

MINUTES

The Regular Meeting of the Sleepy Hollow Corporate Authorities was called to order on August 15, 1988 at 7:35PM. Present were President Peterson; Trustees Dayon, Harney, Shields, and Ward; Treasurer Panning; Attorney Knickerbocker; Engineer Whiston; Plan Commission Wiedmeyer; and Village Clerk McKeown.

MINUTES 1. Dayon moved with a second from Shields to approve the minutes of the August 1, 1988 Regular Session as submitted. MOTION CARRIED BY VOICE

2. Shields moved with a second from Dayon to approve the minutes of the August 1, 1988 Executive Session as submitted. MOTION CARRIED BY VOICE

PRESIDENT 1. Peterson and Ward will meet with Kreml on September 2. Consortium Report will be ready prior to Sept. 6 meeting.
2. David trial was settled out of Court. Village was declared not at fault. Knickerbocker will contact the Attorney for the Insurance Company to tell them they should have told us before they settled as we had a right to say no.
3. Letter sent to Peterson by Barbors of 748 Sycamore concerning a neighbor who was pumping water out of the creek behind their houses. We have determined we have no jurisdiction as the creek is not on Village Property.
4. Peterson attended August 2 Plan Commission Meeting concerning the interview of Planner Teska.
5. Norine Olson of 306 Churchill Court was introduced to the Board as appointed Deputy Clerk. Ward moved with a second from Harney to approve the appointment of Norine Olson as Deputy Clerk. AYE: Ward-Harney-Shields-Dayon MOTION CARRIED

CLERK 1. Organizational chart was represented to the Board concerning corrections from prior Board Meeting. Board concurred with the chart. Chart will now go to Gretchen Mathews to be part of codification.
2. Salary chart was presented with all full time and part time employees, excluding Police, for a total of \$95,082.80 including benefits. Chart also shows the percentage breakdown of salary according to Department. Terry will be changed to 80% General and 20% Water. Becky will be charged to 70% Water, 10% Sewer, and 20% General. A new code for sewer will be established.
3. Levy Hearing will be September 6, 1988 at 7:15PM.
4. Phone lines are in. Phones are on order.
5. IMLRMA Loss control Policy was presented. Shields moved with a second from Dayon to approve the Loss Control Policy as submitted. MOTION CARRIED BY VOICE
6. Hours worked last payroll for 2 weeks ending 8/5/88 were: Stevens 18 hours, Wessel 31.75 hours, Reuter 80 hours, Jersky 80 hours, McKeown 37.25 hours exclusive of meeting and writing

*annexed
9/7/88*

of minutes.

7. Request from Office Personnel to purchase a typewriter. One typewriter among 4 employees is not working. We had been expecting a donation of a typewriter last spring but the deal fell through. B & D Office supplies has a reconditioned Silver Reed for \$399 with a 30 day guarantee. (same typewriter as we now have in the office) Consensus of the Board was if we could find something better for \$450 we should purchase the better one. Harney moved with a second from Ward to spend up to \$450 to purchase a typewriter.

AYE: Harney-Ward-Dayon-Shields MOTION CARRIED.

PLAN COMMISSION 1. Commission had 2 meetings since last Board Meeting. August 2, the Commission interviewed Bob Teska as a Planner. He has since submitted 2 alternative proposals a) on an as needed basis and b) 6 distinct tasks to develop a comprehensive plan.

2. Lane Kendig has also provided a proposal. Both Planners are approximately \$10,000 for development of a Comprehensive Plan. They both can start now. Kane County and NIPC has recommended both.

3. Commission met with Kane County Planning Board on August 10th. they indicated we could do without some items which brings the price down to approximately \$6,000. (note \$3,000 was put into the '88 budget for this.) They feel we should come to boundary and land usage agreements with the County and adjacent Villages as soon as possible. They are concerned with Randal Road area. They are not adverse to septic there. They noted the deep ponds method of sewerage disposal as used in Hamilton Lakes in Itasca.

4. Our Plan Commission will meet on August 17 to develop recommendations to be submitted to the Board. Shields would like to see and discuss the proposals before we meet with the Planners. Harney feels we should move as quickly as possible. Trustees will be provided with a copy of the revised Comprehensive Plan and the Planners' Proposals and the Plan Commission's recommendations before our next meeting.

OPEN TO THE PUBLIC 8:35PM

1. Mary Knight of 145 Hilltop asked about the speeding problem on Hilltop and the Village. Ward indicated there was an increase in traffic stops and citations in July. There were 6 citations issued in the Hilltop area. Knight said she could tell there was a decrease in the problem.

2. Mary Knight wants to start a Neighborhood watch Program. ward will talk to the Police Department.

3. Dayon suggested placement of yellow 15mph speed signs on Hilltop. It would serve as a warning but not be enforced. Harney moved with a second from Shields to place curve warnings and advisory speed limits on Beau Brummel, Crane Drive, Hilltop, Glen Oak and Timber Drive.

AYE: Harney-Shields-Dayon NAY: Ward MOTION CARRIED

4. Question of stub road from Saddle club to Hickory Hollow was

raised. ~~Stub~~ road is now private property. Pulte had settled the suit in order to buy the Saddle Club Property.

