

# VILLAGE OF SLEEPY HOLLOW

## VILLAGE BOARD MEETING MINUTES

March 20, 2023

The Regular Meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. After asking all participants to stand and recite the Pledge of Allegiance, President Pickett directed the Clerk to call the roll of trustees in attendance at the meeting. President Stephan Pickett, Village Clerk Anthony Mills, Chief of Police Samuel Parma, Director of Finance Eugene Vann, Trustees Mark Thorne, Anthony Piraino, Steven DeAtley, Joe Nemec attended in person. Trustee Edward Harney attended the meeting by Zoom.

### MINUTES

Trustee DeAtley moved with a second from Trustee Nemec to approve the Village Board Meeting Minutes of March 6, 2023. On a roll call vote with Trustee Nemec, DeAtley, Harney, and Thorne voting aye, with Trustee Piraino abstaining and with no nay votes the motion passed, and the minutes of March 6, 2023 were approved.

### PRESIDENT'S REPORT

President Pickett reminded the Board that due to the Order issued by Governor Pritzker tonight's meeting can be held remotely, in accordance with Public Act 101-0640. Pursuant to this Order and the OMA, all votes will be by roll call.

President Pickett also reported that Governor Pritzker recently signed the **Paid Leave for All Workers Act** which goes into effect January 1, 2024. The application of this new law in so far as the Village is concerned will be studied by DOF Vann and Chief Parma.

### CLERK

The Clerk reported that Kane County has issued an update on the application and requirements for the filing of the 2023 Statement of Economic Interest. Notice of the requirement to file EIS is scheduled to be sent to all trustees and heads of departments the week of March 27, 2023. A copy of the update was included in this meeting's agenda packet.

### PLANNING AND ZONING COMMISSION

No report

### ATTORNEY

No report

### ENGINEER

No report

### DIRECTOR OF FINANCE

Trustee Thorne moved with a second from Trustee DeAtley to approve the accounts payable of March 20, 2023 for \$118,661.98. Pursuant to a roll call vote with Trustee DeAtley, Thorne, Nemec, Harney and Piraino voting aye and with no nay votes, the motion passed.

### COMMENTS FROM THE PUBLIC

- **Mike Marcheski**, expressing safety concerns, addressed the Board regarding the need to enforce the Village Code on the issue of erecting garage and yard sale signs. He further inquired as to the reason for the delay between a meeting and the publication of the minutes from that meeting. DOF Vann and the Village Clerk explained the process for the preparation and approval of the meeting minutes.

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### PARKS, ROADS, AND STREETS

No report

### FINANCE

DOF Eugene Vann presented to the Board the utility and cost savings arising from the purchase and use of CivicPlus. This program will allow the Village to internalize and speed up the process of codifying changes in the Village Municipal Code. As an example of the cost savings, there is a codification charge for uploading and proofing new ordinances. The cost charged to the Village for the revisions to Title 6, Chapters 2 et. seq. totaled \$4,779.37. The first year's cost of CivicPlus is \$3,355 and the annual recurring service costs will be \$3,302.25. Since the Village Code is in need of further updating and revisions using CivicPlus will result in considerable savings to the Village and will further speed up the process of updating the Code. DOF Vann noted that the cost of CivicPlus is less than the amount budgeted for codification costs for the fiscal Trustee Nemec moved with a second by Trustee Thorne to authorize the Director of Finance to execute the agreement to acquire CivicPlus and on a roll call vote with Trustee DeAtley, Piraino, Nemec, Harney and Thorne voting aye and with no nay votes the motion passed.

### WATER AND SEWER

Trustee Nemec moved with a second by Trustee DeAtley to authorize the Village Engineer to solicit bids for the Hillcrest water-main replacement project . On a roll call vote with Trustee Harney, Nemec, Piraino, Thorne and DeAtley voting aye with no nay votes the motion passed.

Trustee Nemec moved with a second by Trustee Thorne to authorize the Village Engineer to begin the work to secure the necessary funds (loan) from IEPA for the Village master watermain replacement project. On a roll call vote with Trustee Piraino, DeAtley, Harney, Nemec and Thorne voting aye and with no nay votes the motion passed.

### POLICE AND PUBLIC SAFETY

Trustee DeAtley gave special mention to Patrol Officer Glenn Edwards for his efforts to organize a community blood drive through the American Red Cross. 45 individuals donated blood which potentially equating to 135 lives will be impacted by his initiative. Great work Glenn!

Trustee DeAtley reminded the Board and those in attendance that now that Spring is here all drivers need to be on the alert for residents – especially children – on bicycles.

Chief Parma requested authority for the implementation of the Illinois Approved Drug Take-Back Program. This is a state-wide program which will provide Village residents with the means to safely dispose of unused prescription medicine in a controlled and environmentally safe manner. Needle disposal and liquids are not part of the Take-Back Program. A locked collection box will be installed inside the vestibule of the Village Hall and Chief Parma will be the contact person for the removal of any deposited medicine. The program will not add any costs to the Village. Trustee DeAtley moved with a second by Trustee Harney to approve participation in the Drug Take-Back Program and on a rollcall vote with Trustee Nemec, Piraino, Harney, DeAtley and Thorne voting aye and with no nay votes the motion passed.

Chief Parma reminded the Board of the updated process for residents seeking authority to hold block parties on Village roadways and then reported that the Village has received a Block Party Authorization request using the new process. The request has been approved.



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**PUBLIC BUILDINGS AND ENVIRONMENTAL**

No report

**BUILDING AND ZONING ENFORCEMENT**

No report.

**OLD BUSINESS**

**ORDINANCE 2023-3 AN ORDINANCE AMENDING THE CHARGES TO BE ASSESSED FOR WATER AND SEWER SERVICE IN THE VILLAGE, REQUIRING THE INSTALLATION OF WATER METERS FOR CERTAIN USERS, AND AUTHORIZING FUTURE ADJUSTMENTS TO CHARGES FOR WATER AND SEWER SERVICES TO BE MADE BY THE CORPORATE AUTHORITIES IN THE VILLAGE** was tabled and will be addressed at the next regular business meeting scheduled for April 3, 2023.

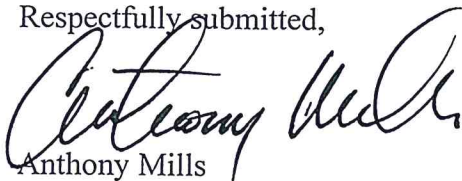
**NEW BUSINESS**

None

**ADJOURNMENT**

With no further business to address, Trustee Nemec moved with a second from Trustee DeAtley to adjourn the meeting at 7:57 p.m. On a roll call vote with Trustee Nemec, Piraino, Thorne, DeAtley and Harney voting aye and with no nay votes the motion to adjourn passed unanimously and the meeting was adjourned.

Respectfully submitted,



Anthony Mills  
Village Clerk