

MINUTES

The Regular meeting of the Sleepy Hollow Corporate Authorities was called to order on October 17, 1988 at 7:30PM. Present were President Peterson; Trustees Dayon, Harney(7:32), Harris, and Shields; Engineer Whiston; Treasurer Panning; Deputy Clerk Olson; and Village Clerk McKeown.

MINUTES 1. Harris moved with a second from Shields to approve the minutes of the October 3, 1988 Regular Session. MOTION CARRIED BY VOICE.

Shields moved with a second from Harney to approve the minutes of the October 3, 1988 Executive Session. MOTION CARRIED BY VOICE

Shields moved with a second from Dayon to approve the minutes of the October 10, 1988 Executive Session. MOTION CARRIED BY VOICE

PRESIDENT 1. Request for Executive Session for purpose of Personnel.

2. On November 12 Peterson will represent us at a meeting at NIU for the I-90 Corridor.

3. Discussion revolved around salary. Art and Larry have times when they have to work extra hours. For each hour worked between 5Pm and 7Am they get time off sometime during that pay period. There is no accumulation. Any adjustments must go through the Trustee in charge. Concensus of the Board was the Chief of Police is on salary and should have no comp time or overtime. Other employees should have overtime. Office employees get time and 1/2 overtime and no comp time.

4. Article concerning Long Grove Zoning. Kendig is Planner in Long Grove. They are trying to keep a 120 acre prairie so they are building large homes on small plots.

5. October 23 has been declared Family First Week in Illinois.

6. Cardinal Chamber of Commerce is haveing an after hours Octoberfest Thursday night October 20.

7. Mrs. Oppenheim of 112 Thorobred has contacted us again about the weeds in the next lot. Shields feels since she has a medical problem we should mow the lot. Harris and Harney feel if we do it for her we would have to do it for all. Dayon feels it is hard on the equipment. It was pointed out there was a natural wildlife area across from her that could be causing a lot of problems. We will provide her with the name of the owner so she can contact them.

CLERK 1. Up to date rates on health Insurance has not been received. Rates are being restructured to add spouse as well as spouse and family.

2. Candidate information and petitions will be here on Friday.

3. We are waiting to iron out a problem with IBT on what is a demarcation time.

4. Community Crises Center Brochure is here

5. Light out on Crane/hilltop. Commonwealth has not responded.

Jerry Deering of Windsor presented a Petition for annexation of 3 1/2 acres south of Rte. 72. They plan to erect a 30,000 foot 2 1/2 story office building which could also contain retail. 30% of the land will be built upon. Multi flow system would be used until they could get approval to latch onto the sewer system. They would like Trustee's direction.

ENGINEER 1. Windsor has requested to put the final surface on the roads in Surrey Ridge I II III and IV. Whiston will prepare the final punch list.

2. Water report is set to be reviewed with Dayon next week.
3. Under bills - CMT is due \$5,895.25. Engineering services associated with MFT is \$3,574. \$1,032 associated with Saddle Club that is recoverable. \$323 is for Windsor V and is recoverable. \$421 is for Water Study and \$543 is balance.

TREASURER 1. BILLS (a) Page 9 Sewer O and M Item #5 to Ray Glass. \$625 inspection feed for septic systems. Sewer Ordinance covers accounting of inspection of septic systems. Revenue from septic fees go into sewer. Existing homeowners with septic problems also are inspected by Ray Glass and his is charged against sewer. This is unfair. This will be discussed when Roberts returns. Ray Glass get paid \$50 per septic design we collect \$75. Overage is for call backs?

(b) Page 2 #10- \$403.40 September fee for Kendig. Shields points out he was hired at the end of September at \$70 an hour. The bill itemizes 4.5 hours for Kendig. and 1.5 hours for an associate.

(c) Page 7 #3 shows a purchase of 60 lightbulbs for \$197.38 under Village Properties. Why so many?

Shields moved with a second from Dayon to approve the payment of outstanding and prepaid bills in the amount of \$105,191.41.

AYE: Shields- Dayon-Harris-Harney MOTION CARRIED.

2. Panning reported on his Treasurer Institute. Feels we have been on the right track. Panning will be making some improvements in our system.

3. Monthly Statements are in. Panning suggested we set aside some of Water money for future improvements. New depreciation rate will be established. Has made some transfers in Sewer O and M to Improvement Account. Parks will have about \$50,000 to work with.

OPEN TO THE PUBLIC

1. Michael Tennis of the Service club requested we set aside land for ice skating. Their second choice would be by the pavilion. Fire Dept. has cooperated in the past by flooding area. Trustees concurred this was a good idea. Harris will coordinate.

2. Dean Luck of Hillcrest requested status of Rainbow Creek.

cleanup. He says the water seepage is making structural damage on his house. Corps of Engineers has gotten involved and they won't let us fill in the creek unless we get a permit from them. This will take a minimum of 3 months. Whiston will pursue. When Harris and Whiston came up with a solution Harris felt every waterway is a hazard. He was concerned with the aesthetics of the area and that the Creek was not a viable waterway and never will be.

PARKS-ROAD-VILLAGE PROPERTY 1. Shields suggested in view of the large amount of Park money set aside we establish a Park Development Plan Committee.

2. East Dundee's sweeper will be borrowed to clean up the streets.

3. Bids were read for the removal of 6 big trees.

Wes Sunderlage	\$1625
Mid West Tree	1650
Shumacker	2635

Harris moved with a second from Dayon to approve low bid of \$1625 from Wes Sunderlage.

AYE: Harris-Dayon-Harney NO: Shields
Shields questioned bidding procedure.