5. Glad Boe of 169 Hilltop asked if the monitoring of traffic would continue. She was assured it would continue.

6. ~~Saddle Club Parkway sign~~ has replace the Hilltop Road sign on Randal.

Regular Meeting resumed at 9:15PM

ATTORNEY 1. ~~Noise level ordinance~~ was presented. It is enforceable only on that noise coming from within the village. Air Conditioners would not be included but pumps would be. Because of hot weather perhaps permits to start construction earlier should be issued for several weeks at a time upon the discretion of the Building Officer.

Harney moved with a second from Shields to pass the Ordinance with changes under Section 2- A- 3 to exclude Air conditioners and include pumps. AYE: Harney-Shields-Dayon-Ward MOTION CARRIED

2. Question was raised as to whether ~~solicitors~~ carry Sleepy Hollow ID cards.

ENGINEER 1. ~~MFT~~ should start this week and be completed by labor Day. Same contractor is putting final surface on Saddle Club Estate Roads.

2. Whiston has been waiting on Elgin's determination their ~~water~~ Improvements befor completing our water study.

3. ~~Order control on sewer area is~~ not working. Residents feel solution has been unacceptable. Carbor filter is \$700. We have to replace it every 3 months instead of every 6-7 months as originally proposed. Even at every 3 months it is not working. Smell is sporadic. No way to predict how long a carbon is effective. We have to sign off with the IEPA to receive our final payment promptly. It is highly unlikely to get EPA to pay for another design modification. If we have a design flaw it must be corrected. We are being called on to pay \$10,619.41 to CMT for services for EPA Grant; perhaps we should not pay this until the design flaw is taken care of. Harney will obtain a monitor to determine time when odor becomes offensive.

*Amended
9/6/88*

TREASURER 1. Starting next ~~month~~ bill will be paid at the second meeting of the month. Utilities are have already been approved to be paid on a prepaid basis.

2. a) on page 2- CMT services for Windsor and Saddle Club. Who makes sure we bill Windsor and Pulte for reimbursement? Panning will check with Roberts.

b) Kane County taxes of \$250.55 were paid on property donated to the Village by Pulte. Pulte has already given us the money.

c) Page 7 CMT \$10,619.41 will not be paid pending resolution of odor control problem. d) Page 9 Chemical Waste Management of \$300. Test was done to determine what is in carbon to present to Epa. They will tell us how, where, and how much it would be to get rid of the carbon filter. Only one time test. e) Mueller

has not sent bills for 2 monthly financial statements as they are determining set up charges. We own them \$620 for 2 months. Shields moved with a second from Harney to approve the bills payable in the amount as presented. plus \$620 for Mueller and less \$10,619.41 for CMT for a total of \$47,330.68.

AYE: Shields-Harney-Dayon-Ward MOTION CARRIED.

3. Financial Statements are not getting here in advance of the meeting.

FINANCE Shields recommends staying with our current providers of Life, Health and Liability ~~Insurance~~. Questions arose over our self insurance of maternity and our child coverage. McKeown will pursue.

WATER 1. ~~Repede~~ wrote on repairs for her driveway (see Minutes of 5/16/88 Regular meeting) Repair now costs \$136 to reseal driveway. Dayon feels we should stick to original motion which allowed payment of \$150.

2. ~~Water samples~~ taken on 1811 Elm court and 838 Hemlock came back questionable. Copies of report will be given to the residents involved. Wells will be retested in several weeks.

POLICE 1. ~~Squad~~ will be picked up at end of month.

2. Want to be included in plans for barn conversion. The Department would like a ~~shower~~.

3. Now doing checks on applicants. Ward is sure Consortium will suggest hiring another full time employee which would required a change in ~~part time~~ requirements.

HEALTH & SAFETY ~~Faber's~~ septic is still bad.

OLD BUSINESS 1. Mueller & Co.'s original proposal did not mention ~~set up fees~~. Shields will convey to them the Board will not pay such fees.

2. Groth would have been the ~~low bidder~~ on producing the monthly statements but he runs a service bureau, not an accounting firm.

3. Should receive preliminary ~~audit~~ by the end of the month. Mueller needs information from Fritz-Griffin and some more from Panning. Need for information is causing a lot of excess work from Panning and Stevens. Problem comes from our internal changes and switchover in accounting firms.

NEW BUSINESS ~~Illinois Municipal League Convention~~ will be in October. We should have someone there to exercise our vote.

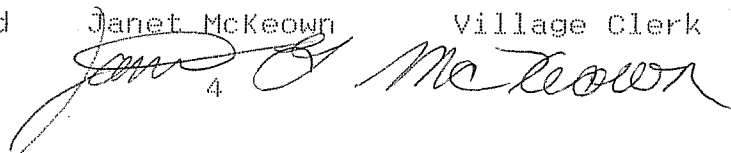
2. Meetings have been held with certain land owners and we have received a list of names in adjacent community. Hopefully there will be information forthcoming in September.

Shields moved with a second from Dayon to adjourn the meeting. Meeting was adjourned at 10:35PM

Respectfully submitted

Janet McKeown

Village Clerk

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