeAtley, Harney, Thorne, and Hoffman voting aye and with Trustee Piraino voting nay, the motion passed.

- *Revision to senior discount for vehicle stickers*

Trustee Hoffman also reported that the Finance Committee recommended revising the vehicle sticker fee for senior citizens to 25% of the current fee limited to two vehicles per household (50% of the fees for two vehicles) with all other vehicles registered for that residence to the full fee charge.

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Trustee Hoffman moved with a second by Trustee Harney to accept the Finance Committee's recommendation to change the senior citizen vehicle sticker fee by 25% of the per vehicle fee subject to a maximum reduction of 50%. On a roll call vote with Trustee Harney, DeAtley, Hoffman and Thorne voting aye and with Trustee Piraino voting nay, the motion passed, and the Finance Committee's recommendation was accepted.

Trustee Hoffman reported on his continued investigation into securing a credit card for routine Village purchases. It appears that all banks continue to require the name of at least one Board member along with a personal payment guarantee so the efforts to secure a credit card solely in the name of the Village of Sleepy Hollow will end.

- **2022 Ancillary Insurance Renewals** – Trustee Hoffman reported that the Finance Committee analyzed the list of current medical benefits providers and is recommending that the Village stay with the current providers since they provide most extensive benefits to Village employees at the most reasonable price. Trustee Hoffman moved with a second from Trustee DeAtley to accept the Finance Committee's recommendation to stay with the current list of medical benefit providers and on a roll call vote with Trustee Piraino, Hoffman, Harney, Thorne and DeAtley voting aye and with no name votes the motion passed.

WATER AND SEWER

No report

POLICE AND PUBLIC SAFETY

No report.

Chief Samuel Parma reported on his department's firearm training and certification for pistols, rifles, and shotguns. All Village patrol officers are now certified in all weapons.

PUBLIC BUILDINGS AND ENVIRONMENTAL

No report

BUILDING AND ZONING ENFORCEMENT

No report

OLD BUSINESS

None

NEW BUSINESS

- Resident appeal of vehicle sticker late fee* – After receipt, review and discussion of an explanation of the circumstances causing the charge of a late sticker fee, Trustee Hoffman moved with a second from Trustee Piraino to approve an appeal to adjust a late sticker fee charge submitted by Joan Jacques from \$130.00 to \$90.00 and on a roll call vote with Trustee DeAtley, Piraino, Thorne, Hoffman and Harney voting aye and with no nay votes the motion to adjust the late sticker fee charge was approved.

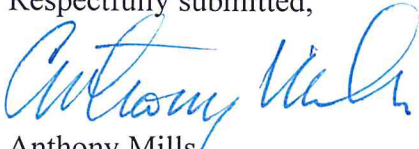
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ADJOURNMENT

With no further business to address, Trustee DeAtley moved with a second from Trustee Thorne to adjourn the meeting at 8:28 pm. On a roll call vote with Trustee Harney, Piraino, Hoffman, Thorne, and DeAtley voting aye and with no nay votes the motion to adjourn passed unanimously and the meeting was adjourned.

Respectfully submitted,



Anthony Mills
Village Clerk