4. Public Works work list was reviewed. Added was painting the trim on the well house.

FINANCE 1. 1987 Annual Financial Report for the State was not filed by Fritz Griffen. Mueller will file it for a "minor amount"

2. Panning and Shields have a meeting with Mueller Tuesday night.

3. Mueller is running into difficulty with Audit. Fritz Griffen has been uncooperative. We have a choice of a) reaudit which would be expensive and b) issue a qualified financial statement. Shields recommends b). Panning was again commended for his effort and time consuming work of reconstructing the past year. Michael Tennis suggests we should send a legal written notice to Fritz Griffen even though Panning has already written to them saying it was alright to give the information to Mueller. Concensus of Board was b) alternative is the appropriate way if that will satisfy the bond holders.

HEALTH AND SAFETY 1. 3 bids have been received for Scavenger Service

Elgin/Wayne	\$9.80	11.25 with recycling
2nd yr.	10.70	12.15
3rd yr.	11.70	13.15
Laidlaw	8.44	10.41 with recycling
	9.32	11.52
	9.71	12.12

Browning \$10.50 plus \$1 per month per home for recycling

There are differences in recycling programs. Harney has a meeting with Barrington on Wednesday. They deal with Laidlaw. We are not required to recycle until 1991. Refunds the Scavengers receive will be passed on to us. An Ordinance must be developed to specify people cannot take things out of the recycling bins. Trustees were pleased with the service we have with Elgin/Wayne. 2. We are fining the Martin House.

Harney moved with a second from Shields to go into Executive Session. Meeting adjourned to Executive Session. 9:40PM

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Meeting reconvened into Regular Session at 10:20PM Present were President Peterson; Trustees Dayon, Harris, Harney, and Shields; Deputy Clerk Olson; and Village Clerk McKeown.

President Peterson appointed Sgt Montalbano as Acting Chief of Police. Harney moved with a second from Harris to accept Peterson's appointment.

AYE: Harney-Harris-Dayon-Shields MOTION CARRIED

*off 11/11/88
amended
11/7/88*

Shields moved with a second from Harney that Acting Chief Montalbano, during time he is Acting Chief, be paid at an annual salary rate of \$32,000 a year. Shields withdrew motion as Montalbano will be Sgt. acting as Chief.

Shields moved with a second from Harney to advertize for Chief of Police and all applications forwarded to Franklin Kreml at the consortium for evaluation and recommendations coming back to the Board.

Dayon does not want to rely solely on Kreml's recommendations. Concensus of Trustees was that Kreml should do ranking but a Committee of the Board should make the recommendations to the Board.

Shields moved with a second from Dayon to amend motion to "back to the Committee of the Board" MOTION CARRIED BY VOICE
VOTE ON ORRIGINAL MOTION; MOTION CARRIED BY VOICE.
McKeown will confer with Kreml over the advertizement.

Harney moved with a second from Dayon to adjourn meeting. Meeting adjourned at 10:40 PM.

Respectfully Submitted


Janet McKeown
Village Clerk



The Village of Sleepy Hollow, Illinois

One Thoroughbred Lane
Sleepy Hollow, Illinois 60118

Village Hall 426-6700
Village President 426-6822

Village Clerk 428-2266
Building Department 428-3388

OCTOBER 17, 1988

EXECUTIVE SESSION

Meeting of the Regular Session adjourned into Executive Session at 9:40PM for purposes of Personnel. Present were President Peterson; Trustees Dayon, Harney, Harris, and Shields; Deputy Clerk Olson; and Village Clerk McKeown.

Peterson talked to Chief Bradley last Tuesday. She told him she hoped it would be a nice ending. He offered nothing. Therefore we can do one of 2 things 1) terminate his employment or 2) think termination with a chance of resignation.

Peterson spoke to Montalbano to see if he wanted to be Acting Chief. He said yes. He also indicated parttimers Walker and Beyer were interested in full time work. Montalbano has gotten Beyer involved in investigations. He has been working 40+ hours.

Consensus of the Board was to accept Montalbano as Acting Chief and encourage him to apply for the position of Chief of Police. Unopened applications would be sent to Kreml for review. If Montalbano were not the final choice he could revert back to at least the position of Sgt. (perhaps position of Lt. would be created)

Board also concurred not to go further. i.e. hiring replacement fulltimers. Appointment of Montalbano is to be effective 11/1/88. Peterson read from Illinois Municipal Handbook page 32 "...he (Officer) serves at the pleasure of the appointing authority and may be removed at any time by the appointment of another person to the same position". Therefore there is no need to vote to terminate Brad's employment. Trustees agreed, however, a formal note should be sent to him.

Trustees referred back to October 3rd Executive Session which stated that Knickerbocker would check with the Attorney General's Office to see if we could edit the report to spare Brad any embarrassment; and that the Report needn't be released to the Public until after the action on Brad was made and then wait an additional 7-14 days.

EXECUTIVE SESSION

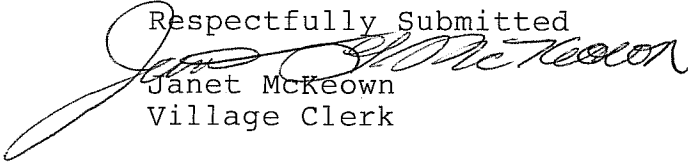
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Currently Brad's "hourly" pay is \$15.91 and Montalbano's is \$13.58. Brad does not receive overtime but Montalbano does. With OT Montalbano makes more than Brad. Concensus of the Board was since Montalbano will be Sgt. and Acting Chief he should receive his own pay and continue to be eligible for OT.

Harris moved to adjourn the Meeting back into Regular Session. Seconded by Harney. Meeting adjourned at 10:20PM

Respectfully Submitted


Janet McKeown
Village Clerk