

**VILLAGE OF SLEEPY HOLLOW**  
**VILLAGE BOARD MEETING MINUTES**

**October 16, 2023**

The meeting of the Sleepy Hollow Board of Trustees was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. After asking all participants to stand and recite the Pledge of Allegiance, President Pickett, due to the absence of the Village Clerk, called the roll of trustees. Trustees Mark Thorne, Courtney Boe, Steven DeAtley, Kelly Thomas, Edward P. Harney and Jennifer McGuire attended in person. Director of Finance Eugene Vann also attended the meeting. Village Clerk Anthony Mills, Police Chief Samuel Parma, Village Attorney Mark Schuster, Village Engineer Jeffrey Steele, Director of Public Works Kyle Killinger and Village Code Official Barbara Dettmer did not attend the meeting.

**PRESIDENT'S REPORT**

Illinois law and the Sleepy Hollow Municipal Code allow the Village Clerk to appoint a Deputy Village Clerk in order for the discharge of the functions and duties of the Village Clerk with a stipend of \$50.00 per meeting. Trustee Boe moved with a second by Trustee Thorne to authorize the Village Clerk to make such an appointment and on a voice vote with all trustees in attendance voting aye and with no nay votes the motion passed.

The Village Clerk submitted as part of the Agenda Packet for tonight's meeting a CERTIFICATE OF APPOINTMENT appointing Joseph Nemec as Deputy Village Clerk pursuant to Village Code 1-6-1(G). Trustee DeAtley moved with a second by Trustee Thomas to the approve the appointment of Joseph Nemec to be the Deputy Clerk with a stipend of \$50.00 per meeting and on a roll call vote with Trustee Thomas, Boe, McGuire, DeAtley, Thorne and Harney voting aye and with no nay votes the motion passed.

President Pickett called for a motion to approve the appointment of Donald Ziemba to the Finance Committee at which time Trustee Thorne moved with a second by Trustee Boe to approve the appointment of Donald Ziemba to be a member of the Finance Committee and on a voice vote with all trustees voting aye and with no nay votes the motion passed.

President Pickett reported that in his capacity as local liquor commissioner he has granted the Sleepy Hollow Service Club a liquor license to be used for the upcoming Halloween-in-the-Hollows celebration.

President Pickett reported that CM Parker and Kathy Eaton were awarded the Community Award for their continued efforts to publish the Village Newsletter.

**MINUTES**

Trustee Harney moved with a second by Trustee Thorne to approve the minutes of October 2, 2023 and on a voice vote with Trustees DeAtley, Thorne, Harney, McGuire, Thomas and Boe voting aye and with no nay votes the motion passed and the Minutes of 10-2-2023 were approved.

President Pickett administered the Solemn Oath of Office to Joseph Nemec.

President Pickett asked resident William "Bill" Kennelly to read aloud the Illinois Municipal League Civility Pledge which has been adopted by the Village of Sleepy Hollow. The pledge states:

*In the interest of civility, I pledge to promote civility in listening, being respectful of others, acknowledging that we are all striving to support and improve our community and*

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*understanding that we each have different ideas for achieving that objective.*

**CLERK**

No report

**PLANNING AND ZONING COMMISSION**

No report

**ATTORNEY**

No report

**ENGINEER**

Jeffery Steele Village Engineer submitted an update on the progress of the 2023 Road Program.

**DIRECTOR OF FINANCE**

Trustee Harney moved with a second by Trustee Thorne to approve the Warrants of 10-16-2023 in the amount of \$160,376.74 and with Trustees DeAtley, Boe, Thorne, Harney, Thomas and McGuire voting aye and with no nay votes the motion passed.

