

**Village of Sleepy Hollow
Planning and Zoning Commission
November 13, 2023, Meeting Minutes**

Commissioners Present: Daniel Atilano Kevin Erickson William Hof Jerome Kopacz
Acting Chairman Erik Watters

Absent: Commissioner/Chairman Donald Plass

Guests: Village President Stephan Pickett, Trustee Kelly Thomas, and Code Official Barbara J. Dettmer—taking minutes for the Commission.

Acting Chairman Watters opened the meeting at 6:37 p.m. with the Pledge of Allegiance. Roll call was taken and a quorum was established.

Approval of the Agenda:

Commissioner Atilano moved to approve the agenda with Commissioner Hof seconding the motion. The motion carried on a voice vote.

Approval of Minutes

Commissioner Hof moved to approve the minutes of the August 14, 2023, meeting, with Commissioner Atilano seconding the motion. The motion carried on a voice vote.

Commissioner Erickson moved to approve the minutes of the October 9, 2023, meeting, with Commissioner Kopacz seconding the motion. The motion carried on a voice vote.

New Business:

Code Official Dettmer presented the information about the proposed signs for Lady Luck III, 1037 West Main Street, in lieu of a sign company representative. She explained the signs, both wall and monument, met the Village's codes.

She also presented for the signs for Sunshine Liquors, 1039-1041 West Main Street. These signs also meet Village code.

Commissioner Kevin Erickson moved to recommend to the Village Board approval of the signs for Lady Luck III and Sunshine Liquors, as requested for both wall signs and the monument signs. Commissioner Kopacz seconded the motion. The motion carried unanimously by voice vote.

Old Business:

The commissioners continued to discuss possible standards maximum areas for impervious surfaces. Commissioner discussion included restricting "90-degree parking spaces", maintaining the required side yard setbacks, corner lots maintaining both front yard setbacks, and developing a maximum coverage for the front yard only. Commissioners requested a rough draft to consider for the next meeting.

Public Comment: None.

Commissioner Atilano moved to adjourn with a second from Commissioner Kopacz. The motion carried on voice vote and the meeting adjourned again at 7:58 p.m.

Respectfully submitted,



Barbara J. Dettmer, MCP
Recorder of Record