

VILLAGE OF SLEEPY HOLLOW

VILLAGE BOARD MEETING MINUTES

January 2, 2024

The Regular Business meeting of the Sleepy Hollow Board of Trustees was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. After asking all participants to stand and recite the Pledge of Allegiance, President Pickett directed the Village Clerk to call the roll of trustees. Trustees Mark Thorne, Courtney Boe, Steven DeAtley, Edward P. Harney and Jennifer McGuire attended in person. Trustee Kelly Thomas did not attend the meeting. Village Attorney Mark Schuster, Village Engineer Jeffrey Steele, Director of Public Works Kyle Killinger, Director of Finance Eugene Vann, Village Clerk Anthony Mills, Police Chief Samuel Parma and Village Code Official Barbara Dettmer, attended the meeting in person.

MINUTES

Trustee Harney moved with a second by Trustee Thorne to approve the minutes of December 18, 2023 and on a voice vote with Trustees DeAtley, Thorne, Harney, McGuire and Boe voting aye and with no nay votes the motion passed and the Minutes of 12-18-2023 were approved.

PRESIDENT'S REPORT

President Pickett asked Trustee Edward Harney to read aloud the Illinois Municipal League Civility Pledge which has been adopted by the Village of Sleepy Hollow. The pledge states:

In the interest of civility, I pledge to promote civility in listening, being respectful of others, acknowledging that we are all striving to support and improve our community and understanding that we each have different ideas for achieving that objective.

Noting the increasing reports of immigrants being dropped without notice in random Illinois communities, President Pickett advised the Board and all residents in attendance that the Village can respond to such an event by contacting the Illinois Office of Emergency Management as well as the Kane County Sheriff's Department. These agencies are prepared to assist the immigrants to their ultimate destinations.

President Pickett reported on a meeting with the heads of Village Departments, the Village Code officials and Village Clerk regarding implementation of a Village administrative adjudication program. The group is developing a plan to design and implement the necessary processes to put such a program into operation. He stated that once developed he will provide an update on the Village's administrative adjudication process to address code violations.

President Pickett asked for a motion to amend the agenda to advance the introduction of Patrol Officer Kyle Davis. Trustee DeAtley responded to the request by moving to amend the agenda with Trustee Thorne seconding the motion. On a voice vote with all trustees present voting aye and with no nay votes the motion passed the agenda was amended.

Chief Parma reported that Officer Kyle Davis completed the Illinois Police Academy coursework and received his Patrol Officer certification from the state. Chief Parma congratulated Officer Davis and presented him with a Sleepy Hollow Police Officer's badge. All in attendance applauded Officer Davis for his achievement.

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CLERK

No report

PLANNING AND ZONING COMMISSION

ATTORNEY

No report

ENGINEER

No report

DIRECTOR OF FINANCE

Trustee Thorne moved with a second by Trustee Boe to approve the Warrants of 12-18-2023 in the amount of \$89,326.78 and with Trustees DeAtley, Boe, Thorne, Harney and McGuire voting aye and with no nay votes the motion passed.

COMMENTS FROM THE PUBLIC

- Tino Martinez addressed the Board questioning the Village's creation and use of the administrative adjudication process.

PARKS, ROADS, AND STREETS

No report.

FINANCE

No report

WATER AND SEWER

Trustee Boe reported there are four (4) remaining residents who have yet to switch to the flat-fee, water metered process. She also reported that the data is showing that the estimated 6000 gallons per month figure is low and that an adjustment is needed going forward.

POLICE AND PUBLIC SAFETY

No report

PUBLIC BUILDINGS AND ENVIRONMENTAL

No report

BUILDING AND ZONING ENFORCEMENT

No report

OLD BUSINESS

Trustee McGuire moved with a second by Trustee DeAtley to pass **ORDINANCE 2024-1 -AN ORDINANCE AMENDING TITLE 7 OF THE BUILDING REGULATIONS, CHAPTER 1: CODE SECTION 7-1-8: INTERNATIONAL SWIMMING POOL AND SPA CODE**, and on a roll call vote with Trustees Harney, DeAtley, Boe, Thorne and McGuire voting aye and with no nay votes, the motion passed. The Village attorney explained that the new ordinance will go into effect ten (10)

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days after posting for publication.

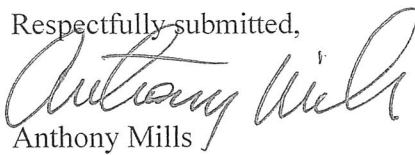
NEW BUSINESS

- None

ADJOURNMENT

With no further business to address, Trustee DeAtley moved with a second from Trustee Boe to adjourn the meeting at 7:52 p.m. On a voice vote with Trustees Thorne, DeAtley, McGuire, Harney and Boe voting aye and with no nay votes the motion to adjourn passed unanimously and the meeting was adjourned.

Respectfully submitted,



Anthony Mills
Village Clerk