**8:00 Presentation by Dundee Park District** – Frank Scarpelli and David Peterson on behalf of the Dundee Park District addressed the Village Board and residents in attendance regarding the recommendation of the Park District staff on the continued use of the Sleepy Hollow Pool. Most of the information provided had been the subject of an earlier town hall meeting wherein the initial recommendation was that due to the age and continuing deterioration of the pool and resultant water loss, the Park District staff was recommending the pool be shut down and closed. No decision has been made as to what, if anything, will be constructed as a replacement. The District Board will listen to their staff's recommendations and make any decision accordingly. In order to install a new pool of like kind and quality, a referendum to raise public funds will need to be approved by the voters in the District.

**COMMENTS FROM THE PUBLIC**

None

**PARKS, ROADS, AND STREETS**

In response to a request from Kyle Killinger, Director of Public Works, Trustee DeAtley moved with a second by Trustee Harney to approve a request to pay for the cost to replace the engine oil pan on the Village Snow Plow truck in the amount of \$7,268.87 and on a roll call vote with Trustee Boe, Thomas, McGuire, DeAtley, Harney and Thorne voting aye and with no nay votes, the motion passed.

**FINANCE**

No report

**WATER AND SEWER**

Trustee Boe reported on her continued efforts to address the water issue on Van Tassel Drive.

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### POLICE AND PUBLIC SAFETY

No report

### PUBLIC BUILDINGS AND ENVIRONMENTAL

Trustee McGuire presented several estimates for the repair of the windows in the Village Hall Barn. Since none of the estimates indicated the work was to be done at prevailing wage, as required by Illinois law, the repair issue was tabled to allow temporary repairs to be made. This issue will be revisited at an unspecified date in the future.

### BUILDING AND ZONING ENFORCEMENT

Trustee Thomas reported on her investigation into the report of cloudy/contaminated water flowing in Jelke Creek. It was determined that West Dundee had a service main break. The discharge from the break flowed in the run-off which ultimately flowed in to the creek. The break has been repaired and the creek is no longer showing signs of discharge.

President Pickett reported he received a call from Mona Auer who favorably commented on the energy and effort put forth by the Village Code Official Barbara Dettmer.

### OLD BUSINESS

Trustee DeAtley moved with a second by Trustee Thomas to approve COMED Permit Application #4845F and with Trustee Boe, McGuire, Thomas, Harney, Thorne and DeAtley voting aye and with no nay votes, the motion passed unanimously.

### NEW BUSINESS

Trustee Thomas moved with a second by Trustee Harney to approve **ORDINANCE 2023-11 An Ordinance Amending the Alcoholic Liquor Regulations Regarding Sales at Retail, Adding a New License Classification, Class G, for Sales of Package Goods for Consumption Off The Premises, and for Sales for Consumption On the Premises; and Amending Section 3-0304(G) Regarding Gaming Establishments** and on a roll call vote with Trustee Harney, DeAtley, McGuire, Thomas, Boe and Thorne voting ay and with no nay votes the motion passed.

The Board discussed the issue of the hours for Trick-or-Treating in the Village and on a motion by Trustee Harney with a second by Trustee McGuire with all trustees present voting aye and with no nay votes, the Board set the hours from 3:00 pm – 8:00 pm.

Next, the Board addressed the issue of filing suit against the owner of the residence at 757 Sycamore Lane to collect amounts past due and owing to the Village. The original resident defaulted on the mortgage which resulted in a foreclosure sale to a new owner, who has refused to pay the outstanding water service lien. President Pickett confirmed that a water service lien runs with the land and is not discharged by the foreclosure action. Trustee DeAtley moved with a second by Trustee Boe to authorize the Village Attorney to file suit to collect amounts owed and on a roll call vote with Trustees Thomas, Harney, Boe, DeAtley, McGuire and Harney voting aye and with no nay votes the motion passed.

Minutes

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**ADJOURNMENT**

With no further business to address, Trustee McGuire moved with a second from Trustee DeAtley to adjourn the meeting at 9.21 p.m. On a voice vote with Trustees Thorne, DeAtley, Thomas, McGuire, Harney and Boe voting aye and with no nay votes the motion to adjourn passed unanimously and the meeting was adjourned.

Respectfully submitted,



Joseph Nemec  
Deputy Village Clerk